

## Board of County Commissioners

Stephen A. Wantz, *President*  
Ed Rothstein, *Vice President*  
C. Richard Weaver, *2<sup>nd</sup> Vice President*  
C. Eric Bouchat  
Dennis E. Frazier



## Carroll County Government

225 North Center Street  
Westminster, Maryland 21157  
410-386-2043; 1-888-302-8978  
fax 410-386-2485  
MD Relay ~ 7-1-1/800-735-2258

### **Notice of Commissioner Meetings & Agenda for the Week of February 11, 2019**

Please Note: This weekly notice and agenda is subject to change. Please call 410-386-2043 to confirm a meeting you plan to attend. All meetings, unless otherwise noted, will be held at the Carroll County Office Building, Room 311. All or part of a meeting may be conducted in closed session.

- *Indicates Outside Activities*

#### **Monday ~ February 11, 2019**

#### **Tuesday ~ February 12, 2019**

*9:00 a.m. Target Communities Site Visit  
Westminster, Maryland  
Commissioners Rothstein & Bouchat*

**1:00 p.m. Board of County Commissioners Open Work Session**  
County Office Building ~ Room 311

Comprehensive Rezoning  
Commercial/Industrial/Employment Text & Procedure  
Department of Planning ~ Ms. Lynda Eisenberg  
Department of Land & Resource Management ~ Mr. Tom Devilbiss  
Department of Economic Development ~ Mr. Jack Lyburn

*7:00 p.m. Ag Center Dinner/Board Meeting  
Westminster, Maryland  
Commissioners Wantz, Rothstein, Weaver & Bouchat*

### **Wednesday ~ February 13, 2019**

- 10:00 a.m.     *Annual Maryland Economic Development Day  
Annapolis, Maryland  
Commissioner Rothstein*
- 10:00 a.m.     *Maryland Association of Counties Legislative Meeting  
Annapolis, Maryland  
Commissioners Wantz & Rothstein*
- 5:00 p.m.       *Carroll County Board of Education Board Meeting  
Westminster, Maryland  
Commissioner Weaver*
- 7:00 p.m.       *Carroll 101 Event  
Westminster, Maryland  
Commissioners Wantz, Rothstein, Weaver, Bouchat & Frazier*

### **Thursday ~ February 14, 2019**

- 7:30 a.m.       *BWI Partnership Breakfast  
Linthicum, Maryland  
Commissioner Rothstein*
- 10:00 a.m.     Board of County Commissioners Open Session**  
County Office Building ~ Room 311

*Priority Carroll*

#### **Item 1**

Agency Presentation  
Weed Control ~ Mr. Peter Rupp

#### **Item 2**

Briefing  
National Marketing Plan  
Department of Economic Development ~ Mr. Jack Lyburn

#### **Item 3**

Public Comment on this item  
Briefing/Discussion/Decision  
Request Approval to Accept Opioid  
National Health Emergency Grant Funding  
for [Business Employment Resource Center](#)  
Department of Economic Development ~ Mr. Jack Lyburn  
Department of Management & Budget ~ Mr. Ted Zaleski

**Thursday ~ February 14, 2019 (Continued)**

**Item 4**

Public Comment on this item

Briefing

[Department of Citizen Services Overview & Challenges](#)

Department of Citizen Services ~ Ms. Christine Kay

**Item 5**

Public Comment on this item

Additional Briefing/Discussion/Decision

Request Approval for Submission to Planning & Zoning

[Commission to use Carroll County Regional Airport](#)

property for future solar site

Department of Public Works ~ Mr. Jeff Castonguay

Bureau of Purchasing ~ Mr. Mike Myers

**Item 6**

Public Comment on this item

Briefing/Discussion/Decision

Request Approval for Grant Application &

Acceptance of Award

[Chesapeake Bay Trust Restoration Research Award Program](#)

