

Board of County Commissioners

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C. Eric Bouchat
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Carroll County Government

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Notice of Commissioner Meetings & Agenda for the Week of January 14, 2019

Revision 2 dated January 16, 2019

Please Note: This weekly notice and agenda is subject to change. Please call 410-386-2043 to confirm a meeting you plan to attend. All meetings, unless otherwise noted, will be held at the Carroll County Office Building, Room 311. All or part of a meeting may be conducted in closed session.

- *Indicates Outside Activities*

Monday ~ January 14, 2019

Tuesday ~ January 15, 2019

9:00 a.m. Planning & Zoning Commission Meeting
County Office Building ~ Reagan Room
Commissioner Rothstein

1:00 p.m. Board of County Commissioners Open Work Session
County Office Building ~ Room 311

Comprehensive Rezoning
Commercial/Industrial/Employment Text & Procedure
Department of Planning ~ Mr. Lynda Eisenberg
Department of Land & Resource Management ~ Mr. Tom Devilbiss
Department of Economic Development ~ Mr. Jack Lyburn

Tuesday ~ January 15, 2019 (Continued)

5:00 p.m. Maryland State Fire Association Legislative Reception
Annapolis, Maryland
Commissioner Wantz

Wednesday ~ January 16, 2019

12:00 p.m. *Governor Hogan & Lt. Governor Rutherford Swearing-In Ceremony
Annapolis, Maryland
Commissioner Wantz*

Thursday ~ January 17, 2019

9:00 a.m. Board of County Commissioners Closed Administrative Session

10:00 a.m. Board of County Commissioners Open Session
County Office Building ~ Room 311

Positively Carroll

Item 1

Public Comment on this item
Discussion & Request Approval to Proceed to Public Hearing
Water and Sewer Master Plan Triennial Update
Department of Planning ~ Ms. Lynda Eisenberg

Item 2

Public Comment on this item
Briefing/Discussion/Decision
Piney Run Dam Assistance Application
Department of Land & Resource Management ~ Mr. Tom Devilbiss

Item 3

Public Comment on this item
Discussion/Decision
Exercise Option to Purchase for Kathryn Graf
Through Rural Legacy Program
Department of Land & Resource Management ~ Mr. Tom Devilbiss

Item 4

Agency Presentations
Soil Conservation ~ Gay Teada
Family & Children's Services ~ Kelley Rainey
Union Mills Homestead ~ Jane Sewell
Carroll County Election Board ~ Katherine Berry

Thursday ~ January 17, 2019 (Continued)

Item 5

Public Comment on this item
Briefing/Discussion
County Financial Position Overview
Department of the Comptroller ~ Mr. Robert Burk

Public Comment

Approval/Adoption of Minutes

Administrative Session ~ Open

1:00 p.m. Board of County Commissioners Open Session
County Office Building ~ Room 311

Item 6

Public Comment on this item
Discussion/Decision
Request Approval for Veterans Shuttle Funds Transfer
And Approval of Resolution # 0.19-06
Department of Public Works ~ Mr. Jeff Castonguay
Department of Management & Budget ~ Mr. Ted Zaleski

Item 7

Public Comment on this item
Briefing/Discussion/Decision
FY20 Annual Transportation Plan Pre-Approval
and Public Hearing Notice
Department of Public Works ~ Mr. Jeff Castonguay
Department of Management & Budget ~ Mr. Ted Zaleski

Item 8

Public Comment on this item
Discussion/Decision
**Possible Approval for Contract Award and Fund Transfer
and Approval of Resolution # 0.19-05**
Award of Grading Project Contract ~ Farm Museum
Department of Economic Development ~ Mr. Jack Lyburn

Item 9

Public Comment on this item
Briefing/Discussion/Possible Decision
Transfer of Dulaney Property to
Industrial Development Authority
Department of Economic Development ~ Mr. Jack Lyburn

Thursday ~ January 17, 2019 (Continued)

