

Board of County Commissioners

Stephen A. Wantz, *President*
Ed Rothstein, *Vice President*
C. Richard Weaver, *2nd Vice President*
C. Eric Bouchat
Dennis E. Frazier



Carroll County Government

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Westminster, Maryland 21157
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MD Relay ~ 7-1-1/800-735-2258

Notice of Commissioner Meetings & Agenda for the Week of February 11, 2019

Revision 2 dated February 14, 2019

Please Note: This weekly notice and agenda is subject to change. Please call 410-386-2043 to confirm a meeting you plan to attend. All meetings, unless otherwise noted, will be held at the Carroll County Office Building, Room 311. All or part of a meeting may be conducted in closed session.

- *Indicates Outside Activities*

Monday ~ February 11, 2019

Tuesday ~ February 12, 2019

*9:00 a.m. Target Communities Site Visit
Westminster, Maryland
Commissioners Rothstein & Bouchat*

1:00 p.m. Board of County Commissioners Open Work Session
County Office Building ~ Room 311

Comprehensive Rezoning
Commercial/Industrial/Employment Text & Procedure
Department of Planning ~ Ms. Lynda Eisenberg
Department of Land & Resource Management ~ Mr. Tom Devilbiss
Department of Economic Development ~ Mr. Jack Lyburn

*7:00 p.m. Ag Center Dinner/Board Meeting
Westminster, Maryland
Commissioners Wantz, Rothstein, Weaver & Bouchat*

Wednesday ~ February 13, 2019

- 10:00 a.m. *Annual Maryland Economic Development Day
Annapolis, Maryland
Commissioner Rothstein*
- 10:00 a.m. *Maryland Association of Counties Legislative Meeting
Annapolis, Maryland
Commissioners Wantz & Rothstein*
- 5:00 p.m. *Carroll County Board of Education Board Meeting
Westminster, Maryland
Commissioner Weaver*
- 7:00 p.m. *Carroll 101 Event
Westminster, Maryland
Commissioners Wantz, Rothstein, Weaver, Bouchat & Frazier*

Thursday ~ February 14, 2019

- 7:30 a.m. *BWI Partnership Breakfast
Linthicum, Maryland
Commissioner Rothstein*
- 10:00 a.m. Board of County Commissioners Open Session**
County Office Building ~ Room 311

Priority Carroll

Item 1

Legislative Update
Mr. Mike Fowler, Legislative Liaison

Item 2

Agency Presentation
Weed Control ~ Mr. Peter Rupp

Item 3

Briefing
National Marketing Plan
Department of Economic Development ~ Mr. Jack Lyburn

Thursday ~ February 14, 2019 (Continued)

Item 4

Public Comment on this item
Briefing/Discussion/Decision
Request Approval to Accept Opioid
National Health Emergency Grant Funding
for [Business Employment Resource Center](#)
Department of Economic Development ~ Mr. Jack Lyburn
Department of Management & Budget ~ Mr. Ted Zaleski

Item 5

Public Comment on this item
Briefing
[Department of Citizen Services Overview & Challenges](#)
Department of Citizen Services ~ Ms. Christine Kay

Item 6

~~Public Comment on this item
Additional Briefing/Discussion/Decision
Request Approval for Submission to Planning & Zoning
Commission to use Carroll County Regional Airport
property for future solar site
Department of Public Works ~ Mr. Jeff Castonguay
Bureau of Purchasing ~ Mr. Mike Myers~~

Item 6

Public Comment on this item
Briefing/Discussion/Decision
Request Approval for Grant Application &
Acceptance of Award
[Chesapeake Bay Trust Restoration Research Award Program](#)
Department of Land & Resource Management ~ Mr. Tom Devilbiss
Department of Management & Budget ~ Mr. Ted Zaleski

Item 7

Public Comment on this item
Discussion/Decision
[Request Approval to Exercise Option to Purchase](#)
for Byron Stambaugh, Jr. through the
Critical Farms Program
Department of Land & Resource Management ~ Mr. Tom Devilbiss

Public Comment

Thursday ~ February 14, 2019 (Continued)

Administrative Session ~ Open

CLOSED ~ Land Acquisition

Friday ~ February 15, 2019

Saturday ~ February 16, 2019

Sunday ~ February 17, 2019

7:05 a.m. “The Commissioners’ Report” – WTTR
Commissioner Weaver

ACCESSIBILITY NOTICE: The Americans with Disabilities Act applies to the Carroll County Government and its programs, services, activities, and facilities. Anyone requiring an auxiliary aid or service for effective communication or who has a complaint should contact The Department of Citizen Services, 410.386.3600 or 1.888.302.8978, MD Relay 7-1-1/1.800.735.2258 as soon as possible but no later than 72 hours before the scheduled event.

CARROLL COUNTY

Department of Economic Development/BERC
Briefing Paper
February 14, 2019
Open Session

Issue:

FY 2019 Opioid National Health Emergency Grant Acceptance of Award

Background:

The Maryland Department of Labor, Licensing and Regulation's Division of Workforce Development and Adult Learning awarded the Mid-Maryland Workforce Development Area which is comprised of Howard and Carroll Counties, funding to plan, develop and implement services to individuals impacted by the opioid crisis who are looking to re-enter the workforce. Career services, training, and credentialing will all be made possible. Through the Mid-Maryland Consortium Agreement agreed upon by the County Executive of Howard County and the Carroll County of Commissioners, Carroll County receives 50% of this allocation (as reported in Budget).

