

Board of County Commissioners

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C. Eric Bouchat
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Carroll County Government

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Notice of Commissioner Meetings & Agenda for the Week of March 4, 2019

Revision 1 dated March 6, 2019

Please Note: This weekly notice and agenda is subject to change. Please call 410-386-2043 to confirm a meeting you plan to attend. All meetings, unless otherwise noted, will be held at the Carroll County Office Building, Room 311. All or part of a meeting may be conducted in closed session.

- *Indicates Outside Activities*

Monday ~ March 4, 2019

Tuesday ~ March 5, 2019

*10:00 a.m. Town Hall Meeting w/Commissioner Rothstein
South Carroll Senior Center, Eldersburg
Commissioner Rothstein*

*7:00 p.m. Town Hall Meeting w/Commissioner Rothstein
South Carroll Senior Center, Eldersburg
Commissioner Rothstein*

Wednesday ~ March 6, 2019

*10:00 a.m. Maryland Association of Counties Legislative Meeting
Annapolis, Maryland
Commissioners Wantz & Rothstein*

*6:00 p.m. Planning & Zoning Commission Work Session
County Office Building ~ Reagan Room
Commissioner Rothstein*

Thursday ~ March 7, 2019

*8:00 a.m. Carroll County Agribusiness Breakfast Meeting
Baughers Restaurant ~ Westminster, Maryland
Commissioner Weaver*

Thursday ~ March 7, 2019 (continued)

9:00 a.m. Board of County Commissioners Open Session
County Office Building ~ Room 311

Priority Carroll

Item 1

Briefing/Discussion/Decision

[Recharge Area for Mt. Airy Business Park](#)

Economic Development ~ Jack Lyburn

9:10 a.m. Board of County Commissioners Closed Personnel

10:10 a.m. Board of County Commissioners Open Session
County Office Building ~ Room 311

Item 2

FY20 Budget Overview

Department of Management & Budget ~ Mr. Ted Zaleski

Item 3

Briefing/Discussion/Decision

[Request Approval for Grant Application and Acceptance of Award –
Trevanion Terrace Stormwater Management Facility Retrofit Design](#)

1:00 p.m. Board of County Commissioners Open Session
County Office Building ~ Room 311

Item 4

Legislative Briefing

Mike Fowler, Legislative Liaison

Item 5

Public Comment on this item

Briefing/Discussion/Decision

[Transfer Funds – Sheriff's Office](#)

CC Sheriff's Office ~ Ms. Vicky McDonold

Thursday ~ March 7, 2019 (continued)

Item 6

Public Comment on this item

Briefing/Discussion

[Veterans Advisory Council Presentation Regarding history of Council & Suggestions for Future Initiatives](#)

Department of Citizen Services ~ Ms. Christine Kay

Item 7

Public Comment on this item

Briefing/Discussion/Decision

[Bid Approval ~ Zebra Mussel Eradication Hyde's Quarry](#)

Department of Land & Resource Management ~ Mr. Tom Devilbiss

Bureau of Purchasing ~ Mr. Mike Myers

Item 8

Public Comment on this item

Briefing/Decision

[Budget Transfer Request – Zebra Mussel Eradication, Hyde's Quarry](#)

Management & Budget – Ted Zaleski

Item 9

Public Comment on this item

Briefing/Discussion/Decision

[Request Approval for Grant Application & Acceptance of Award](#)

[Mid-Atlantic Panel on Aquatic Invasive Species](#)

Department of Land & Resource Management ~ Mr. Tom Devilbiss

Department of Management & Budget ~ Mr. Ted Zaleski

Item 10

Public Comment on this item

Briefing/Discussion

[Concurrency Management Annual Report](#)

Department of Land & Resource Management ~ Mr. Tom Devilbiss

Item 11

Public Comment on this item

CCVESA Work Group Progress Report

Future of Fire/Rescue/Emergency Medical Services

Discussion/Decision

Department of Public Safety ~ Mr. Scott Campbell

Thursday ~ March 7, 2019 (continued)