Item 10

Agency Presentations

ARC of Carroll County ~ Don Rowe, Executive Director

Youth Service Bureau ~ Lynn Davis, Exec Director

Item 11

Public Comment on this item

Briefing/Discussion/Decision

Request Approval to Make Application for the

Senior Inclusion Program Annual License Renewal

Department of Citizen Services ~ Ms. Christine Kay

Item 12

Public Comment on this item

Briefing/Discussion/Decision

Request Approval to Accept FY19 Senior Inclusion Program

Development Disabilities Administration

Individual Support Services Grant

Department of Citizen Services ~ Ms. Christine Kay

Item 13

Public Comment on this item

Briefing/Discussion/Decision

Request Approval for Senior Inclusion Program to Make

Application to become a Medical Assistance Provider

Department of Citizen Services ~ Ms. Christine Kay

Item 14

Public Comment on this item

Briefing/Discussion/Decision

Request Approval for The Maryland Association of Local Management Boards

(LMB) is requesting local LMB support for work during the upcoming legislative

session

Department of Citizen Services ~ Ms. Christine Kay

Item 15

Briefing/Discussion/Possible Decision

Text Amendment to IR District

Department of Planning ~ Ms. Lynda Eisenberg

Public Comment

Friday ~ January 18, 2019

7:00 a.m. *BWI Partnership Breakfast ~ Tourism Panel*
Hanover, Maryland
Commissioner Rothstein

10:00 a.m. *Operation Kidsafe Year-Round Safety Center Press Conference/
Ribbon Cutting ~ Hampstead, Maryland*
Commissioners Wantz & Weaver

Saturday ~ January 19, 2019

5:30 p.m. *New Windsor Fire & Hose Company Annual Banquet*
New Windsor, Maryland
Commissioner Bouchat

6:00 p.m. *Harney Volunteer Fire Company 2019 Installation Banquet*
Taneytown, Maryland
Commissioner Wantz

Sunday ~ January 20, 2019

7:05 a.m. “The Commissioners’ Report” – WTTR
Commissioner Frazier

ACCESSIBILITY NOTICE: The Americans with Disabilities Act applies to the Carroll County Government and its programs, services, activities, and facilities. Anyone requiring an auxiliary aid or service for effective communication or who has a complaint should contact The Department of Citizen Services, 410.386.3600 or 1.888.302.8978, MD Relay 7-1-1/1.800.735.2258 as soon as possible but no later than 72 hours before the scheduled event.

CARROLL COUNTY

Department of Planning

Briefing Paper

January 17, 2019

Open Session

Issue: Triennial Update of the Carroll County Water & Sewer Master Plan

Discussion & Request Approval to Proceed to Public Hearing

Background:

The Carroll County Water & Sewer Master Plan is required by the State of Maryland to be updated every three years. The plan examines the current water and sewer facilities throughout the county, including all eight municipalities. It also identifies future capital improvement projects to enhance the multiple systems around the county and ensure adequate public services to its citizens.

Staff received letters, from all eight Municipal Planning Commissions, certifying that this plan is consistent with their Master Plans. The Planning Commission certified that the plan is consistent with the County Master Plan and the 2018 Freedom Community Comprehensive Plan during its December 18, 2018 meeting. Staff has insured that all Amendments to the 2014 Water & Sewer Master Plan were incorporated into the Triennial Update.

Planning staff introduced the Triennial Update to the Board of County Commissioner's during their January 10, 2019 Open Session.

Action:

Staff is requesting that the Board of County Commissioners authorize a public hearing on these amendments.

Motion:

I move that the Board of County Commissioners authorize staff to proceed to a public hearing.

Attendees:

Lynda Eisenberg, Acting Director, Department of Planning
Price Wagoner, Comprehensive Planner, Department of Planning

Department of Land & Resource Management
Briefing Paper
January 17, 2019
Open Session

Issue: Piney Run Dam Assistance Application

Briefing/Discussion/Decision

Background:

On August 9, 2017 the County received a letter from the Dam Safety Division of the Maryland Department of the Environment (MDE) relating to the Piney Run Dam Spillway Capacity Evaluation which was performed by the engineering company of Charles P. Johnson and Associates for MDE. The evaluation showed that Piney Run Dam would be overtopped by a significant amount of flow during a Probable Maximum Flood (PMF). The PMF is defined as “the most severe flood considered possible in a specific region” and is determined by generating flood inflow discharges using Probable Maximum Precipitation (PMP). As part of the letter MDE is requiring that an updated comprehensive dam safety engineering analysis be submitted to them on or before August 1, 2019.

