

Board of County Commissioners

Stephen A. Wantz, *President*
Ed Rothstein, *Vice President*
C. Richard Weaver, *2nd Vice President*
C. Eric Bouchat
Dennis E. Frazier



Carroll County Government

225 North Center Street
Westminster, Maryland 21157
410-386-2043; 1-888-302-8978
fax 410-386-2485
MD Relay ~ 7-1-1/800-735-2258

Notice of Commissioner Meetings & Agenda for the Week of January 21, 2019

Please Note: This weekly notice and agenda is subject to change. Please call 410-386-2043 to confirm a meeting you plan to attend. All meetings, unless otherwise noted, will be held at the Carroll County Office Building, Room 311. All or part of a meeting may be conducted in closed session.

- *Indicates Outside Activities*

Monday ~ January 21, 2019

County Closed in observance of Martin Luther King, Jr. Day

Tuesday ~ January 22, 2019

*7:15 a.m. Rotary Club ~ Speaking Engagement
Eldersburg, Maryland
Commissioner Rothstein*

*11:00 a.m. Hampstead Wastewater Treatment Ground Breaking
Hampstead, Maryland
Commissioners Wantz, Weaver & Frazier*

*11:30 a.m. Comptroller Peter Franchot's Visit with
Shop Maryland Energy-J J Gloss Home Appliance Center ~ Finksburg, Maryland
Commissioners Wantz & Weaver*

*1:00 p.m. Comptroller Peter Franchot's Visit with
Giulianova Groceria ~ Westminster, Maryland
Commissioners Wantz & Frazier*

Tuesday ~ January 22, 2019 (Continued)

1:30 p.m. Board of County Commissioners Open Work Session
County Office Building ~ Room 311

Comprehensive Rezoning
Commercial/Industrial/Employment Text & Procedure
Department of Planning ~ Mr. Lynda Eisenberg
Department of Land & Resource Management ~ Mr. Tom Devilbiss
Department of Economic Development ~ Mr. Jack Lyburn

6:00 p.m. Carroll Vista ~ Speaking Engagement
Taneytown, Maryland
Commissioner Wantz

6:15 p.m. Carroll County State's Attorney & Carroll County Health Department
Video Premiere of "Heroin Still Kills"
Carroll Community College ~ Westminster, Maryland
Commissioners Rothstein, Bouchat & Frazier

6:30 p.m. Carroll County Delegation Public Hearing
County Office Building ~ Reagan Room
Commissioner Weaver

Wednesday ~ January 23, 2019

7:30 a.m. Ft. Meade Alliance ~ U.S. Cyber Command's Future
Linthicum Heights, Maryland
Commissioner Rothstein

10:00 a.m. Maryland Association of Counties Legislative Meeting
Annapolis, Maryland
Commissioners Wantz & Rothstein

5:00 p.m. Maryland Association of Counties Legislative Reception
Annapolis, Maryland
Commissioners Wantz & Rothstein

6:30 p.m. Carroll County Board of Education FY20 Budget Work Session
Westminster, Maryland
Commissioner Weaver

Thursday ~ January 24, 2019

9:00 a.m. Board of County Commissioner Closed Administrative Session

10:00 a.m. Board of County Commissioners Open Session
County Office Building ~ Room 311

Positively Carroll

Item 1

Public Comment on this item

Briefing/Discussion/Possible Decision

Request Approval to Submit Grant Application & Acceptance of Award

[FY2020 Maryland Victims of Crime Program \(MVOC\)](#)

State's Attorney's Office

Carroll County State's Attorney ~ Mr. Brian DeLeonardo

Department of Management & Budget ~ Mr. Ted Zaleski

Item 2

Briefing/Discussion/Decision

FY20 Preliminary Recommended CIP and Bond Authorization

Department of Management & Budget ~ Mr. Ted Zaleski

Item 3

CCVESA Quarterly Update

Public Comment

Closed ~ Personnel

10:30 a.m. ARC's Tech Center Launch Party
Westminster, Maryland
Commissioner Frazier

Thursday ~ January 24, 2019 (Continued)

1:00 p.m. Board of County Commissioners Open Session
County Office Building ~ Room 311

Item 4

Public Comment on this item

Briefing

[County Transportation Priorities](#)

Department of Planning ~ Ms. Lynda Eisenberg

Item 5

Public Comment on this item

Briefing/Discussion/Possible Decision

[Feasibility Study for North Carroll High School Property](#)

Department of Economic Development ~ Mr. Jack Lyburn

Item 6

Public Comment on this item

Discussion/Possible Decision

[County Joining Opioid Litigation](#)