Item 12

North Carroll High School Rezoning Update
Discussion

Item 13

Monocacy River Plan Update
Discussion/Decision
County Attorney ~ Tim Burke

Administrative Session ~ Open

Public Comment

Friday ~ March 8, 2019

Saturday ~ March 9, 2019

*5:30 p.m. Mt. Airy Volunteer Fire Company Annual Banquet
Mt. Airy, Maryland
Commissioner Bouchat*

Sunday ~ March 10, 2019

7:05 a.m. “The Commissioners’ Report” – WTTR
Commissioner Rothstein

The Americans with Disabilities Act applies to the Carroll County Government and its programs, services, activities, and facilities. Anyone requiring an auxiliary aid or service for effective communication or who has a complaint should contact The Department of Citizen Services, 410.386.3600 or 1.888.302.8978 or MD Relay 7-1-1/1.800.735.2258 or email ada@carrollcountymd.gov as soon as possible but no later than 72 hours before the scheduled event.

CARROLL COUNTY

**Economic Development
Briefing Paper
March 7, 2019
Open Session**

Issue:

Transfer of county owned "water recharge credits" to the Industrial Development Authority (IDA) to assist the IDA and the Town of Mount Airy to adhere to the state regulations to permit the development and use of the wells on the IDA property to their fullest potential.

Background:

The county transferred 254.64 acres of land, more or less¹, to IDA to be developed into an employment campus. The land is improved by high yielding wells suitable for utilization as a municipal water supply. The IDA has been in discussions with the Town of Mount Airy with the goals of having the property annexed into the town, having it suitably rezoned, and ultimately developed. The Town would acquire the wells and develop them into the municipal water source providing water to the IDA property and the undeveloped land within the Town of Mount Airy. To obtain an appropriation permit requires the applicant provide sufficient water recharge credits, i.e., land that can function as a recharge basin. The county had in the past, pursuant to a Memorandum of Understanding, identified land suitable for this purpose and has agreed to transfer the credits needed. Since then, the requirements of the project necessitated appropriating additional water. This resulted in the need for additional recharge area. This request is for additional recharge credits. The land in question has been identified by Tom Devilbiss and is available for such purpose. Staff will provide to show the areas. The first map will show the current recharge area and the second map will be the subject of this request.

Action:

The IDA seeks to have the county agree that should annexation occur, the county will transfer to the IDA and then to the Town of Mount Airy the recharge credits in the attached Exhibit 2 for the purpose of supporting the water appropriation permit filed with the Maryland Department of the Environment.

Recommended motion:

I move that the Board of County Commissioners transfer the recharge credits from the land depicted in Exhibit 2 to the IDA and then to the Town of Mount Airy, once the 254.64 acres (more or less) have been annexed by the Town of Mount Airy.

Attendees:

Isaac Menasche, counsel to the Industrial Development Authority
Jack Lyburn, Director of the Department of Economic Development

¹ The land more fully described in the following 5 deeds from the county to the IDA: Liber 6381 folios 211, 217, 223, 227, and 238, formerly known as the Harrison-Leishear Property.

Department of Land & Resource Management
Briefing Paper
March 7, 2019
Open Session

Issue:

Request Approval for Grant Application and Acceptance of Award – Trevanion Terrace Stormwater Management Facility Retrofit Design

Briefing/Discussion/Decision

Background:

The Bureau of Resource Management (BRM) is requesting the Board’s approval to submit an application for \$30,000 to the Chesapeake Bay Trust Green Streets, Green Jobs, Green Towns Grant Program to fund the preliminary and final design of the Trevanion Terrace Stormwater Management Facility Retrofit located in Taneytown. The existing detention basin with a drainage area of 8 acres will be expanded to a wet pond or wetland type feature to treat 188 acres of drainage area, 56 acres of which is impervious. This project is in the concept planning stage and will address nutrient reduction requirements of the County’s National Pollutant Discharge Elimination System (NPDES) Permit.

Budget:

Grant Request (FY 19)	County Matching Funds	Total Design Cost
\$30,000.00	\$35,000.00	\$65,000.00

**These costs reflect current estimates and are subject to change throughout the duration of the project.*

Action:

Direct staff to submit an application to the Chesapeake Bay Trust Green Streets, Green Jobs, Green Towns Grant Program.

Staff Recommended Motion:

I move that the Board of County Commissioners approve the submittal of the grant application and acceptance of award to the Chesapeake Bay Trust Green Streets, Green Jobs, Green Towns Grant Program.