Department of Land & Resource Management ~ Mr. Tom Devilbiss

Department of Management & Budget ~ Mr. Ted Zaleski

**Item 7**

Public Comment on this item

Discussion/Decision

[Request Approval to Exercise Option to Purchase](#)

for Byron Stambaugh, Jr. through the

Critical Farms Program

Department of Land & Resource Management ~ Mr. Tom Devilbiss

**Public Comment**

Administrative Session ~ Open

CLOSED ~ Land Acquisition

**Friday ~ February 15, 2019**

**Saturday ~ February 16, 2019**

**Sunday ~ February 17, 2019**

7:05 a.m.      “The Commissioners’ Report” – WTTR  
Commissioner Weaver

ACCESSIBILITY NOTICE: The Americans with Disabilities Act applies to the Carroll County Government and its programs, services, activities, and facilities. Anyone requiring an auxiliary aid or service for effective communication or who has a complaint should contact The Department of Citizen Services, 410.386.3600 or 1.888.302.8978, MD Relay 7-1-1/1.800.735.2258 as soon as possible but no later than 72 hours before the scheduled event.

**CARROLL COUNTY**

Department of Economic Development/BERC  
Briefing Paper  
February 14, 2019  
Open Session

**Issue:**

FY 2019 Opioid National Health Emergency Grant Acceptance of Award

**Background:**

The Maryland Department of Labor, Licensing and Regulation's Division of Workforce Development and Adult Learning awarded the Mid-Maryland Workforce Development Area which is comprised of Howard and Carroll Counties, funding to plan, develop and implement services to individuals impacted by the opioid crisis who are looking to re-enter the workforce. Career services, training, and credentialing will all be made possible. Through the Mid-Maryland Consortium Agreement agreed upon by the County Executive of Howard County and the Carroll County of Commissioners, Carroll County receives 50% of this allocation (as reported in Budget).

The funding will be used to work with community partners and organizations to provide outreach to eligible individuals affected by the opioid epidemic. We expect to access the services of the local Peer Recovery Specialist to assist eligible individuals and staff at the American Job Center. We plan to use funding to support training, supportive services, staffing and administration.

**Award Budget  
December 1, 2018 – March 31, 2020**

<b>Funding Source</b>	<b>Amount</b>
Federal	\$25,000
County Cash Match	\$0
<b>Total Project</b>	<b>\$25,000</b>

**Action:** Discussion/Decision

**Staff-Recommended Motion:**

I move that the Board of Commissioners accept the FY 2019 Opioid National Health Emergency Grant Award.

**Attendees:**

Jack Lyburn, Director, Economic Development  
Denise Beaver, Deputy Director, Economic Development  
Denise Rickell, Manager, Business/Employment Resource Center  
Caren Jagoda, Senior Grants Analyst, Management and Budget

**Department of Citizen Services**  
**February 14, 2019**  
**Open Session**

**Issue:** Department of Citizen Services Overview & Challenges

**Briefing/Discussion** of the successes and challenges of the Department

**Action:** No action needed, informational briefing only.

**Attending:**

Christine Kay, Director, Citizen Services

Danielle Yates, Chief, Bureau of Housing and Community Development

Celene Steckel, Chief, Bureau of Aging & Disabilities

Department of Public Works  
Briefing paper  
February 14, 2019

**Issue:**

Carroll County Regional Airport/Solar Project

**Background:**

On August 23, 2018, staff briefed the Board of Commissioners on the status of our solar projects. The briefing included the discussion of utilizing additional county property for future solar sites, specifically the Carroll County Regional Airport property. At the time we did not know if the return on investment would support this project. We have completed our analysis of the site and are prepared to discuss our findings with the board.

The Department of Public Works has been given consent from the FAA to use 40 acres at the Carroll County Regional Airport property to house 20,000 solar panels. The current zoning does not permit solar panels on the site.

In accordance with Section 158.049 of the Carroll County Zoning Ordinance, County Public Buildings, Structures, and Uses, the Commissioners can exercise their right to erect structures on land outside of their principal permitted use. Final approval will still be required from the County Planning Commission.

**Desired Action:**

Briefing/Discussion/Possible Decision

**Staff-Recommendation:**

I move that the Board of Commissioners exercise their right to utilize land at the Carroll County Regional Airport to house a solar field and allow us to proceed to the Planning Commission for further approval.

