

Board of County Commissioners

C. Richard Weaver, *President*
Dennis E. Frazier, *Vice President*
Stephen A. Wantz, *Secretary*
J. Douglas Howard
Richard S. Rothschild



Carroll County Government

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Westminster, Maryland 21157
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MD Relay ~ 7-1-1/800-735-2258

Notice of Commissioner Meetings & Agenda for the Week of September 11, 2017

Please Note: This weekly notice and agenda is subject to change. Please call 410-386-2043 to confirm a meeting you plan to attend. All meetings, unless otherwise noted, will be held at the Carroll County Office Building, Room 311. All or part of a meeting may be conducted in closed session.

- *Indicates Outside Activities*

Monday ~ September 11, 2017

- 9:00 a.m. *911 Memorial ~ Moment of Silence*
Public Safety Training Center ~ Westminster, Maryland
Commissioners Wantz & Howard
- 2:00 p.m. *Transit Advisory Council Meeting*
Carroll County Office Building ~ Room 105
Commissioner Frazier
- 6:30 p.m. *Farm Bureau Meeting*
Westminster, Maryland
Commissioner Weaver

Tuesday ~ September 12, 2017

- 8:30 a.m. *Circle of Caring Committee Meeting*
Non-Profit Center ~ Westminster, Maryland
Commissioner Frazier
- 2:30 p.m. *Economic Alliance of Greater Baltimore Boards of Directors Meeting*
Baltimore, Maryland
Commissioner Wantz
- 5:30 p.m. *Taneytown Lions Club 71st Charter Night Anniversary*
Taneytown, Maryland
Commissioner Wantz

Tuesday ~ September 12, 2017 (Continued)

7:00 p.m. *Carroll County Ag Center Board Meeting
Westminster, Maryland
Commissioner Weaver*

Wednesday ~ September 13, 2017

9:30 a.m. *Carroll County Farm Museum Advisory Board Meeting
Westminster, Maryland
Commissioner Weaver*

5:00 p.m. *Carroll County Board of Education Meeting
Westminster, Maryland
Commissioner Howard*

6:00 p.m. *Carroll Community College Board Meeting/Dinner
Westminster, Maryland
Commissioner Frazier*

Thursday ~ September 14, 2017

8:30 a.m. Board of County Commissioners Closed Administrative Session

10:00 a.m. Board of County Commissioners Open Session
County Office Building ~ Room 311

Positively Carroll

Item 1

Constitution Week Presentation
Commissioner Richard Rothschild

Item 2

Public Comment on this item
Discussion/Decision
[Proposed Text Amendment to Chapter 158](#)
Agricultural District ~ Sawmills
Code of Local Ordinances of Carroll County, Maryland
Department of Land & Resource Management ~ Mr. Tom Devilbiss
Department of Planning ~ Ms. Lynda Eisenberg

Thursday ~ September 14, 2017 (Continued)

Item 3

Public Comment on this item
Freedom Plan Discussion
Board of County Commissioners

Public Comment

1:00 p.m. Board of County Commissioners Open Session
County Office Building ~ Room 311

Item 4

Public Comment on this item
Briefing/Discussion/Decision
[Accept the Taneytown Senior & Community Center Parking Lot](#)
Expansion Capital Grant Program Award
Department of Citizen Services ~ Ms. Christine Kay
Department of Management & Budget ~ Mr. Ted Zaleski

Item 5

Public Comment on this item
Discussion/Decision
[Chapter 33 ~ Finances & Taxation](#)
Disabled Heroes
Department of the County Attorney ~ Mr. Tim Burke
Department of the Comptroller ~ Mr. Robert Burk

Item 6

Public Comment on this item
Briefing/Discussion/Decision
[Request Approval for Budget Transfer](#) for
Improvement Projects on John Picket Road
Department of Public Works ~ Mr. Jeff Castonguay

Item 7

Legislative Update Review
Department of the County Attorney ~ Mr. Tim Burke

Public Comment

Approval/Adoption of Minutes

Administrative Session ~ Open

Thursday ~ September 14, 2017 (Continued)

6:00 p.m. *Maryland Municipal League Chapter Dinner*
Taneytown, Maryland
Commissioners Weaver, Frazier, Wantz, Howard & Rothschild

Friday ~ September 15, 2017

Saturday ~ September 16, 2017

Sunday ~ September 17, 2017

8:05 a.m. “The Commissioners’ Report” – WTTR
Commissioner Howard

ACCESSIBILITY NOTICE: The Americans with Disabilities Act applies to the Carroll County Government and its programs, services, activities, and facilities. Anyone requiring an auxiliary aid or service for effective communication or who has a complaint should contact The Department of Citizen Services, 410.386.3600 or 1.888.302.8978, MD Relay 7-1-1/1.800.735.2258 as soon as possible but no later than 72 hours before the scheduled event.

CARROLL COUNTY
a great place to live, a great place to work, a great place to play

Department of Land & Resource Management

Briefing Paper

September 14, 2017

Open Session

Issue:

Discussion/Decision – Proposed Text Amendments to Chapter 158 – Agricultural District – Sawmills

Background:

In response to difficulties being experienced by property and business owners in Carroll County related to the manner in which sawmills are authorized and regulated the Planning Commission conducted numerous reviews, discussions, and work sessions over the past six months on this topic. On June 20, 2017 the Planning Commission unanimously endorsed a motion to forward a proposed zoning text amendment to the Board with a favorable report.