Attendees:

Gale Engles, Bureau Chief, Bureau of Resource Management
Kelly Martin, Watershed Grants Technician, Bureau of Resource Management
Caren Jagoda, Senior Grants Analyst, Department of Management & Budget

Carroll County Sheriff's Office
Briefing Paper
March 7, 2019
Open Session

Issue:

The Carroll County Sheriff's Office is requesting approval for a transfer of funds back to the General Fund from the Grant Fund

Briefing/Discussion/Decision:

Background:

In August, the Board of Commissioners approved a transfer of \$18,000 from the Sheriff's Office operating funds to the grant fund to cover benefit costs not eligible for grant reimbursement. The position remains vacant as the Sheriff's Office is exploring modification of the position to better suit the needs of the grant. A decision on the position is anticipated for the FY 20 Maryland Criminal Intelligence Network (MCIN) grant. The Sheriff's Office is requesting the \$18,000 be transferred back to their operating budget due to the position vacancy.

Action:

The CCSO requests that the Board of Commissioners approve a budget transfer to move the funding from the FY 19 Maryland Criminal Intelligence Network (MCIN) grant back to the FY 19 Sheriff's Office operating budget.

Staff-Recommended Motion:

I move that the Board of Commissioners approve the budget transfer of funds from the FY 19 MCIN grant to the Sheriff's Office operating budget.

Attendees:

Carroll County Sheriff's Office – Director Vicky McDonold

Department of Citizen Services - Bureau of Aging & Disabilities
March 7, 2019
Open Session

Issue:

Veterans Advisory Council presentation - History of the Veterans Advisory Council (VAC) and recommendations of future initiatives for the VAC to pursue.

Briefing/Discussion

Background:

The VAC was established in 2014 and as outlined in the by-laws, the purpose of the VAC is:

- To strengthen the common Veteran's cause and ensure that the community is aware of Veterans' rights and needs. To preserve the honor due to all Veterans.
- To help Veterans and their families rapidly transition to civilian life in Carroll County. To establish contact with active duty service members who intend to reside in the County and help them avoid transition problems such as unemployment and homelessness as well as physical and mental health challenges.
- To work cooperatively with other County boards and councils, and County staff with regard to policies, programs, and concerns relating to Veterans' interests, and to establish and maintain a working relationship with all other agencies serving veterans within the County.
- To recognize and honor citizens in the County who distinguish themselves for community service, particularly in the area of Veterans' needs and concerns.
- To assist with promoting the services of the Carroll County Veteran Services Program.

Action:

Discussion and recommendations from the Board of Commissioners regarding future initiatives the VAC should undertake.

Attending:

Christine Kay, Director, Citizen Services
Celene E. Steckel, Bureau Chief, Aging & Disabilities
Gina Valentine, Aging and Disabilities Services Supervisor
Larry Burbank, Chair, Veterans Advisory Council
Marc Fisher, Member, Veterans Advisory Council

Department of Land & Resource Management
Briefing Paper
March 7, 2019
Open Session

Issue: Zebra Mussel Eradication- Hyde's Quarry

Briefing/Discussion/Decision

Background:

DATE: February 4, 2019
TO: The Carroll County Board of Commissioners
RE: Zebra Mussel Eradication- Hyde's Quarry #75-F-3-18/19

EXECUTIVE SUMMARY:

The Bureau of Purchasing in cooperation with the Department of Land and Resource Management requests your approval to award a contract for the Zebra Mussel Eradication at Hyde's Quarry to ASI Marine (Orchard Park, NY) in the amount of \$349,966.05. The County requested proposals from companies interested in and capable of performing these services and received two (2) responses. After reviewing the proposals and interviewing the respondents, it was determined that ASI Marine offered the most desirable solution. This award is pending the receipt of a Federal Insecticide, Fungicide and Rodenticide Act Section 18 Emergency Quarantine Exemption. The work by the contractor will entail acquisition of potash, uniform introduction of potash throughout the Quarry at concentrations lethal to zebra mussels, water quality sampling and bioassay work to ensure successful eradication of the invasive mussel from the quarry.