The Natural Resources Conservation Service (NRCS) offers assistance to update the Watershed Plan for the Piney Run Reservoir, which is the first step in obtaining assistance from NRCS to perform the required analysis and assist with construction upgrades of up to 65% of the total project costs. Staff is requesting the Board’s approval to submit an application for assistance which has a cost share requirement if accepted.

Action:

Staff is requesting the Board’s approval to submit an application for assistance which has a cost share requirement if accepted.

Staff Recommended Motion:

I move that the Board of County Commissioners approve the submission of the application to NRCS to initiate the process associated with requesting assistance in performing the required analysis.

Attendees:

Tom Devilbiss, Director, Department of Land and Resource Management
Gale Engles, Bureau Chief, Bureau of Resource Management

Department of Land & Resource Management

Briefing Paper

January 17, 2019

Open Session

Issue: Rural Legacy Program Option to Purchase on the Kathryn Graf property, 4448 Millers Station Road, Manchester, District 1.

Discussion/Decision

Background:

A 104.95 acre farm property owned by Kathryn Graf was granted preliminary approval to participate in the County Agricultural Land Preservation Program by the County Agricultural Land Preservation Advisory Board on October 11, 2017. Subsequently, the Board of County Commissioners granted preliminary approval for the property to participate in the County Agricultural Land Preservation Program on February 8, 2018. However, the easement will be purchased through the Maryland Rural Legacy Program using only state funds at a cost of \$358,256.73. Notice of Intent to purchase a conservation easement on the property has been duly advertised.

The Option signed by the owners provides 120 days for the Commissioners to exercise the Option thereby converting it to a Contract of Sale. The Maryland Department of Natural Resources Rural Legacy Program has approved the purchase through a grant agreement with Carroll County and the County and the landowner are ready to proceed to the easement settlement stage.

Action:

Discussion/Decision – Staff requests that the Board of County Commissioners exercise the Option to Purchase a Rural Legacy Program conservation easement on the Kathryn Graf property.

Staff-Recommended Motion:

I move that the Board of Commissioners exercise an Option to Purchase a Rural Legacy Program conservation easement on the Kathryn Graf property.

Attendees:

Thomas Devilbiss, Director, Department of Land & Resource Management
Deborah Bowers, Program Manager, Agricultural Land Preservation Program
J. P. Smith, Jr., Preservation Specialist, Agricultural Land Preservation Program

**Department of the Comptroller
Briefing Paper
January 17, 2019
Open Session**

Issue: County Financial Position Overview

Briefing/Discussion

Background: Following the recent release of the County's [FY 18 Financial Statements](#), and prior to the upcoming budget process, I will provide the Board and the public with an overview of the County's current financial position. Areas I will cover include:

- [FY 18 Audited Financial Statement Results](#)
- Credit Ratings
- Fund Balances & Reserves
- Debt & Debt Service Position
- Pension, OPEB, and LOSAP Funding Status
- Enterprise Funds
- Financial Ratios and Trends

Action: For information only.

Attendees: Robert Burk, Department of the Comptroller

Department of Public Works
Briefing Paper
January 17, 2019
Open Session

Issue: Veterans Shuttle Funding Transfer

Briefing/Discussion/Decision

Background: This program provides transportation services for Carroll County veterans to approved VA hospitals and clinics. The majority of the trips are to Baltimore, Martinsburg and Ft. Detrick. The Bureau of Aging and Disabilities confirms each individual's qualifications and the veteran schedules the ride(s) with CTS. The program has been steadily growing, with a 37% increase in hours from FY 17 to FY 18. Ridership for FY 19 continues to increase in both hours and rider needs (i.e. door to door pick-up services and visits to different VA facilities for specialized care). The FY 19 budget is \$102,000. Our contract states total payment to the contractor shall not exceed the approved annual County budget allocation, so this transfer is necessary for continuation of service.

Budget:

FY 19 Budget	Expenses thru Dec 2018	Anticipated Program Total	Transfer Amount Requested
\$102,000	\$ 66,703.80	\$142,000	\$ 40,000

Staff Recommended Motion: I move that the Board of Commissioners approve Resolution O-19.06 to transfer funding in the amount of \$40,000 from Reserve for Contingencies to the Veteran Transit Services budget.

