

Board of County Commissioners

Edward C. Rothstein, President
C. Richard Weaver, Vice President
C. Eric Bouchat
Dennis E. Frazier
Stephen A. Wantz



Carroll County Government

225 North Center Street
Westminster, Maryland 21157
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MD Relay ~ 7-1-1/800-735-2258

Notice of Commissioner Meetings & Agenda for the Week of January 11, 2021

Revision 1 dated January 13, 2021

Please Note: This weekly notice and agenda is subject to change. [Please call 410-386-2043 to confirm a meeting.](tel:410-386-2043) [Due to the COVID-19 Pandemic, all meetings, until further notice, will be accessible virtually.](#) All or part of a meeting may be conducted in closed session.

- *Indicates Outside Activities*

Monday ~ January 11, 2021

- 10:00 a.m. Maryland Association of Counties Virtual Town Hall Meeting with U.S. Senator Cardin
Commissioners Rothstein, Weaver & Wantz
- 3:00 p.m. Transit Advisory Council Meeting
Virtual Meeting
Commissioner Frazier
- 4:00 p.m. Maryland Association of Counties
Pre-Session Legislative Virtual Committee Meeting
Commissioners Frazier & Wantz
- 7:00 p.m. Farm Bureau Legislative Meeting
Virtual Meeting
Commissioners Rothstein, Weaver & Wantz

Tuesday ~ January 12, 2021

- 9:00 a.m. Chamber of Commerce Annual State of the County Address
Virtual Meeting
Commissioners Rothstein, Weaver, Bouchat, Frazier & Wantz
- 3:00 p.m. Chamber of Commerce Leadership Carroll Class
Virtual Meeting
Commissioners Rothstein, Weaver, Bouchat, Frazier & Wantz
- 7:00 p.m. Ag Center Board Meeting
Westminster, Maryland
Commissioner Rothstein

Wednesday ~ January 13, 2021

5:00 p.m. Carroll County Board of Education Board Meeting
Virtual Meeting
Commissioner Bouchat

Thursday ~ January 14, 2021

9:00 a.m. **Board of County Commissioners Open Session**
Virtual Meeting

Priority Carroll

Item 1

Discussion/Decision State Directives - Updates on COVID 19
Board of County Commissioners

Item 2

Legislative Update
Mike Fowler, Legislative Liaison

Item 3

[Request Approval for Medicare Improvements](#) for Patients Providers Act
(MIPPA) Grant Submission And Acceptance of Award for 9/1/2020 – 8/31/2021
Department of Citizen Services ~ Ms. Celene Steckel
Department of Management & Budget ~ Mr. Ted Zaleski

Item 4

[Bid Approval ~ Carroll County Sports Complex](#) Soccer Field Lighting
Department of Recreation & Parks ~ Mr. Jeff Degitz
Bureau of Purchasing ~ Mr. Mike Myers

Item 5

[Request Approval of Zoning Maps](#) For By-Request Comprehensive
Rezoning Map Amendments
Department of Planning ~ Ms. Lynda Eisenberg

Thursday ~ January 14, 2021 (Continued)

Item 6

[FY22 Preliminary Recommended CIP](#) & Bond Authorization
Department of Management & Budget ~ Mr. Ted Zaleski

Public Comment ~ In light of the COVID-19 virus, anyone planning to make public comment should call +1 (669) 224-3412 + Access Code: 408-822-125 to join the meeting.

Administrative Session ~ Open

Closed Administrative Session

1:00 p.m. Board of County Commissioners Open Session
Virtual Meeting

Item 7

Grant Application Form for Expansion of
[Existing Broadband Networks Funding Program](#)
Department of Technology Services ~ Mr. Mark Ripper
Department of Management & Budget ~ Mr. Ted Zaleski

Item 8

[Solid Waste Enterprise Fund Financing Option – System Benefit Charge \(SBC\)](#)
Department of Public Works ~ Mr. Jeff Castonguay

~~6:30 p.m. Department of Maryland Firefighter, EMT &
Law Enforcement Officer for 2020
Harney VFW Post 6918 ~ Taneytown, Maryland
Commissioner Wantz judging~~

Friday ~ January 15, 2021

9:00 a.m. Baltimore Metropolitan Council Board Meeting
Virtual Meeting
Commissioner Wantz

Saturday ~ January 16, 2021

Sunday ~ January 17, 2021

7:05 a.m. “The Commissioners’ Podcast”
 Commissioner Weaver

ACCESSIBILITY NOTICE: The Americans with Disabilities Act applies to the Carroll County Government and its programs, services, activities, and facilities. Anyone requiring an auxiliary aid or service for effective communication or who has a complaint should contact The Department of Citizen Services, 410.386.3600 or 1.888.302.8978, MD Relay 7-1-1/1.800.735.2258 as soon as possible but no later than 72 hours before the scheduled event.