Significance of Project:

- 1.) To prevent further spread of a highly invasive mussel throughout the state of Maryland. This is the first instance in which the mussel has been identified in an inland water west of the Chesapeake Bay. Little Pipe Creek, a tributary of the Monocacy and Potomac Rivers, flows within 200 feet of Hyde's Quarry. Both downgradient rivers serve as water supply sources to larger municipalities. The spread of zebra mussels to these waters would have negative environmental and economic consequences.

- 2.) Hyde's Quarry cannot be utilized as a potential water supply source while zebra mussels are present. Their eradication would likely permit future use of the Quarry as a potential water supply source.

Staff Recommended Motion:

I move that the Board of Commissioners award the contract for the Zebra Mussel Eradication at Hyde's Quarry to ASI Marine in the amount of \$349,966.05. This amount is within the project budget and no additional funds are necessary.

Department of Management and Budget
Briefing Paper
March 7, 2019
Open Session

Issue:

Budget Transfer Request, Zebra Mussel Eradication – Hyde’s Quarry

Discussion/Decision

Background:

Funds for the eradication of zebra mussels will come from Water Development project 8294. Water Development has budget sufficiency to award the contract, but this is not a bondable expense. Therefore, we need to transfer cash from other projects.

The contract for this work is in the amount of \$349,966.05. Water Development has \$60,000 cash available. The transfer request covers the contract amount, as well as a ten-percent contingency of \$35,000.

Cash funding is available from the following projects:

Pavement Management FY 16 (8585)	\$157,263.42
Pavement Management FY 17 (8624)	\$ 82,736.58
Environmental Compliance (8328)	\$ 95,000.00
Total	\$325,000.00

Action:

Approval of Resolution C.19-09 to transfer from capital projects identified above to Water Development 8294.

Staff-Recommended Motion:

I recommend that the Board of Commissioners approve the budget transfer from Pavement Management FY 16, Pavement Management FY 17, and Environmental Compliance to Water Development in the amount of \$325,000.

Attendee:

Ted Zaleski, Director of Management and Budget

Department of Land & Resource Management
Briefing Paper
March 7, 2019
Open Session

Issue:

Request Approval for Grant Application and Acceptance of Award – Mid-Atlantic Panel on Aquatic Invasive Species

Briefing/Discussion/Decision

Background:

The Department of Land and Resource Management (LRM) is seeking \$8,165 from the Mid-Atlantic Panel on Aquatic Invasive Species small grant competition to fund the creation of a final report documenting efforts to eradicate an established zebra mussel population from Hyde’s Quarry. The report will be prepared as part of the contract for the Zebra Mussel Eradication at Hyde’s Quarry. The purpose of the report is to detail the treatment process, results of water quality testing during and following treatment, and summarize the effectiveness of the eradication method implemented to provide interested groups, stakeholders, and citizens with information to raise awareness about zebra mussels and a mechanism available to control this invasive species.

Budget:

Grant Request – Final Report Cost	Zebra Mussel Eradication	Total Project Cost
\$8,165	\$341,801	\$349,966

Action:

Direct staff to submit an application to the Mid-Atlantic Panel on Aquatic Invasive Species.

Staff Recommended Motion:

I move that the Board of County Commissioners approve the submittal of the grant application and acceptance of award to the Mid-Atlantic Panel on Aquatic Invasive Species.

Attendees:

Tom Devilbiss, Director, Department of Land & Resource Management
Zachary Neal, Hydrogeologist, Department of Land & Resource Management
Kelly Martin, Watershed Grants Technician, Bureau of Resource Management
Caren Jagoda, Senior Grants Analyst, Department of Management & Budget

Department of Land & Resource Management
Briefing Paper
March 7, 2019
Open Session

Issue:

Presentation of Fiscal Year 2018 Concurrency Management Report

Briefing/Discussion

Background:

As required in Chapter 156.07(B), an annual Concurrency Management Report has been prepared for use by the Planning Commission and the County in reviewing the Community Investment Plan (CIP). During the January 15, 2019 Planning Commission meeting, the Commission reviewed the Fiscal Year 2018 Concurrency Management Report. This report is being presented to the Board for their information.

Action:

No action is required.

Attendees:

Thomas Devilbiss, Director, Department of Land & Resource Management
Clayton R. Black, Chief, Bureau of Development Review