Attendees: Jeff Castonguay, Director, Public Works
Stacey Nash, Transportation Grants Coordinator, Public Works

Department of Public Works
Briefing Paper
January 17, 2019
Open Session

Issue: FY20 Annual Transportation Plan

Briefing/Discussion/Decision: Preapproval of the FY20 Annual Transportation Plan and Public Hearing Notice

Background: The Carroll County community transit program provided over 157,000 passenger trips in FY18 to older adults, persons with disabilities and the general public through demand response (door-to-door) service and the TrailBlazer (deviated-fixed routes). Over 73,000 trips have been provided to date in FY19 with a fleet of 40 vehicles.

The six TrailBlazer deviated-fixed routes operate in Eldersburg, Hampstead/Manchester, Taneytown, South Carroll, and 2 routes in Westminster. The service operates Monday through Friday, with Saturday service in Westminster. These are routes with a set schedule and the ability to deviate from the stops by ¾ mile at the request of any passenger. The TrailBlazer system has provided over 9,000 passenger trips so far in FY19, with an average of 65 passengers per day, this is a 3.5% increase over the same period in FY18.

The Demand Response (door-to-door) service operates Monday – Friday and accounts for 85% of the rides provided by the system. Riders are transported each day throughout the County with an average trip of 9.5 miles. Riders are primarily elderly and/or disabled and use demand response for medical, employment, social service and general purpose trips. The average fare is \$3.94.

Budget: Public transportation is funded in Carroll with a mix of grant funding from the Federal Transit Administration (FTA) and Maryland Transit Administration (MTA), fare revenue collected by the vendor and County funding.

Projected FY20 Operating Budget (Existing Service)

	FY19	Projected FY20
Vendor Expenses	\$ 2,130,019.00	\$ 2,168,710.00
Fuel and Audit Expense	\$ 327,500.00	\$ 327,500.00
County Operating Expenses*	\$ 162,700.00	\$ 144,390.00
Total Expense	\$ 2,620,219.00	\$ 2,640,600.00
Vendor Revenue	\$ 680,250.00	\$ 680,250.00
FTA/MTA**	\$ 789,991.00	\$ 789,991.00
County	\$ 1,149,978.00	\$ 1,170,359.00
Total Revenue	\$ 2,620,219.00	\$ 2,640,600.00
* Transit Grant Coordinator Salary, Portions of Director & Project Specialist Salaries, Training/Support, Software, Printing		
** Assumes Flat Federal & State Funding		

Projected FY20 Capital Budget (Existing Service)

	FTA	MTA	Required County Match	Total
Replacement Vehicles (7)	\$ 355,872	\$ 44,484	\$ 44,484	\$ 444,840
Preventative Maintenance	\$ 160,000	\$ 20,000	\$ 20,000	\$ 200,000
Replacement Tablets (6)	\$ 1,680	\$ 210	\$ 210	\$ 2,100
Total	\$ 517,552	\$ 64,694	\$ 64,694	\$ 646,940

Proposed Service Expansion

Based on ridership data, staff is proposing an additional TrailBlazer route in Westminster starting in FY20. This expansion would add stops, shorten ride and wait times in Westminster. This will only be implemented if additional operating and capital funding is awarded by MTA/FTA.

Projected Budget – Additional Westminster Route

Expenses	
Annual Operating Costs	\$87,500
Capital - Vehicle	\$66,200
Total Expenses Year 1	\$153,700
Revenues	
Vendor	\$5,000
County - Operating	\$20,625
County - Capital	\$6,620
MTA/FTA - Operating	\$61,875
MTA/FTA - Capital	\$59,580
Total Revenue Year 1	\$153,700

Public Hearing: In order to include public input in the development of the Annual Transportation Plan, the opportunity to request a public hearing will be advertised on January 22, 2019. If a public hearing is requested, it will be held in open session on February 21, 2019. The projected FY20 budgets will be included in the advertisement for the public hearing.

Final Approval: The Board will approve the FY20 Annual Transportation Plan with final budgets prior to submission to MTA in March.

Staff Recommended Motions:

I move the Board of Commissioners direct staff to develop the proposed expansion route in Westminster.

I move that the Board of Commissioners approve the projected budgets for the FY20 Annual Transportation Plan and advertise the public hearing.