Department of the County Attorney ~ Mr. Tim Burke

Item 7

Briefing/Discussion/Decision

Request Approval for Grant Application & Acceptance of Award

[Retrofitting Carroll County's Stormwater Facilities](#)

Department of Land & Resource Management ~ Mr. Tom Devilbiss

Department of Management & Budget ~ Mr. Ted Zaleski

Open Work Session

National Pollutant Discharge Elimination System (NPDES) Program

Department of Land & Resource Management ~ Mr. Tom Devilbiss

Public Comment

Administrative Session ~ Open

CLOSED ~ Land Acquisition

Thursday ~ January 24, 2019 (Continued)

7:00 p.m. *Finksburg Planning Citizens' Council Meeting ~ Speaking Engagement*
Finksburg, Maryland
Commissioner Weaver

Friday ~ January 25, 2019

Saturday ~ January 26, 2019

9:00 a.m. *Martin Luther King Breakfast*
Martin's ~ Westminster, Maryland
Commissioners Wantz, Rothstein & Weaver

5:30 p.m. *Westminster Fire Engine Company Annual Banquet*
Westminster, Maryland
Commissioner Frazier

6:30 p.m. *Eagle Scout Court of Honor Ceremony*
Sykesville, Maryland
Commissioner Rothstein

6:30 p.m. *Carroll County Youth Service Bureau Chocolate Ball*
Westminster, Maryland
Commissioners Wantz & Weaver

Sunday ~ January 27, 2019

7:05 a.m. “The Commissioners’ Report” – WTTR
Commissioner Bouchat

1:30 p.m. “Roar Like a Lion” Event
Westminster Branch Library ~ Westminster, Maryland
Commissioner Frazier

ACCESSIBILITY NOTICE: The Americans with Disabilities Act applies to the Carroll County Government and its programs, services, activities, and facilities. Anyone requiring an auxiliary aid or service for effective communication or who has a complaint should contact The Department of Citizen Services, 410.386.3600 or 1.888.302.8978, MD Relay 7-1-1/1.800.735.2258 as soon as possible but no later than 72 hours before the scheduled event.

State's Attorney's Office

Briefing Paper

January 24, 2019

Open Session

Issue: FY 2020 Maryland Victims of Crime (MVOC) Program Grant Application and Acceptance of Award

Background: The Victim Witness Unit of the Carroll County State's Attorney's Office (SAO) provides victims and witnesses of crime vital communications such as case notifications and also serves as the liaison between prosecutors for the Circuit, District and Juvenile Courts. The Unit currently consists of two, full-time advocates and one part-time, contractual advocate. The SAO received \$18,000 in MVOC grant funding for FY 2018 as well as for FY 2019 to add the part-time advocate position needed to provide services for an increased number of cases.

In 2018, there were 1,668 active cases in the Circuit Court; 5,688 active cases in the District Court and 161 active cases in the Juvenile Court. This represents an increase from 2016. More than 60% of cases require the services of the Victim Witness Unit. Currently, of this 60%, approximately 20% are receiving only indirect service. These cases often involve multiple victims with special needs, large numbers of witnesses, and complicated restitution figures. Additionally, the new Maryland Electronic Court (MDEC) procedures have impacted the workload that the advocates currently carry. Therefore, the SAO is seeking to change the status of the part-time, contractual position to full-time, grant contingent. A full-time position would support the increased workload and allow for a more proactive approach in making sure victims understand their rights and are aware of all of the available resources.

The grant funds will support the position's salary and 30% of the benefits. There is possibility of a second year of level funding for FY 2021 provided the program is in good standing.

Projected Budget – 7/1/19 to 6/30/20

Position	Grant Funds*	County Contribution**	Total
District Court Advocate Salary	\$33,744	\$0	\$33,744
District Court Advocate Benefits	\$10,124	\$21,600	\$31,724
Total	\$43,868	\$21,600	\$65,468

* GOCCP has limited the grant request to a maximum of \$50,000

**County contribution is not already budgeted

Action: Discussion/Decision

Staff-Recommended Motion:

I move that the Board of Commissioners approve the submission of the FY 2020 Maryland Victims of Crime (MVOC) grant application and acceptance of award.

Attending:

Brian DeLeonardo, State's Attorney, State's Attorney's Office
Caren Jagoda, Senior Grants Analyst, Management and Budget

Department of Planning

Briefing Paper

January 24, 2019

Open Session

Issue:

2019 Consolidated Transportation Plan Priority Letter

Background:

The Carroll County Department of Planning annually submits a letter in April to the Maryland Department of Transportation listing the key County transportation priorities for inclusion into the State's Consolidated Transportation Program for FY 2020-2025. These projects include capacity enhancing infrastructure, main street revitalization, bicycle and pedestrian trails and County transit needs.

