



Board of Carroll County Commissioners

County Office Building
Westminster, MD 21157
<https://carrollcountymd.gov>

Open Session

~ Voting Record ~

Admin

Thursday, March 7, 2019

1:00 PM

County Office Building Rm 311

I. Call to Order

Attendee Name	Organization	Title	Status	Arrived
Richard Weaver	Board of Carroll County Commissioners	2nd Vice-President	Present	
Dennis Frazier	Board of Carroll County Commissioners	Commissioner	Present	
Ed Rothstein	Board of Carroll County Commissioners	Vice-President	Present	
Eric Bouchat	Board of Carroll County Commissioners	Commissioner	Present	
Stephen Wantz	Board of Carroll County Commissioners	President	Present	

II. Legislative Briefing

III. Briefing/Discussion/Decision~Transfer Funds – Sheriff’s Office

In August, the Board of Commissioners approved a transfer of \$18,000 from the Sheriff’s Office operating funds to the grant fund to cover benefit costs not eligible for grant reimbursement. The position remains vacant as the Sheriff’s Office is exploring modification of the position to better suit the needs of the grant. A decision on the position is anticipated for the FY 20 Maryland Criminal Intelligence Network (MCIN) grant. The Sheriff’s Office is requesting the \$18,000 be transferred back to their operating budget due to the position vacancy.

- Motion To:** approve the budget transfer of funds from the FY 19 MCIN grant to the Sheriff’s Office operating budget.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ed Rothstein, Vice-President
SECONDER:	Richard Weaver, 2nd Vice-President
AYES:	Weaver, Frazier, Rothstein, Bouchat, Wantz

IV. Briefing/Discussion~ Veterans Advisory Council Presentation Regarding history of Council & Suggestions for Future Initiatives

The VAC was established in 2014 and as outlined in the by-laws, the purpose of the VAC is:

* To strengthen the common Veteran's cause and ensure that the community is aware of Veterans' rights and needs. To preserve the honor due to all Veterans.

* To help Veterans and their families rapidly transition to civilian life in Carroll County. To establish contact with active duty service members who intend to reside in the County and help them avoid transition problems such as unemployment and homelessness as well as physical and mental health challenges.

* To work cooperatively with other County boards and councils, and County staff with regard to policies, programs, and concerns relating to Veterans' interests, and to establish and maintain a working relationship with all other agencies serving veterans within the County.

* To recognize and honor citizens in the County who distinguish themselves for community service, particularly in the area of Veterans' needs and concerns.

* To assist with promoting the services of the Carroll County Veteran Services Program.

V. Briefing/Discussion/Decision~Bid Approval ~ Zebra Mussel Eradication Hyde's Quarry

The Bureau of Purchasing in cooperation with the Department of Land and Resource Management requests your approval to award a contract for the Zebra Mussel Eradication at Hyde's Quarry to ASI Marine (Orchard Park, NY) in the amount of \$349,966.05. The County requested proposals from companies interested in and capable of performing these services and received two (2) responses. After reviewing the proposals and interviewing the respondents, it was determined that ASI Marine offered the most desirable solution. This award is pending the receipt of a Federal Insecticide, Fungicide and Rodenticide Act Section 18 Emergency Quarantine Exemption. The work by the contractor will entail acquisition of potash, uniform introduction of potash throughout the Quarry at concentrations lethal to zebra mussels, water quality sampling and bioassay work to ensure successful eradication of the invasive mussel from the quarry.

Significance of Project:

1.) To prevent further spread of a highly invasive mussel throughout the state of Maryland. This is the first instance in which the mussel has been identified in an inland water west of the Chesapeake Bay. Little Pipe Creek, a tributary of the Monocacy and Potomac Rivers, flows within 200 feet of Hyde's Quarry. Both downgradient rivers serve as water supply sources to larger municipalities. The spread of zebra mussels to these waters would have negative environmental and economic consequences.