Attendees: Jeff Castonguay, Director, Public Works
 Stacey Nash, Transportation Grants Coordinator, Public Works
 Debby Standiford, Manager, Grants Office

Carroll County Farm Museum

Briefing Paper

January 17, 2019

Open session

Issue: Contract award for grading project at the Carroll County Farm Museum and transfer of funds from the County's Contingency Reserve

Discussion/Decision

Contract award for grading project at the Carroll County Farm Museum and transfer of funds from the County's Contingency Reserve

Background:

The Farm Museum has serious problems with water drainage that have gone unaddressed for decades. Members of the Museum Advisory Board conducted a comprehensive review of the facility over the past year and identified solving the water issues as their top priority going forward. Carroll Land Services Inc. has developed a grading and drainage plan to mitigate these problems. On Nov. 8, the Museum requested \$110,000 to perform this work. The Board of County Commissioners directed that the project be put out to bid. This project was put out to bid to three county term contractors. The county received bids ranging from \$82,904 to \$98,901. The bid from Stambaugh's Inc. covered all of the work included in the project scope for \$82,904. Funding for the project will need to be transferred from the county's Contingency Reserve because it is not in the Farm Museum's current fiscal budget.

Staff Recommended Motion:

I move that the Board of Commissioners concurs with the award of the Farm Museum grading project contract to Stambaugh's Inc. for \$82,904 and that funding for this project be transferred from the county's Contingency Reserve.

Attendees:

Jack Lyburn, Director, Carroll County Department of Economic Development, 410-386-2070
Joanne Morvay Weant, Manager of the Carroll County Farm Museum 410-386-3880
Ralph Robertson, Chairman of the Carroll County Farm Museum Advisory Board
Martin H. Rickell, Jr., Carroll Land Services Inc.

**Economic Development
Briefing Paper
January 17, 2019**

Open Session

Issue:

Dulaney Property in Eldersburg (Tax Map 68, Parcels 490, 484 & 16)

Background:

In 1996 Carroll County purchased property (known as the “Dulaney Property”) in Eldersburg. The property was purchased as a future school site. Today, with no foreseeable future need for a school in this area, the Department of Planning analyzed the property as part of the Freedom Plan comprehensive update. When the Freedom Plan was adopted in 2018, the property was designated as a future “Employment Campus”.

The site, totaling approximately 120 acres (60 usable) is well suited for employment uses. The property lies adjacent to Klees Mill and Ronsdale Road, accessible via MD 26. A water tower sits on the property and sewer lines end at Century High School, located just across Ronsdale Road. Upon adoption and approval of the Water and Sewer Master Plan Triennial update, the property will be moved into the “priority” service area. Approval of this plan is expected within six months. DPW has confirmed available capacity for the development of the property.

Currently Carroll County has a shortage of finished employment land parcels. In an effort to add to the local inventory, the Industrial Development Authority of Carroll County (IDA) has an interest in developing the property and would like the Board of County Commissioners to consider conveying the land to the IDA for this purpose.

Action:

Request the Board of Commissioners to convey the Dulaney Property to the IDA to develop as an employment campus.

Staff Recommended Motion:

I move that the Board of Commissioner approve the transfer of the Dulaney property to the IDA for development as an employment campus

Attendees:

Mr. Jack Lyburn, Director, Economic Development

**Department of Citizen Services
Bureau of Aging and Disabilities
Briefing Paper
January 17, 2019**

Issue: Carroll County Bureau of Aging & Disabilities, Senior Inclusion Program Annual License Renewal

Discussion/Decision:

Licensure Renewal Period: April 2, 2019 to April 1, 2020

Background: The Developmental Disabilities Administration (DDA), an agency of the Maryland Department of Health (MDH), is accepting applications for the renewal licensure of the Senior Inclusion Program for Carroll County Government Bureau of Aging & Disabilities.

This application is an annual renewal for the Carroll County Bureau of Aging & Disabilities Senior Inclusion Program. Since 1987 the Bureau of Aging & Disabilities has received funding through the MDH with a licensure to serve up to 26 older adults with intellectual and physical disabilities. The program continues to be the only one of its kind in the western part of the State to provide an inclusive retirement program in a senior center environment. The Senior Inclusion Program is dedicated to providing opportunities for seniors with intellectual and physical disabilities to personally define their lives and find fulfillment in their retirement years through integration within the Senior Center as well as the greater community.

