



Board of Carroll County Commissioners

County Office Building
Westminster, MD 21157
www.ccgovernment.carr.org

Open Session

~ Minutes ~

Admin

Thursday, November 2, 2017

10:00 AM

County Office Building Reagan Room

I. Call to Order

Attendee Name	Organization	Title	Status	Arrived
Richard Weaver	Board of Carroll County Commissioners	President	Present	
Dennis Frazier	Board of Carroll County Commissioners	Vice-President	Present	
Stephen Wantz	Board of Carroll County Commissioners	Secretary	Absent	
Richard Rothschild	Board of Carroll County Commissioners	Commissioner	Present	
Doug Howard	Board of Carroll County Commissioners	Commissioner	Present	

II. Invocation~ Commissioner Rothschild

III. Positively Carroll

IV. Public Comment on Item V

One comment from landowner regarding sale of property

V. Additional Briefing/Discussion Exercise Option to Purchase 6306 Hemlock Drive

Dickenson Road is an important secondary East West feeder road whose intended purpose is to take traffic off of Liberty Road while facilitating access to businesses along the Liberty Road commercial district. This roadway alignment has been shown on County planning maps for several decades and a portion of this road has already been constructed and is serving its intended purpose. Continued progress is dependent upon the acquisition of properties within the proposed roadway alignment. One of those properties was recently put up for sale and staff is advocating the use of funds currently on hand for immediate acquisition. The purpose of this briefing is to request the purchase of 6306 W. Hemlock Drive to continue the progress on this important piece of transportation infrastructure.

VI. Public Comment on Item VII

None

VII. Briefing/Discussion State Re-Certification of Carroll County Agricultural Land Preservation Program

The Carroll County Agricultural Land Preservation Program is currently certified by the State of Maryland as meeting qualifications to retain 75% of revenues from the Agricultural Land Transfer Tax, rather than 33% for non-certified counties. The Program has prepared a

report that contains the information needed for the County Program to retain its certification, which must be renewed every three years. The Agricultural Land Preservation Advisory Board reviewed and approved the report for submission at its meeting on October 11, 2017.

VIII. Public Comment on Item IX

None

IX. Discussion/Decision Environmental Advisory Council (EAC) By-Laws Amendments

The EAC has proposed updates to its bylaws in response to the Board's request. These proposed changes were introduced to the Board on October 19, 2017. The Board will discuss the proposed revisions and potentially approve the amended bylaws.

1. **Motion To:** approve the amended Environmental Advisory Council bylaws.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dennis Frazier, Vice-President
SECONDER:	Richard Weaver, President
AYES:	Richard Weaver, Dennis Frazier, Richard Rothschild, Doug Howard
ABSENT:	Stephen Wantz

X. Public Comment on Item XI

None

XI. Briefing/Discussion- Park Fees & New Veterans Discount Program

Every three years, the Department of Recreation and Parks reviews the current fee schedule and cost recovery goals for the major park facilities. Once the review is completed, a new recommended fee schedule will be brought to the Commissioners for their approval. As a part of this review, a proposed new Military and Veteran Program (MVP) with associated fee reductions will be discussed as a means to support the Commissioners' initiative to make Carroll County "veteran friendly".

XII. Public Comment on Item XIII

None

XIII. Briefing/Discussion Future of Broadband

The purpose of this briefing is to provide the Commissioners with what progress has been made by the Future of Broadband Committee.

Current Options being considered:

Business Parks

- o Eldersburg Business Center, MD32 & Progress Way, Eldersburg
- o Liberty Exchange, 438 Old Liberty Road, Eldersburg
- o Twin Arch Industrial Park, Century Drive, Mt. Airy
- o Warfield Complex, MD32 & Main Street, Sykesville

Service Provider Grant Program
Construction of Conduit in Municipalities (Street Scape)

XIV. Public Comment on Item XV

None

XV. Briefing/Discussion/Decision -Paving for the Re-surfacing of the Taneytown Library Parking Lot

The Bureau of Purchasing in cooperation with the Bureau of Facilities requests your concurrence to award Highland Turf, Inc. (HTI) a purchase order to proceed with the Re-surfacing of the Taneytown Library Parking Lot in the amount of \$54,645.00. The project received three bids from local contractors and we request award be made to the contractor submitting the lowest bid as follows.