The funding will be used to work with community partners and organizations to provide outreach to eligible individuals affected by the opioid epidemic. We expect to access the services of the local Peer Recovery Specialist to assist eligible individuals and staff at the American Job Center. We plan to use funding to support training, supportive services, staffing and administration.

**Award Budget
December 1, 2018 – March 31, 2020**

Funding Source	Amount
Federal	\$25,000
County Cash Match	\$0
Total Project	\$25,000

Action: Discussion/Decision

Staff-Recommended Motion:

I move that the Board of Commissioners accept the FY 2019 Opioid National Health Emergency Grant Award.

Attendees:

Jack Lyburn, Director, Economic Development
Denise Beaver, Deputy Director, Economic Development
Denise Rickell, Manager, Business/Employment Resource Center
Caren Jagoda, Senior Grants Analyst, Management and Budget

Department of Citizen Services
February 14, 2019
Open Session

Issue: Department of Citizen Services Overview & Challenges

Briefing/Discussion of the successes and challenges of the Department

Action: No action needed, informational briefing only.

Attending:

Christine Kay, Director, Citizen Services

Danielle Yates, Chief, Bureau of Housing and Community Development

Celene Steckel, Chief, Bureau of Aging & Disabilities

Department of Land & Resource Management
Briefing Paper
February 14, 2019
Open Session

Issue:

Briefing/Discussion/Decision – Request Approval for Grant Application and Acceptance of Award – Chesapeake Bay Trust Restoration Research Award Program

Background:

The Bureau of Resource Management (BRM) is seeking \$111,177 in Fiscal Year 2020 from the Chesapeake Bay Trust Restoration Research Award Program to monitor and evaluate the impact of innovative design modifications to upland stormwater management retrofits in urbanized watersheds relating to stream temperatures. The BRM has been working closely with the Center for Watershed Protection (CWP) to develop this proposal.

The BRM in partnership with the CWP will be studying two types of BMPs and their efficiency in reducing thermal impacts to receiving waterways. Results will determine if implementation of stormwater management wet pond retrofits can reduce stream temperatures similar to results found using wetland systems. This information will assist the County in its design of restoration projects to address the requirements of the County’s National Pollutant Discharge Elimination System (NPDES) Permit, specifically in Use III and Use IV watersheds found throughout the County.

Budget:

Project Costs	Grant Request	County In-Kind Match	Total Project Costs
Monitoring (consultant)	\$111,177		\$111,177
Equipment		\$8,500	\$8,500
Staff Time		\$13,000	\$13,000
Total	\$111,177	\$21,500	\$132,677

**These costs reflect current estimates and are subject to change throughout the duration of the project.*

Action:

Direct staff to submit an application to the Chesapeake Bay Trust Restoration Research Award Program.

Staff Recommended Motion:

I move that the Board of County Commissioners approve the submittal of the grant application and acceptance of award to the Chesapeake Bay Trust Restoration Research Award Program.

Attendees:

Gale Engles, Bureau Chief, Bureau of Resource Management
 Byron Madigan, Water Resource Supervisor, Bureau of Resource Management
 Kelly Martin, Watershed Grants Technician, Bureau of Resource Management
 Caren Jagoda, Senior Grants Analyst, Department of Management & Budget

Department of Land and Resource Management
Agricultural Land Preservation Program
Briefing Paper
February 14, 2019
Open Session

Issue:

Discussion/Decision - Final approval of proposed Critical Farms Program application of Byron D. Stambaugh Jr.

Background:

The County's Critical Farms Program assists individuals and families in the purchase of qualifying farm properties and requires the properties to be subsequently preserved by a conservation easement with the State of Maryland.

On December 12, 2018, the County Agricultural Land Preservation Advisory Board granted preliminary approval of the Critical Farms Program application of Byron D. Stambaugh Jr. who was the contract purchaser of the 82.41 acre farm at 2450 Frizzellburg Road, Westminster. Subsequently, the Board of County Commissioners granted preliminary approval of the application on Dec. 20, 2018. An appraisal was conducted by John McDonough Jr. & Associates and was reviewed by an independent valuation consultant.

The Critical Farms Program provides purchase assistance to farm buyers at 52.5% of the purchase price or the appraised value, whichever is lower. For this applicant, the assistance is in the amount \$315,892.50. The applicant agrees to preserve the property through the Maryland Agricultural Land Preservation Foundation, and easement purchase proceeds from the state reimburse the County.

Action:

Discussion/Decision - Consider exercising the Critical Farms Program Option to Purchase for the Byron D. Stambaugh, Jr. property at 2450 Frizzellburg Road, Westminster.

Staff-Recommended Motion:

I move that the Board of Commissioners exercises the Critical Farms Program Option to Purchase for the Byron D. Stambaugh, Jr. property at 2450 Frizzellburg Road, Westminster.

Attendees:

Tom Devilbiss, Director, Department of Land and Resource Management
Deborah Bowers, Program Manager, Agricultural Land Preservation Program
J. P. Smith, Jr., Preservation Specialist, Agricultural Land Preservation Program