



# Board of Carroll County Commissioners

County Office Building  
Westminster, MD 21157  
<https://carrollcountymd.gov>

## Open Session

### ~ Voting Record ~

Admin

Thursday, February 28, 2019

10:00 AM

County Office Building Rm 311

## I. Call to Order

Attendee Name	Organization	Title	Status	Arrived
Stephen Wantz	Board of Carroll County Commissioners	President	Present	
Ed Rothstein	Board of Carroll County Commissioners	Vice-President	Present	
Richard Weaver	Board of Carroll County Commissioners	2nd Vice-President	Present	
Dennis Frazier	Board of Carroll County Commissioners	Commissioner	Present	
Eric Bouchat	Board of Carroll County Commissioners	Commissioner	Present	

## II. Priority Carroll

## III. Legislative Briefing

## IV. Briefing/Discussion/Decision~Request Approval for Transfer of Funds for Freedom Park Surfacing Project

In July 2018, \$82,230 was approved for the addition of poured in place rubber surfacing for the climbing rock and swings at Freedom Park with \$75,000 funded through the Freedom Park Play Surface project and the remaining \$7,230 through a separate capital project, Park Restoration. A fund transfer was not requested at that time. Work has been completed and the contractor paid in January 2019.

Project expenditures should be captured in one project location; therefore, a transfer is requested to move \$7,230 from Rec and Parks Unallocated to Freedom Park Play Surface to account for all costs.

- Motion To:** approve the transfer of \$7,230 from Rec and Parks Unallocated to Freedom Park Play Surface for the entirety of the rubber safety surfacing project at Freedom Park.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Dennis Frazier, Commissioner
<b>SECONDER:</b>	Richard Weaver, 2nd Vice-President
<b>AYES:</b>	Wantz, Rothstein, Weaver, Frazier, Bouchat

## V. Briefing/Discussion/Possible Decision~Airport Financing Request Authorizing Resolution and Declaration of Intent to Reimburse Expenditures

The County is in the process of issuing bonds to acquire the funding necessary to pay for the costs of the airport runway relocation and safety enhancement project. As part of this process, the Board must adopt a resolution which formally authorizes the issuance of the bonds.

This resolution authorizes the issuance of general obligation County Commissioners of Carroll County, Maryland Airport Improvement Bonds of 2019 in the maximum aggregate principal amount of approximately \$12.0 million (subject to change) to finance a portion of the costs of the design, acquisition, engineering, construction and equipping of certain public use general purpose airport facility assets. The resolution also declares official intent to reimburse project expenditures with debt proceeds in accordance with Internal Revenue Code regulations for tax-exempt bonds. The bond sale will be advertised to interested banks and financial institutions via RFP by Davenport & Co. with settlement scheduled for May 16th. We will be back before the Board to award the bond issue to the winning bidder.

Representatives from Davenport & Co., financial advisors, and McKennon Shelton & Henn, LLP, County's bond counsel, will be here to present the proposed bond authorizing resolution and answer any questions.

- Motion To:** adopt the airport bond authorizing resolution as presented by bond counsel.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Dennis Frazier, Commissioner
<b>SECONDER:</b>	Ed Rothstein, Vice-President
<b>AYES:</b>	Wantz, Rothstein, Weaver, Frazier, Bouchat

## VI. Briefing/Discussion/Decision~Bid Approval ~ Economic Development Office Renovation Work

The Bureau of Facilities in cooperation with the Bureau of Purchasing requested quotations from our Painting Services Term Contractors to provide all labor, equipment and materials to provide for the removal and replacement of wallpaper, cover base and the painting of the hard ceilings and door frames.

The Bureau of Facilities recommends award for this project to Nusbaum & Ott, Inc. in the amount of \$31,670.00. This is within the project budget and no additional funds will be needed.

Vendors & Bid Results:

1.	Nusbaum & Ott, Inc.	Westminster, MD	\$31,670.00
2.	Valley Painting Company, Inc.	Westminster, MD	\$38,680.00
3.	The Lyons Construction Co. Inc.	Hampstead, MD	\$39,925.00
4.	EARN Contractors, Inc.	Gaithersburg, MD	\$51,657.50
5.	Colossal Contractors, Inc.	Burtonsville, MD	\$61,610.00

- Motion To:** award the contract for the renovation work in the Economic Development Office be awarded to Nusbaum & Ott, Inc. in the amount of \$31,670.00.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Richard Weaver, 2nd Vice-President
<b>SECONDER:</b>	Dennis Frazier, Commissioner
<b>AYES:</b>	Wantz, Rothstein, Weaver, Frazier, Bouchat

## VII. Briefing/Discussion/Decision~Request Approval for Grant Application 2020 Census

On February 11, 2019 the Maryland Department of Planning announced the opening of the 2020 Census Grant Program to support the accurate counting of state residents for the 2020 Census. Having an accurate count for Carroll County helps in the funding distribution of approximately \$675 billion in federal funding, determines the number of seats each state has in the House of Representatives and is used to redraw the legislative districts.