Virtual Access to Carroll County Board of Commissioners Open Session

Due to a commitment to implement all precautionary actions to prevent the spread of the Coronavirus (COVID-19), the Carroll County Board of Commissioners is implementing a new process for viewing BOC Open Sessions.

In keeping with the spirit of transparency balanced with the need to be socially distant, the Carroll County Board of Commissioner Open Sessions will continue virtually. All commissioners and staff will participate using GoToMeeting. Residents can continue to view the proceedings by accessing the live stream in the following ways:

- [County Facebook page](#)
- [County YouTube channel](#)
- [Meeting Portal](#)
- Comcast Channel 24

Although the above methods are preferred due to unlimited access, residents unable to view the cable channel or the internet will be able to listen to the virtual meeting using the following phone number and entering the access code for that meeting:

Board of Commissioners Open Session ~ **Thursday, January 14, 2021 ~ 9:00 a.m.**

You can also dial in using your phone.

United States: +1 (669) 224-3412

Access Code: 408-822-125

*Callers will be muted during the meeting and there will be no dialogue from callers until the phones are open for the Public Comment portion of the meeting.

There is a limit to the number of callers the system can accept, so please use the live stream methods above, if possible. In addition, all meetings will be replayed on Comcast Channel 24.

The commissioners thank Carroll County residents for their continued understanding and support during this extraordinary time.

**Department of Citizen Services
Bureau of Aging & Disabilities
Briefing Paper
January 14, 2021
Open Session**

Issue: Medicare Improvements for Patients & Providers Act (MIPPA) grant application and award acceptance.

Discussion/Decision: Approval for the Medicare Improvements for Patients & Providers Act (MIPPA) grant submission and acceptance of the award for September 1, 2020 to August 31, 2021.

Due Date: January 15, 2021

Background: The Maryland Department of Aging received MIPPA funding from the Administration for Community Living for FY2021 which will be allocated to Area Agencies on Aging. The grant will enhance outreach efforts and activities that promote enrollment of Medicare beneficiaries in several Medicare Programs. The MIPPA funding will be used to promote enrollment in low-income programs with a special emphasis on rural areas, individuals under 65 with disabilities and individuals aging into Medicare. The Medicare Savings Programs result in improved access to healthcare for low income Medicare beneficiaries.

FY2021 Medicare Improvements for Patients & Providers Act Grant (MIPPA) Budget

Staffing	\$5,240	
Marketing	\$1,050	
Print/Supplies	\$400	
Training	\$200	
Other Costs	\$300	
Total Grant Award		\$7,190
Required County Match	0	
Total Program		\$7,190

Action: Discussion/Decision

Staff-Recommended Motion: I move that the Board of Commissioners approve the Medicare Improvements for Patients & Providers Act (MIPPA) grant submission and acceptance of the award.

Attending:

Celene Steckel, Director, Citizen Services

Gina Valentine, Bureau Chief, Aging & Disabilities

Bobbie Lawrence, Aging and Disabilities Services Supervisor

Debby Standiford, Grants Office

DATE: January 4, 2021
 TO: The Carroll County Board of Commissioners
 RE: Carroll County Sports Complex Soccer Field Lighting
 RFB #36-F-3-20/21

EXECUTIVE SUMMARY:

The Department of Recreation and Parks in cooperation with the Bureau of Purchasing, requests your approval to award the contract for the installation of new field lighting at the Sport Complex to Eastern Sales and Engineering Company in the amount of \$184,300.00.

This new lighting is for the existing upper soccer field. Work will include the designing, installation, all materials including the LED luminaires and equipment that will provide for an efficient, aesthetic and an operationally complete athletic field lighting system.

This cost is within the project budget and no additional funds will be needed.

Vendors & Bid Results:

1. Eastern Sales & Engineering Co.	Baltimore, MD	\$184,300.00
2. Dalton Electric Service, Inc.	Beltsville, MD	\$202,250.00
3. Dixie Electric, Inc.	Frederick, MD	\$237,350.00
4. Mledtech LLC	Columbia, MD	\$246,810.00
5. Lighting Maintenance Inc.	Linthicum Heights, MD	\$260,270.00
6. P.D. Valle Electric Company, Inc.	Bel Air, MD	\$303,840.00
7. Hawkeye Construction	Cockeysville, MD	\$319,428.00
8. TPK Inc	Allison Park, PA	\$323,892.00
9. FCR Enterprises, Inc.	Parkville, MD	\$358,374.83

Staff Recommended Motion:

I move that the Board of Commissioners award this project for Carroll County Sports Complex Soccer Field Lighting to Eastern Sales & Engineering Company in the amount of \$184,300.00.

