



Board of Carroll County Commissioners

County Office Building
Westminster, MD 21157
www.ccgovernment.carr.org

Open Session

~ Minutes ~

Admin

Thursday, February 9, 2017

1:30 PM

County Office Building Rm 311

I. Call to Order

Attendee Name	Organization	Title	Status	Arrived
Richard Weaver	Board of Carroll County Commissioners	President	Present	
Dennis Frazier	Board of Carroll County Commissioners	Vice-President	Present	
Stephen Wantz	Board of Carroll County Commissioners	Secretary	Present	
Richard Rothschild	Board of Carroll County Commissioners	Commissioner	Present	
Doug Howard	Board of Carroll County Commissioners	Commissioner	Present	

II. Public Comment on Item No. III

III. Briefing ~ Update Comcast New Construction in the County

The purpose of this briefing is to provide the Commissioners with what progress has been made in Comcast new construction since the signing of the agreement in July, 2016.
 Additional residences passed in the past year: 445
 In progress builds residences to be passed: 465
 Franchise required builds to be built this year passing residences: 94

IV. Public Comment on Item No.V

V. Briefing/Additional Discussion/Possible Decision Holiday Leave Definition Chapter 36 ~ Personnel Code

Additional briefing on amendments to the Carroll County Code of Public Local Laws and Ordinances Chapter 36 "Personnel Policies".

On January 19, 2017, the Board of County Commissioners convened a Public Hearing accepting testimony on proposed amendments to the Carroll County Code of Public Laws and Ordinances Chapter 36 "Personnel Policies". The Personnel Code and the amendments are intended to assure the fair and equal treatment of County employees with regard to certain aspects of their employment.

The Board of Commissioners received a briefing on the nature of the proposed amendments and outline of the reasons for the suggested changes on October 6 and 20, and December 15, 2016. The four substantive changes presented to the Board were:

1. an increase in the amount of compensatory time employees are eligible to maintain,
2. the elimination of encumbered leave and advanced sick leave which have been largely superseded and replaced by the Short Term Disability Benefit Policy 17-91-HR and the Catastrophic/Extended Family Sick Leave Policy 2014-HR-07,

3. limiting leave without pay absences to no more than 30 days in a rolling 12 month period, and
4. clarifying holiday leave process for employees required to work on a Commissioner determined holiday.

During the public hearing five (5) employees offered comment on the holiday leave calculation that is specified in Chapter 36 "Personnel Policies". On January 26, 2017 the Board of Commissioners requested staff to provide a briefing on the various methods of awarding holiday leave and the implications of each method to county operations. The purpose of this presentation is to provide the Board of Commissioners with options available in awarding holiday leave.

1. **Motion To:** direct staff to update the language of the personnel policy using Option 1

RESULT:	ADOPTED [4 TO 1]
MOVER:	Richard Rothschild, Commissioner
SECONDER:	Stephen Wantz, Secretary
AYES:	Richard Weaver, Stephen Wantz, Richard Rothschild, Doug Howard
NAYS:	Dennis Frazier

VI. Public Comment on Item No.VII

VII. Discussion/Decision ~ Career & Tech Facility

1. **Motion To:** give direction to the Board of Education to provide a plan for the modernization and expansion of the Career and Technology Center with the understanding that there is an existing budget and look at addressing the waiting list within reasonable costs

RESULT:	ADOPTED [4 TO 1]
MOVER:	Doug Howard, Commissioner
SECONDER:	Dennis Frazier, Vice-President
AYES:	Richard Weaver, Dennis Frazier, Stephen Wantz, Doug Howard
NAYS:	Richard Rothschild

2. **Motion To:** amend motion to limit spending to \$200 sq/ft

RESULT:	DEFEATED [1 TO 4]
MOVER:	Richard Rothschild, Commissioner
SECONDER:	Richard Weaver, President
AYES:	Richard Rothschild
NAYS:	Richard Weaver, Dennis Frazier, Stephen Wantz, Doug Howard

VIII. Public Comment on Item No.IX

IX. Board Procedure regarding Correspondence

1. **Motion To:** state that an official letter or board press release correspondence will be approved by all five by the end of the business day and if a board member has not weighed in by the end of the day the President of the Board will send the correspondence

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Stephen Wantz, Secretary
SECONDER:	Doug Howard, Commissioner
AYES:	Weaver, Frazier, Wantz, Rothschild, Howard

X. Approval and Adoption of Minutes

1. Tuesday, January 31, 2017
2. Thursday, February 02, 2017

XI. Administrative Session

The following issues were discussed:

1. Review of draft public agendas for the weeks of February 13, 2017 and February 20, 2017.

XII. Economic Development Proposal- CLOSED

1. **Motion To:** close for Economic Development Proposal

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Richard Rothschild, Commissioner
SECONDER:	Doug Howard, Commissioner
AYES:	Weaver, Frazier, Wantz, Rothschild, Howard

2. ***Economic Development Proposal - CLOSED***

Upon motion of Commissioner Rothschild, second by Commissioner Howard, the Board (Commissioners Wantz, Weaver, Frazier, Howard, and Rothschild) voted unanimously to meet in closed session in accordance with the Annotated Code of Maryland, General Provision Article 3-305, Subsection (b)(4), on Thursday, February 9, 2017 at 3:40 PM with Roberta Windham, County Administrator; Tim Burke, County Attorney; and Jack Lyburn, Director, Department of Economic Development. Staff discussed the possible relocation of a new business to a County facility and authorized Mr. Lyburn to negotiate with the prospect.

XIII. Adjourn ~ 3:37 PM

1. **Motion To:** adjourn

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Doug Howard, Commissioner
SECONDER:	Dennis Frazier, Vice-President
AYES:	Weaver, Frazier, Wantz, Rothschild, Howard