The Senior Inclusion Program partners with Change Inc., Target Inc., ARC of Carroll County, Flying Colors of Success and other agencies. The partnership allows these Carroll County agencies to refer individuals to the program when they are ready to retire from a vocational program or working within the community.

FY18 Fees Received for services rendered in the Senior Inclusion Program

Day Habilitation Program Funding (7/01/17-6/30/18)	\$419,855
Individual Support Services Funding (07/01/17-06/30/18)	\$11,097
Total Fees Received	\$430,952
Required County Cash Match	\$0
Total Program	\$430,952

Action: Discussion/Decision

Staff Recommended Motion: I move that the Board of Commissioners approve the Senior Inclusion Program application licensure renewal for April 2, 2019 to April 1, 2020.

Attending:

Christine Kay, Director, Citizen Services
Celene E. Steckel, Bureau Chief, Aging & Disabilities
Debby Standiford, Grants Office
Rich Ottone, Program Coordinator Senior Inclusion Program

**Department of Citizen Services
Bureau of Aging and Disabilities
Briefing Paper
January 17, 2019**

Issue: FY2019 Senior Inclusion Program, Developmental Disabilities Administration Individual Support Services Grant

Discussion/Decision:

Grant Period: July 1, 2018 through June 30, 2019

Deadline: January 31, 2019

Background: The Development Disabilities Administration (DDA), an agency of the Maryland Department of Health (MDH), is accepting applications for the Senior Inclusion Program (SIP) Developmental Disabilities Administration Individual Support Services (ISS) Grant FY 2019. The Senior Inclusion Program (SIP) is a program that incorporates older adults with intellectual and physical disabilities into a traditional senior center setting.

The Bureau of Aging and Disabilities has received this grant from the DHMH since 1987. Carroll's program was the first senior center in Maryland to offer therapeutic recreational, education, and leisure activities including meals, transportation, community excursions, and life skills training to seniors with intellectual and physical disabilities. The SIP ISS Grant provides funding for one (1) of the twenty-six (26) older adults in the program. The program is operated by one (1) Program Coordinator, one (1) Instruction & Events Coordinator, four (4) full time Program Aides and three (3) part-time Program Aides. In addition to the cost of salary and benefits, program expenses include transportation, food and client activities.

Beginning in FY2009, the Bureau of Aging & Disabilities began the process of transitioning client funding from the SIP ISS program to funding through the SIP Day Habilitation Program. The Day Habilitation funding gives the SIP Program the ability to expand and provide services to twenty-five (25) people. The Day Habilitation program reimburses the county based on the attendance and individual needs of each client. The Bureau of Aging and Disabilities no longer accepts clients under the "old" ISS Program; however, one (1) of the Twenty-six (26) clients is not eligible for the Day Habilitation funding and remains under the SIP ISS program.

FY19 Senior Inclusion Program Budget (ISS Grant)		
Senior Inclusion Program ISS Grant		\$11,485
County Required Match		\$0
	Total Program	\$11,485

Staff Recommended Motion: I move that the Board of Commissioners approve the FY 2019 Senior Inclusion Program, Developmental Disabilities Administration Individual Support Services Grant award.

Attending:

Christine Kay, Director, Citizen Services

Celene Steckel, Bureau Chief, Bureau of Aging & Disabilities

Richard Ottone, Senior Inclusion Program Coordinator

**Department of Citizen Services
Bureau of Aging and Disabilities
Briefing Paper
January 17, 2019**

Issue: Carroll County Bureau of Aging & Disabilities, Senior Inclusion Program, Development Disabilities Administration Medical Assistance Primary Provider Application Submission

Discussion/Decision:

Application Deadline: January 31, 2019

Background: The Developmental Disabilities Administration (DDA), an agency of the Maryland Department of Health (MDH) is transitioning from a prospective payment model to a reimbursement funding system and moving to billing through the Long- Term Services and Supports (LTSS) system. The Senior Inclusion Program, as a licensed DDA provider of Day Habilitation services is required to apply for and obtain a Primary Provider Medical Assistance (MA) number.