The 2020 Census Grant Program, funded by Senate Bill 855 (Chapter 18 of the Acts of 2018) is seeking innovative outreach efforts from trusted local organizations that will encourage the least likely to respond to the 2020 Census to step up, be counted, and help their community. Local governments and nonprofit organizations may apply to the Grant Panel through March 1, 2019.

The Department of Planning, working with Citizens Services and the Grants Office, is seeking approval to apply for a \$40,000 grant to support Carroll County Census outreach efforts. This grant program requires a dollar-for-dollar match which can be in the form of in-kind services or cash. We are requesting a County contribution of \$20,000 as the cash match, and County staff time will meet the remaining \$20,000 match requirement.

This funding will be used to purchase iPads to be strategically placed in kiosks in the County to assist those that do not have readily available access to technology and other hard to reach populations. The 2020 Census will be internet based and this technology will make it easier for citizens to participate in the count. Funding will also go to various other outreach efforts in the county such as mailings, advertisements, booths, posters and other marketing materials.

- Motion To:** approve the submission and acceptance of the 2020 Census Grant and provide \$20,000 in matching funds in the FY 2020 budget.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Eric Bouchat, Commissioner
<b>SECONDER:</b>	Dennis Frazier, Commissioner
<b>AYES:</b>	Wantz, Rothstein, Weaver, Frazier, Bouchat

## VIII. Briefing/Discussion/Decision~State Assistance for Broadband Feasibility Study Funding

The State of Maryland's Legislature provided \$2,000,000 in the FY2019 budget to the Department of Housing and Community Development to support the Office of Rural Broadband in its efforts to assist in expansion of broadband into unserved rural areas of Maryland. In order to best use the limited resources at its disposal, the Office is looking to facilitate the funding of a Broadband Feasibility Study to assist County governments interested in understanding the costs of, and issues relating to, delivering broadband to unserved rural residents and businesses within their jurisdictions. The Office of Rural Broadband will provide financial assistance of 50% to the County for its procurement of a Study in an amount not to exceed \$60,000.

The County is seeking \$30,000 in funding from the State to conduct the study. The required matching funds of \$30,000 are available in the Fiber Network Expansion capital project, however; the scope of work for the project does not currently include monies for feasibility studies. Therefore, we are also seeking approval from the Board to expand the project's scope of work to include feasibility studies.

- Motion To:** approve the submission of the FY 2020 Broadband Feasibility Studies Grant Application and approve the expansion in the Scope of Work.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Stephen Wantz, President
<b>SECONDER:</b>	Ed Rothstein, Vice-President
<b>AYES:</b>	Wantz, Rothstein, Weaver, Frazier, Bouchat

## IX. Briefing/DiscussionCarroll Broadband Grant Program & Business Park Update

The purpose of this is to update the Commissioners on the Carroll Broadband Grant Program and Business Park.

Essential Points of the Grant Program

- \* Up to 50% matching reimbursement of qualified project expenses with a cap of \$25,000 per approved project.
- \* A cap of \$100,000 per entity or service provider is fixed per fiscal year and is dependent on allocations approved by the Carroll County Board of Commissioners.
- \* The construction, acquisition, or leasing of facilities or spectrum, land, towers or buildings used to deploy broadband service for business and residentially-based businesses located within Carroll County, MD

**X. Administrative Session ~ Open**

**XI. Recess**

1. **Motion To:** close for cyber security

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Dennis Frazier, Commissioner
<b>SECONDER:</b>	Ed Rothstein, Vice-President
<b>AYES:</b>	Wantz, Rothstein, Weaver, Frazier, Bouchat

2. **Motion To:** recess

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Richard Weaver, 2nd Vice-President
<b>SECONDER:</b>	Ed Rothstein, Vice-President
<b>AYES:</b>	Wantz, Rothstein, Weaver, Frazier, Bouchat