Bureau of Purchasing Date

Board of Commissioners Date

Commissioner Wantz:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Weaver:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Frazier:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Bouchat:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Rothstein:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Comments: -				
Action Taken: <input type="checkbox"/> Accepted <input type="checkbox"/> Denied <input type="checkbox"/> Other:				

Department of Planning

Briefing Paper

January 14, 2021

Open Session

Issue:

Comp Rezoning - Adoption of Comp Rezoning By-Request Map Ordinance

Background:

Over the past year the Carroll County Department of Planning accepted, reviewed and commented on 28 By-Request Comprehensive Rezoning applications with the Planning and Zoning Commission and the Board of County Commissioners. Following review by the planning staff and the Planning and Zoning Commission, these recommendations were transmitted to the Board of County Commissioners on October 20, 2020. Numerous work sessions and a listening session were held by the Board from October 29th through the month of November. On December 3, 2020, a public hearing was hosted by the Board regarding the proposed map amendments for the requested properties to the appropriate commercial, industrial and employment campus zoning districts.

Staff compiled comments received throughout the process and forwarded these to the Board. Three additional work sessions were held for the Board to take provisional votes for each request. The final step is for the Board to adopt the ordinance for the appropriate zoning maps making the zoning change.

Action:

Adopt the Zoning Map Amendment Ordinance

Staff Recommended Motion:

I move that Board of County Commissioners adopt the Zoning Maps implementing the By-Request Comprehensive Rezoning map amendments as listed in the Ordinance.

Attending:

Lynda Eisenberg, Director
Mary Lane, Planning Manager

Department of Management and Budget
Briefing Paper
January 14, 2020

Issue: **FY 22-27 Preliminary Recommended CIP and FY 22 Bond Authorization**

Background:

- In early January of each year, the Department of Management and Budget presents the six-year Preliminary Recommended CIP to the Board of County Commissioners and the Planning and Zoning Commission.
- The purpose of the Preliminary Recommended CIP is to establish an estimate for bond authorization to be submitted to the Carroll Delegation as part of the County's FY 22 legislative package (Carroll County Bond Bill).
- The Department of Management and Budget is estimating the FY 22 bond authorization requirement to be \$48,450,000.

Staff Recommended Motion: I move that the Board of County Commissioners approve bond authorization of \$48,450,000 for FY 22.

Department of Technology Services

Briefing Paper

January 14, 2021

Open Session

Issue: FY21 Expansion of Existing Broadband Networks Grant Application

Executive Summary: The Department of Technology Services is requesting permission to submit two grant applications to the Maryland Department Housing and Community Development for the expansion of existing broadband networks using Comcast as the Internet Service Provider (ISP).

The proposed project for 80 homes and 8 businesses located in a rural area between Manchester and Westminster that is bordered between Sullivan and Fridinger Mill Roads. This area was selected due to its proximity to existing Quantum fiber-to-the-home facilities.

Budget

	(80 Homes and 8 Businesses)
State Grant Request	\$189,471
ISP Match (Quantum)	\$164,471
County Match	\$25,000
Total Project	\$378,942

With the Boards' approval, funding for the County match will be met by existing dollars allocated for Expansion of Broadband in Carroll County.

Staff Recommended Motion:

I move that the Board of Commissioners authorize the Department of Technology Services to submit application to the FY21 Expansion of Existing Broadband Networks Grant, authorize the use of county money for the match, and accept the awards.

Attending:

Mark Ripper, CIO, Technology Services

Corey Hardinger, Grants Office

Department of Public Works
Briefing Paper
January 14, 2021
Open Session

Issue: Solid Waste Enterprise Fund Financing Option – System Benefit Charge (SBC)

Discussion/Decision: Work session to discuss potential System Benefit Charge options to fund Solid Waste Enterprise Fund operations.

Background:

The Carroll County Solid Waste Enterprise Fund encompasses all county operated solid waste and recycling operations, including the Northern Landfill and multiple closed facilities.

Northern Landfill opened in 1988. The current operating model has been a landfill/transfer station hybrid since 1998. Transfer of waste to out of the area landfills extends the life of Northern Landfill, but significantly increases annual operating costs. Lack of proper funding also imperils future operations and the accompanying Master Plan for the landfill.

Funding for the Solid Waste Enterprise Fund has traditionally been a combination of tip fees and general fund/operating transfer. Projected shortfalls in FY22 and FY23 exceed \$3.3M and \$3.8M respectively.

In summary, a System Benefit Charge funding option places a charge on properties to cover a portion, or all, of the anticipated capital and operating costs for processing of waste and recycling not covered by tip fees. This financial model is used in multiple counties in Maryland and beyond.

Action: If interest exists, provide further direction to DPW related to developing a detailed System Benefit Charge model and accompanying County ordinance.

Staff-Recommended Motion: I move the Board of County Commissioners authorize staff to issue a solicitation for bids from consultants to design a System Benefit Charge model.

Attendees:

Jeff Castonguay, Director, Department of Public Works
Eric Burdine, Deputy Director of Public Works
Cliff Engle, Bureau Chief Solid Waste