

## Board of County Commissioners

Stephen A. Wantz, *President*  
Ed Rothstein, *Vice President*  
C. Richard Weaver, *2<sup>nd</sup> Vice President*  
C. Eric Bouchat  
Dennis E. Frazier



## Carroll County Government

225 North Center Street  
Westminster, Maryland 21157  
410-386-2043; 1-888-302-8978  
fax 410-386-2485  
MD Relay ~ 7-1-1/800-735-2258

### **Notice of Commissioner Meetings & Agenda for the Week of January 21, 2019**

Please Note: This weekly notice and agenda is subject to change. Please call 410-386-2043 to confirm a meeting you plan to attend. All meetings, unless otherwise noted, will be held at the Carroll County Office Building, Room 311. All or part of a meeting may be conducted in closed session.

- *Indicates Outside Activities*

#### **Monday ~ January 21, 2019**

***County Closed in observance of Martin Luther King, Jr. Day***

#### **Tuesday ~ January 22, 2019**

*7:15 a.m. Rotary Club ~ Speaking Engagement  
Eldersburg, Maryland  
Commissioner Rothstein*

*11:00 a.m. Hampstead Wastewater Treatment Ground Breaking  
Hampstead, Maryland  
Commissioners Wantz, Weaver & Frazier*

*11:30 a.m. Comptroller Peter Franchot's Visit with  
Shop Maryland Energy-J J Gloss Home Appliance Center ~ Finksburg, Maryland  
Commissioners Wantz & Weaver*

*1:00 p.m. Comptroller Peter Franchot's Visit with  
Giulianova Groceria ~ Westminster, Maryland  
Commissioners Wantz & Frazier*

**Tuesday ~ January 22, 2019 (Continued)**

**1:30 p.m. Board of County Commissioners Open Work Session**  
County Office Building ~ Room 311

Comprehensive Rezoning  
Commercial/Industrial/Employment Text & Procedure  
Department of Planning ~ Mr. Lynda Eisenberg  
Department of Land & Resource Management ~ Mr. Tom Devilbiss  
Department of Economic Development ~ Mr. Jack Lyburn

*6:00 p.m. Carroll Vista ~ Speaking Engagement*  
*Taneytown, Maryland*  
*Commissioner Wantz*

*6:15 p.m. Carroll County State's Attorney & Carroll County Health Department*  
*Video Premiere of "Heroin Still Kills"*  
*Carroll Community College ~ Westminster, Maryland*  
*Commissioners Rothstein, Bouchat & Frazier*

6:30 p.m. Carroll County Delegation Public Hearing  
County Office Building ~ Reagan Room  
Commissioner Weaver

**Wednesday ~ January 23, 2019**

*7:30 a.m. Ft. Meade Alliance ~ U.S. Cyber Command's Future*  
*Linthicum Heights, Maryland*  
*Commissioner Rothstein*

*10:00 a.m. Maryland Association of Counties Legislative Meeting*  
*Annapolis, Maryland*  
*Commissioners Wantz & Rothstein*

*5:00 p.m. Maryland Association of Counties Legislative Reception*  
*Annapolis, Maryland*  
*Commissioners Wantz & Rothstein*

*6:30 p.m. Carroll County Board of Education FY20 Budget Work Session*  
*Westminster, Maryland*  
*Commissioner Weaver*

**Thursday ~ January 24, 2019**

9:00 a.m. Board of County Commissioner Closed Administrative Session

**10:00 a.m. Board of County Commissioners Open Session**

County Office Building ~ Room 311

*Positively Carroll*

**Item 1**

Public Comment on this item

Briefing/Discussion/Possible Decision

Request Approval to Submit Grant Application & Acceptance of Award

[FY2020 Maryland Victims of Crime Program \(MVOC\)](#)

State's Attorney's Office

Carroll County State's Attorney ~ Mr. Brian DeLeonardo

Department of Management & Budget ~ Mr. Ted Zaleski

**Item 2**

Briefing/Discussion/Decision

FY20 Preliminary Recommended CIP and Bond Authorization

Department of Management & Budget ~ Mr. Ted Zaleski

**Item 3**

CCVESA Quarterly Update

**Public Comment**

Closed ~ Personnel

*10:30 a.m. ARC's Tech Center Launch Party*

*Westminster, Maryland*

*Commissioner Frazier*

**Thursday ~ January 24, 2019 (Continued)**

**1:00 p.m. Board of County Commissioners Open Session**  
County Office Building ~ Room 311

**Item 4**

Public Comment on this item

Briefing

[County Transportation Priorities](#)

Department of Planning ~ Ms. Lynda Eisenberg

**Item 5**

Public Comment on this item

Briefing/Discussion/Possible Decision

[Feasibility Study for North Carroll High School Property](#)

Department of Economic Development ~ Mr. Jack Lyburn

**Item 6**

Public Comment on this item

Discussion/Possible Decision

[County Joining Opioid Litigation](#)