The Medical Assistance Primary Provider designation and associated site-based MA number, will allow the Carroll County Bureau of Aging & Disabilities' Senior Inclusion Program to deliver participant billing through the LTSS system. The Maryland Department of Health will then be reimbursed through the Centers for Medicare and Medicaid Services for activities as outlined in the Developmental Disabilities' Community Pathways Waiver.

Action: Discussion/Decision

Staff Recommended Motion: I move that the Board of Commissioners approve the Senior Inclusion Program, Development Disabilities Administration Medical Assistance Primary Provider Application Submission.

Attending:

Christine Kay, Director, Citizen Services

Celene E. Steckel, Bureau Chief, Aging & Disabilities

Rich Ottone, Program Coordinator Senior Inclusion Program

Department of Citizen Services – Local Management Board
Briefing Paper
January 17, 2019
Open Session

Issue: The Maryland Association of Local Management Boards is requesting local LMB support for work during the upcoming legislative session.

Discussion/Decision

Background: In 1996, the County Commissioners designated the Local Management Board (LMB) as a unit of local government after changes to MD COMAR required counties to establish and maintain a local, results-based, interagency service delivery system for children, youth, and families. The LMB's core functions are to assess community needs and work collaboratively to design local programs that support the Governor's vision of economic security for all. One of Carroll County's key strengths is the local commitment to collaboration and partnership with a diverse group of community stakeholders, including the Health Department, the Department of Juvenile Services, the Department of Social Services and Carroll County Public Schools. The LMB's funded partners in FY19 include Human Services Programs, Youth Services Bureau, Catholic Charities and the Family Law Administration.

To achieve these results, the LMB manages several grant programs including a long standing annual allocation through the Governor's Office for Children; in FY19 this allocation was \$551,102. In the fall of 2018, the Governor's Office for Children was absorbed into another state agency, the Governor's Office of Crime Control and Prevention. After the reorganization, the LMBs across the state, including Carroll, were informed that for FY20 the majority of their long standing allocations would only be available through a competitive process. Carroll was advised that we would continue to receive the allocation which covers staff and administration (\$65,000) but the remaining funding would be competitively awarded across the state. If Carroll wasn't successful in obtaining any of the competitive awards, this could be a loss of almost \$500,000.

The Maryland Association of Local Management Boards does not support this change and has asked each LMB to support efforts to have the jurisdictional allocations reinstated. Staff requests the Board to allow County funds currently budgeted to the LMB be used to pay a lobbyist to work during the legislative session to restore this funding. The cost to each LMB is approximately \$700.

Action: Support the Maryland Association of Local Management Boards' efforts to reinstate local allocations.

Staff Recommended Motion: I move that the Board of Commissioners direct staff to support the Maryland Association of Local Management Boards' efforts to reinstate local allocations

Attending:

Christine Kay, Director, Citizen Services

Corey Wilt, Program Development and Evaluation Specialist

Debby Standiford, Grants Manager; Management and Budget

Department of Planning

Briefing Paper

January 17, 2019

Open Session

Issue: Text amendment to the IR District ahead of the Comprehensive Rezoning

Background:

On December 21, 2018 Shaffer and Shaffer, LLP submitted a proposed text amendment to the Industrial Restricted (IR) zone on behalf of their client St. John's Properties Incorporated. The amendment is for the allowance of a brewery on IR zoned land.

- *Sections 158.134 (B) (1) and 158.134 (D) (1) require that the Commissioners shall refer zoning text amendments and comprehensive rezoning to the Planning Commission.*

In order for this proposed text amendment to move through the process it must be referred by the Board of County Commissioners to the Planning Commission for their recommendation as cited above.

Since the Board of County Commissioners and staff are well underway in review the Commercial/Industrial/Employment Campus comprehensive rezoning effort, once this amendment is referred to the Planning Commission it would be prudent for the Board to defer all future zoning text and map amendment requests while this effort is in progress

Motion:

I move that the Board of County Commissioners refer the IR proposed text amendment to the Planning Commission for their review and recommendation

2nd Motion:

I move that the Board of County Commissioners defer all future zoning text and map amendment requests while the comprehensive rezoning effort is underway.

Attending:

Lynda Eisenberg, Acting Director
Mary Lane, Comprehensive Planner