**Attendees:**

Jeff Castonguay, Director, Department of Public Works  
Scott Moser, Deputy Director, Department of Public Works  
Mike Myers, Chief, Bureau of Purchasing

**Department of Land & Resource Management**  
**Briefing Paper**  
**February 14, 2019**  
**Open Session**

**Issue:**

**Briefing/Discussion/Decision – Request Approval for Grant Application and Acceptance of Award – Chesapeake Bay Trust Restoration Research Award Program**

**Background:**

The Bureau of Resource Management (BRM) is seeking \$111,177 in Fiscal Year 2020 from the Chesapeake Bay Trust Restoration Research Award Program to monitor and evaluate the impact of innovative design modifications to upland stormwater management retrofits in urbanized watersheds relating to stream temperatures. The BRM has been working closely with the Center for Watershed Protection (CWP) to develop this proposal.

The BRM in partnership with the CWP will be studying two types of BMPs and their efficiency in reducing thermal impacts to receiving waterways. Results will determine if implementation of stormwater management wet pond retrofits can reduce stream temperatures similar to results found using wetland systems. This information will assist the County in its design of restoration projects to address the requirements of the County's National Pollutant Discharge Elimination System (NPDES) Permit, specifically in Use III and Use IV watersheds found throughout the County.

**Budget:**

<b>Project Costs</b>	<b>Grant Request</b>	<b>County In-Kind Match</b>	<b>Total Project Costs</b>
Monitoring (consultant)	\$111,177		\$111,177
Equipment		\$8,500	\$8,500
Staff Time		\$13,000	\$13,000
<b>Total</b>	<b>\$111,177</b>	<b>\$21,500</b>	<b>\$132,677</b>

*\*These costs reflect current estimates and are subject to change throughout the duration of the project.*

**Action:**

Direct staff to submit an application to the Chesapeake Bay Trust Restoration Research Award Program.

**Staff Recommended Motion:**

*I move that the Board of County Commissioners approve the submittal of the grant application and acceptance of award to the Chesapeake Bay Trust Restoration Research Award Program.*

**Attendees:**

Gale Engles, Bureau Chief, Bureau of Resource Management  
Byron Madigan, Water Resource Supervisor, Bureau of Resource Management  
Kelly Martin, Watershed Grants Technician, Bureau of Resource Management  
Caren Jagoda, Senior Grants Analyst, Department of Management & Budget



**Department of Land and Resource Management**  
**Agricultural Land Preservation Program**  
**Briefing Paper**  
**February 14, 2019**  
**Open Session**

**Issue:**

**Discussion/Decision - Final approval of proposed Critical Farms Program application of Byron D. Stambaugh Jr.**

**Background:**

The County's Critical Farms Program assists individuals and families in the purchase of qualifying farm properties and requires the properties to be subsequently preserved by a conservation easement with the State of Maryland.

On December 12, 2018, the County Agricultural Land Preservation Advisory Board granted preliminary approval of the Critical Farms Program application of Byron D. Stambaugh Jr. who was the contract purchaser of the 82.41 acre farm at 2450 Frizzellburg Road, Westminster. Subsequently, the Board of County Commissioners granted preliminary approval of the application on Dec. 20, 2018. An appraisal was conducted by John McDonough Jr. & Associates and was reviewed by an independent valuation consultant.

The Critical Farms Program provides purchase assistance to farm buyers at 52.5% of the purchase price or the appraised value, whichever is lower. For this applicant, the assistance is in the amount \$315,892.50. The applicant agrees to preserve the property through the Maryland Agricultural Land Preservation Foundation, and easement purchase proceeds from the state reimburse the County.

**Action:**

Discussion/Decision - Consider exercising the Critical Farms Program Option to Purchase for the Byron D. Stambaugh, Jr. property at 2450 Frizzellburg Road, Westminster.

**Staff-Recommended Motion:**

*I move that the Board of Commissioners exercises the Critical Farms Program Option to Purchase for the Byron D. Stambaugh, Jr. property at 2450 Frizzellburg Road, Westminster.*

Attendees:

Tom Devilbiss, Director, Department of Land and Resource Management  
Deborah Bowers, Program Manager, Agricultural Land Preservation Program  
J. P. Smith, Jr., Preservation Specialist, Agricultural Land Preservation Program