Department of the County Attorney ~ Mr. Tim Burke

**Item 7**

Briefing/Discussion/Decision

Request Approval for Grant Application & Acceptance of Award

[Retrofitting Carroll County's Stormwater Facilities](#)

Department of Land & Resource Management ~ Mr. Tom Devilbiss

Department of Management & Budget ~ Mr. Ted Zaleski

**Open Work Session**

National Pollutant Discharge Elimination System (NPDES) Program

Department of Land & Resource Management ~ Mr. Tom Devilbiss

**Public Comment**

Administrative Session ~ Open

CLOSED ~ Land Acquisition

**Thursday ~ January 24, 2019 (Continued)**

7:00 p.m.      *Finksburg Planning Citizens' Council Meeting ~ Speaking Engagement*  
*Finksburg, Maryland*  
*Commissioner Weaver*

**Friday ~ January 25, 2019**

**Saturday ~ January 26, 2019**

9:00 a.m.      *Martin Luther King Breakfast*  
*Martin's ~ Westminster, Maryland*  
*Commissioners Wantz, Rothstein & Weaver*

5:30 p.m.      *Westminster Fire Engine Company Annual Banquet*  
*Westminster, Maryland*  
*Commissioner Frazier*

6:30 p.m.      *Eagle Scout Court of Honor Ceremony*  
*Sykesville, Maryland*  
*Commissioner Rothstein*

6:30 p.m.      *Carroll County Youth Service Bureau Chocolate Ball*  
*Westminster, Maryland*  
*Commissioners Wantz & Weaver*

**Sunday ~ January 27, 2019**

7:05 a.m.      “The Commissioners’ Report” – WTTR  
Commissioner Bouchat

1:30 p.m.      “Roar Like a Lion” Event  
*Westminster Branch Library ~ Westminster, Maryland*  
*Commissioner Frazier*

ACCESSIBILITY NOTICE: The Americans with Disabilities Act applies to the Carroll County Government and its programs, services, activities, and facilities. Anyone requiring an auxiliary aid or service for effective communication or who has a complaint should contact The Department of Citizen Services, 410.386.3600 or 1.888.302.8978, MD Relay 7-1-1/1.800.735.2258 as soon as possible but no later than 72 hours before the scheduled event.

**State's Attorney's Office**

**Briefing Paper**

**January 24, 2019**

**Open Session**

**Issue:** FY 2020 Maryland Victims of Crime (MVOC) Program Grant Application and Acceptance of Award

**Background:** The Victim Witness Unit of the Carroll County State's Attorney's Office (SAO) provides victims and witnesses of crime vital communications such as case notifications and also serves as the liaison between prosecutors for the Circuit, District and Juvenile Courts. The Unit currently consists of two, full-time advocates and one part-time, contractual advocate. The SAO received \$18,000 in MVOC grant funding for FY 2018 as well as for FY 2019 to add the part-time advocate position needed to provide services for an increased number of cases.

In 2018, there were 1,668 active cases in the Circuit Court; 5,688 active cases in the District Court and 161 active cases in the Juvenile Court. This represents an increase from 2016. More than 60% of cases require the services of the Victim Witness Unit. Currently, of this 60%, approximately 20% are receiving only indirect service. These cases often involve multiple victims with special needs, large numbers of witnesses, and complicated restitution figures. Additionally, the new Maryland Electronic Court (MDEC) procedures have impacted the workload that the advocates currently carry. Therefore, the SAO is seeking to change the status of the part-time, contractual position to full-time, grant contingent. A full-time position would support the increased workload and allow for a more proactive approach in making sure victims understand their rights and are aware of all of the available resources.

The grant funds will support the position's salary and 30% of the benefits. There is possibility of a second year of level funding for FY 2021 provided the program is in good standing.

**Projected Budget – 7/1/19 to 6/30/20**

<b>Position</b>	<b>Grant Funds*</b>	<b>County Contribution**</b>	<b>Total</b>
District Court Advocate Salary	\$33,744	\$0	\$33,744
District Court Advocate Benefits	\$10,124	\$21,600	\$31,724
<b>Total</b>	<b>\$43,868</b>	<b>\$21,600</b>	<b>\$65,468</b>

\* GOCCP has limited the grant request to a maximum of \$50,000

\*\*County contribution is not already budgeted

**Action:** Discussion/Decision

**Staff-Recommended Motion:**

I move that the Board of Commissioners approve the submission of the FY 2020 Maryland Victims of Crime (MVOC) grant application and acceptance of award.

Attending:

Brian DeLeonardo, State's Attorney, State's Attorney's Office  
Caren Jagoda, Senior Grants Analyst, Management and Budget

# **Department of Planning**

## **Briefing Paper**

**January 24, 2019**

### **Open Session**

**Issue:**

**2019 Consolidated Transportation Plan Priority Letter**

**Background:**

The Carroll County Department of Planning annually submits a letter in April to the Maryland Department of Transportation listing the key County transportation priorities for inclusion into the State's Consolidated Transportation Program for FY 2020-2025. These projects include capacity enhancing infrastructure, main street revitalization, bicycle and pedestrian trails and County transit needs.