Letter preparation is underway and will be presented to the Board with these priorities for discussion and decision.

Action:

Briefing, no action needed at this time.

Attendees:

Lynda D. Eisenberg, Acting Director
Mary Lane, Comprehensive Planner

**Economic Development
Briefing Paper
January 24, 2019**

Open Session

Issue:

Feasibility study for an indoor dome facility at the former North Carroll High School

Background:

In 2016, as a result of declining enrollments, the Carroll County Board of Education made a difficult decision to close three schools. North Carroll High School was one of the schools that closed. Since that time the school has remained mostly vacant and continues to cost the County through annual maintenance fees. The gym and fields continue to be used by the local recreation council.

Turf fields have become the “norm” for nearly all outdoor sports. All surrounding jurisdictions have turf fields which are used for local sports teams. Some also host tournaments and other special events which produce revenue. A turf field, with the bonus of a protective dome, would be especially attractive for growing our local-based recreational programs as well as attracting sports competitions/tournaments that would generate positive economic and fiscal impacts to the County.

Action:

Request the Board of Commissioners authorize the issuing of a Request for Proposal (RFP) for a marketing feasibility study to ascertain the demand and economic impact of such a facility in Carroll County.

Staff Recommended Motion:

I move that the Board of County Commissioners authorize the issuance of a RFP for a marketing feasibility study to ascertain the demand and economic impact of such a facility in Carroll County.

Attendees:

Mr. Jack Lyburn, Director, Economic Development

Department of the County Attorney
Briefing Paper
Thursday, January 24, 2019

Issue:

Discuss pursuing litigation against leading opioid manufacturers.

Background:

Hundreds of municipal and county governments nationwide, including numerous municipalities and nine counties in Maryland, are currently pursuing litigation against leading opioid manufacturers to recover the governments' medical, public health, and law enforcement costs related to opioid abuse. The lawsuits against manufacturers (and in some cases providers) allege that the opioid addiction crisis stems from the over-promotion, sale, and distribution of prescription opioid medications such as Oxycontin and Percocet.

Suits filed in federal court have been consolidated and assigned to a single United States District Court Judge in Ohio. Other cases have been filed in the state courts, bypassing the federal consolidated litigation. Typically, counties and cities engage outside counsel to initiate and pursue the litigation against the manufacturers and providers of the drugs. The attorneys work on a "contingent fee" basis, meaning that payment to the attorney for legal services and costs depends upon there being some sort of recovery or award in the case.

Action:

Consider whether to explore initiating or joining in litigation against the opioid manufacturers and distributors?

Staff recommended motion:

I move that the Board instruct the County Attorney to pursue joining on-going litigation against opioid manufacturers and distributors.

Attendees:

Tim Burke, County Attorney

Department of Land & Resource Management
Briefing Paper
January 24, 2019
Open Session

Issue:

**Briefing/Discussion/Decision – Request Approval for Grant Application and Acceptance of Award–
Retrofitting Carroll County’s Stormwater Facilities**

Background:

The Bureau of Resource Management (BRM) is seeking \$1,325,000 from the Maryland Water Quality Financing Administration Bay Restoration Fund Wastewater Program to fund a program of stormwater management retrofit projects to address the requirements of the County’s National Pollutant Discharge Elimination System (NPDES) Permit. The BRM is in the planning and design stages for Brynwood, Melstone Valley, and Windsong Estates stormwater retrofit projects. These projects are located in predominantly residential areas and include over 400 acres of drainage area, including over 60 acres of impervious area that will be treated by the proposed facilities.

Budget:

Project	Grant Request	Cash Match	Total Individual Project Costs
Brynwood	\$800,000.00	\$800,000.00	\$1,600,000.00
Windsong Estates	\$250,000.00	\$250,000.00	\$500,000.00
Melstone Valley	\$275,000.00	\$275,000.00	\$550,000.00
Total	\$1,325,000.00	\$1,325,000.00	\$2,650,000.00

**These costs reflect current estimates and are subject to change throughout the duration of the project.*

Action:

Direct staff to submit an application to the Maryland Water Quality Financing Administration Bay Restoration Fund Wastewater Program.

Staff Recommended Motion:

I move that the Board of County Commissioners approve the submittal of the grant application and acceptance of award to the Maryland Water Quality Financing Administration Bay Restoration Fund Wastewater Program.

Attendees:

Gale Engles, Bureau Chief, Bureau of Resource Management
Kelly Martin, Watershed Grants Technician, Bureau of Resource Management
Caren Jagoda, Senior Grants Analyst, Department of Management & Budget