On July 6, 2017 staff briefed the Board in regard to the applicable section of the Code. On July 13, 2017 the Board authorized staff to proceed to public hearing on the proposed amendments. On August 24, the Board held a public hearing and directed staff to leave the record open for a period of ten days.

Action:

Discussion/Deliberation/Decision

Staff Recommended Motion:

I move that the Board of County Commissioners approve the Proposed Text Amendments to Chapter 158 – Agricultural District – Sawmills.

Attendees:

Tom Devilbiss, Director, Department of Land & Resource Management
Lynda Eisenberg, Acting Director, Department of Planning
Jay Voight, Zoning Administrator

Department of Citizen Services – Bureau of Aging and Disabilities
Briefing Paper
September 14, 2017
Open Session

Issue: Taneytown Senior Center Parking Lot Expansion

Discussion/Decision: Accept the Taneytown Senior and Community Center Parking Lot Expansion Capital Grant Program Award

Background: The Maryland Department of Aging offers funding each year to assist local governments with capital improvement projects for senior centers by providing funding up to \$800,000 or 50% of the total cost, whichever is lower. The completed Taneytown Senior Center Parking Lot Expansion project was the recipient of this grant award on October 1, 2014 in the amount of \$81,000 with a required \$81,000 County match. Due to the length and financial scope of the Taneytown Senior Center Parking Lot Expansion Project, a second request was submitted, with Board approval, for additional funding through the Senior Center Capital Improvement Grant on July 29, 2016, for the amount of \$146,000, with a required \$146,000 County match. On August 16, 2017, the Maryland Board of Public works approved the additional funding request. The total Senior Center Capital Improvement Grant awards now total \$227,000.

Date of Grant Award	Funding Source	Award Amount	County Match Required	Total
10/1/2014	MD State Senior Center Capital Improvement Grant - MDoA	\$81,000	\$81,000	\$162,000
8/16/17	MD State Senior Center Capital Improvement Grant - MDoA	\$146,000	\$146,000	\$292,000
Total		\$227,000	\$227,000	\$454,000

Action: Decision to accept of the total Senior Center Capital Improvement Grant award.

Staff Recommended Motion: I move the Board of Commissioners accept the Maryland State Senior Center Capital Improvement Grant award in the amount of \$227,000

Attendees:

Christine Kay, Director, Citizen Services
 Celene Steckel, Bureau Chief, Bureau of Aging & Disabilities
 Patty Whitson, Community Services Supervisor, Bureau of Aging & Disabilities
 Caren Jagoda, Grants Analyst, Management & Budget

Department of the County Attorney
Briefing Paper
Thursday, September 14, 2017
Open Session

Issue:

Discussion, deliberation, and possible adoption of proposed Ordinance – Chapter 33, Finances and Taxation – Fallen and Disabled Heroes – amendments regarding eligibility for tax credit

Background:

The Board held a public hearing on Thursday, August 24, 2017 to hear comments regarding proposed amendments to §§ 33.38(B)(3)(b)(1) and 33.38(B)(3)(b)(2). The Board may now adopt the Ordinance. If adopted, the amendment would increase the period of eligibility from two to ten years from the date of disability or death for fallen and disabled heroes (or surviving spouse) for a real property tax credit.

Action:

Discuss, deliberate, and possibly adopt the Ordinance.

Staff recommended motion:

I move that the Board adopt the proposed amendments to Chapter 33, regarding the Fallen and Disabled Heroes tax credit ordinance.

Attendees:

Tim Burke, County Attorney
Rob Burk, Comptroller, Department of the Comptroller

Department of Public Works
Briefing Paper
September 14, 2017
Open Session

Issue: Budget Transfer Request – John Pickett Road
Pavement Management 16 (8585) to Gravel Roads (8507)

Discussion/Decision: Discussion and possible decision on the budget transfer request

Background: Funds for the John Pickett Road Improvements project were identified in the adopted FY15 capital budget. The construction of the road improvements is underway. Dialogue with the utility companies has been ongoing since January 2016. While utility relocation was anticipated, estimated costs from the affected utility companies were not available.

BGE has recently submitted an estimate for relocation of their affected utilities. The estimated cost is \$185,159.00, of which Carroll County is responsible for 58-percent of the actual cost. This is estimated at \$107,392.00.

The current unallocated amount in Gravel Roads (Account 8507) is \$79,399.83. An additional \$27,992.17 will need to be transferred to cover the BGE estimated costs. Verizon and Comcast have not yet provided an estimate; however their costs are estimated at \$100,000 and \$100,000, respectively.

Account 8507	
Current Balance	\$79,399.83
BGE Costs	115,000
Verizon Costs (est.)	100,000
Comcast Costs (est.)	100,000
Transfer Request	\$240,000

Funding is available in Account 8585, FY16 Pavement Management.

Action:
Approval of budget transfer request.

Staff-Recommended Motion:
I recommend the Board of Commissioners approve the budget transfer request.

Attendees:
Jeffrey Castonguay, Director, Public Works
Donnell Davis, Deputy Director, Public Works
Debbie Butler, Bureau Chief, Engineering