Letter preparation is underway and will be presented to the Board with these priorities for discussion and decision.

**Action:**

Briefing, no action needed at this time.

**Attendees:**

Lynda D. Eisenberg, Acting Director  
Mary Lane, Comprehensive Planner

**Economic Development  
Briefing Paper  
January 24, 2019**

**Open Session**

**Issue:**

Feasibility study for an indoor dome facility at the former North Carroll High School

**Background:**

In 2016, as a result of declining enrollments, the Carroll County Board of Education made a difficult decision to close three schools. North Carroll High School was one of the schools that closed. Since that time the school has remained mostly vacant and continues to cost the County through annual maintenance fees. The gym and fields continue to be used by the local recreation council.

Turf fields have become the “norm” for nearly all outdoor sports. All surrounding jurisdictions have turf fields which are used for local sports teams. Some also host tournaments and other special events which produce revenue. A turf field, with the bonus of a protective dome, would be especially attractive for growing our local-based recreational programs as well as attracting sports competitions/tournaments that would generate positive economic and fiscal impacts to the County.

**Action:**

Request the Board of Commissioners authorize the issuing of a Request for Proposal (RFP) for a marketing feasibility study to ascertain the demand and economic impact of such a facility in Carroll County.

**Staff Recommended Motion:**

I move that the Board of County Commissioners authorize the issuance of a RFP for a marketing feasibility study to ascertain the demand and economic impact of such a facility in Carroll County.

**Attendees:**

Mr. Jack Lyburn, Director, Economic Development



**Department of the County Attorney**  
**Briefing Paper**  
**Thursday, January 24, 2019**

**Issue:**

Discuss pursuing litigation against leading opioid manufacturers.

**Background:**

Hundreds of municipal and county governments nationwide, including numerous municipalities and nine counties in Maryland, are currently pursuing litigation against leading opioid manufacturers to recover the governments' medical, public health, and law enforcement costs related to opioid abuse. The lawsuits against manufacturers (and in some cases providers) allege that the opioid addiction crisis stems from the over-promotion, sale, and distribution of prescription opioid medications such as Oxycontin and Percocet.

Suits filed in federal court have been consolidated and assigned to a single United States District Court Judge in Ohio. Other cases have been filed in the state courts, bypassing the federal consolidated litigation. Typically, counties and cities engage outside counsel to initiate and pursue the litigation against the manufacturers and providers of the drugs. The attorneys work on a "contingent fee" basis, meaning that payment to the attorney for legal services and costs depends upon there being some sort of recovery or award in the case.

**Action:**

Consider whether to explore initiating or joining in litigation against the opioid manufacturers and distributors?

**Staff recommended motion:**

I move that the Board instruct the County Attorney to pursue joining on-going litigation against opioid manufacturers and distributors.

**Attendees:**

Tim Burke, County Attorney

**Department of Land & Resource Management**  
**Briefing Paper**  
**January 24, 2019**  
**Open Session**

**Issue:**

**Briefing/Discussion/Decision – Request Approval for Grant Application and Acceptance of Award–  
Retrofitting Carroll County’s Stormwater Facilities**

**Background:**

The Bureau of Resource Management (BRM) is seeking \$1,325,000 from the Maryland Water Quality Financing Administration Bay Restoration Fund Wastewater Program to fund a program of stormwater management retrofit projects to address the requirements of the County’s National Pollutant Discharge Elimination System (NPDES) Permit. The BRM is in the planning and design stages for Brynwood, Melstone Valley, and Windsong Estates stormwater retrofit projects. These projects are located in predominantly residential areas and include over 400 acres of drainage area, including over 60 acres of impervious area that will be treated by the proposed facilities.

**Budget:**

<b>Project</b>	<b>Grant Request</b>	<b>Cash Match</b>	<b>Total Individual Project Costs</b>
Brynwood	\$800,000.00	\$800,000.00	\$1,600,000.00
Windsong Estates	\$250,000.00	\$250,000.00	\$500,000.00
Melstone Valley	\$275,000.00	\$275,000.00	\$550,000.00
<b>Total</b>	<b>\$1,325,000.00</b>	<b>\$1,325,000.00</b>	<b>\$2,650,000.00</b>

*\*These costs reflect current estimates and are subject to change throughout the duration of the project.*

**Action:**

Direct staff to submit an application to the Maryland Water Quality Financing Administration Bay Restoration Fund Wastewater Program.

**Staff Recommended Motion:**

***I move that the Board of County Commissioners approve the submittal of the grant application and acceptance of award to the Maryland Water Quality Financing Administration Bay Restoration Fund Wastewater Program.***

**Attendees:**

Gale Engles, Bureau Chief, Bureau of Resource Management  
Kelly Martin, Watershed Grants Technician, Bureau of Resource Management  
Caren Jagoda, Senior Grants Analyst, Department of Management & Budget