Vendors & Results:

Highland Turf	Finksburg, MD	\$54,645.00
CJ Miller	Hampstead, MD	\$55,000.00
MT Laney	Eldersburg, MD	\$69,390.00

- Motion To:** approve the award to HTI for the Re-surfacing of the Taneytown Library Parking Lot 54,645.00.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Doug Howard, Commissioner
SECONDER:	Dennis Frazier, Vice-President
AYES:	Richard Weaver, Dennis Frazier, Richard Rothschild, Doug Howard
ABSENT:	Stephen Wantz

XVI. Public Comment on Item XVII

None

XVII. Briefing/Discussion/Decision- Furnish and Install New Heat Pumps at Bear Branch Nature Center

The Carroll County Bureau of purchasing in cooperation with the Bureau of Facilities request your concurrence to award Johnson Control Inc. not to exceed the amount of \$66,885.00. This purchase is to provide all the necessary labor and materials to Furnish and Install New Heat Pumps at Bear Branch Nature Center.

Vendors:

Johnson Control Inc.	\$66,885.00
Mick's Plumbing, Heating and Air	\$46,055.00 (Did not meet specifications)
Sagamore Mechanical Services, Inc.	\$88,761.00

- Motion To:** approve the award to Johnson Control Inc. for the purchase and installation of New Heat Pumps at Bear Branch Nature Center.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Doug Howard, Commissioner
SECONDER:	Dennis Frazier, Vice-President
AYES:	Richard Weaver, Dennis Frazier, Richard Rothschild, Doug Howard
ABSENT:	Stephen Wantz

XVIII. Public Comment on Item XIX

None

XIX. Briefing/Discussion/Possible Decision- Resolution to Re-Allocate Prior Bond Proceeds

On October 5th I briefed the Board regarding the status of our bond financing and my recommendation that it is unnecessary to conduct a bond sale this year. As part of that process, we have identified available bond issue proceeds from prior bond sales that will satisfy the reimbursement of our spending through at least August 31st. When the prior bonds were issued, the expected use of proceeds was identified by function. In order to fully spend the prior bond proceeds, I am recommending that we re-allocate the proceeds within the necessary functions. This is a net transaction of existing bonds, no new borrowing is created. Representatives from our Bond Counsel firm are available to assist with the process and answer any questions.

- Motion To:** adopt the resolution to re-allocate prior bond proceeds as presented by the Bond Counsel.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Richard Rothschild, Commissioner
SECONDER:	Doug Howard, Commissioner
AYES:	Richard Weaver, Dennis Frazier, Richard Rothschild, Doug Howard
ABSENT:	Stephen Wantz

XX. Public Comment

Public Comment was made by one citizen regarding the Carroll County Humane Society

XXI. Approval/Adoption of Minutes

- Thursday, September 21, 2017
- Tuesday, October 03, 2017
- Thursday, October 19, 2017
- Thursday, October 26, 2017

XXII. Administrative Session ~ Open

Items discussed:

- Commissioner Howard discussed his last day at Carroll Community College, but will continue through the transition of his replacement. He will continue to abstain from any decisions regarding Carroll Community College during the transition.

2. Review of draft public agendas for the weeks of November 6, 2017 and November 13, 2017

XXIII. Adjourn ~ 11:58 AM

1. **Motion To:** adjourn

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Doug Howard, Commissioner
SECONDER:	Dennis Frazier, Vice-President
AYES:	Richard Weaver, Dennis Frazier, Richard Rothschild, Doug Howard
ABSENT:	Stephen Wantz