2.) Hyde's Quarry cannot be utilized as a potential water supply source while zebra mussels are present. Their eradication would likely permit future use of the Quarry as a potential water supply source.

1. **Motion To:** award the contract for the Zebra Mussel Eradication at Hyde's Quarry to ASI Marine in the amount of \$349,966.05.

RESULT: ADOPTED [4 TO 1]
MOVER: Dennis Frazier, Commissioner
SECONDER: Eric Bouchat, Commissioner
AYES: Richard Weaver, Dennis Frazier, Ed Rothstein, Eric Bouchat
NAYS: Stephen Wantz

VI. Briefing/Decision~Budget Transfer Request – Zebra Mussel Eradication, Hyde’s Quarry

Funds for the eradication of zebra mussels will come from Water Development project 8294. Water Development has budget sufficiency to award the contract, but this is not a bondable expense. Therefore, we need to transfer cash from other projects.

The contract for this work is in the amount of \$349,966.05. Water Development has \$60,000 cash available. The transfer request covers the contract amount, as well as a ten-percent contingency of \$35,000.

Cash funding is available from the following projects:

Pavement Management FY 16 (8585)	\$157,263.42	
Pavement Management FY 17 (8624)	\$ 82,736.58	
Environmental Compliance (8328)	\$ 95,000.00	
Total		\$325,000.00

- Motion To:** approve the budget transfer from Pavement Management FY 16, Pavement Management FY 17, and Environmental Compliance to Water Development in the amount of \$325,000.

RESULT: ADOPTED [4 TO 1]
MOVER: Richard Weaver, 2nd Vice-President
SECONDER: Dennis Frazier, Commissioner
AYES: Richard Weaver, Dennis Frazier, Ed Rothstein, Eric Bouchat
NAYS: Stephen Wantz

VII. Briefing/Discussion/Decision~Request Approval for Grant Application & Acceptance of Award Mid-Atlantic Panel on Aquatic Invasive Species

The Department of Land and Resource Management (LRM) is seeking \$8,165 from the Mid-Atlantic Panel on Aquatic Invasive Species small grant competition to fund the creation of a final report documenting efforts to eradicate an established zebra mussel population from Hyde's Quarry. The report will be prepared as part of the contract for the Zebra Mussel Eradication at Hyde's Quarry. The purpose of the report is to detail the treatment process, results of water quality testing during and following treatment, and summarize the effectiveness of the eradication method implemented to provide interested groups, stakeholders, and citizens with information to raise awareness about zebra mussels and a mechanism available to control this invasive species.

Budget:

Grant Request ?	Zebra Mussel Eradication	Total Project Cost
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Final Report Cost		
\$8,165	\$341,801	\$349,966

- Motion To:** approve the submittal of the grant application and acceptance of award to the Mid-Atlantic Panel on Aquatic Invasive Species.

RESULT:	ADOPTED [4 TO 1]
MOVER:	Dennis Frazier, Commissioner
SECONDER:	Eric Bouchat, Commissioner
AYES:	Richard Weaver, Dennis Frazier, Ed Rothstein, Eric Bouchat
NAYS:	Stephen Wantz

VIII. Briefing/Discussion~Concurrency Management Annual Report

As required in Chapter 156.07(B), an annual Concurrency Management Report has been prepared for use by the Planning Commission and the County in reviewing the Community Investment Plan (CIP). During the January 15, 2019 Planning Commission meeting, the Commission reviewed the Fiscal Year 2018 Concurrency Management Report. This report is being presented to the Board for their information.

IX. Discussion/Decision~CCVESA Work Group Progress Report Future of Fire/Rescue/Emergency Medical Services

- Motion To:** add in the budget for FY20 the two positions to address the future of Fire/EMS

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Stephen Wantz, President
SECONDER:	Richard Weaver, 2nd Vice-President
AYES:	Weaver, Frazier, Rothstein, Bouchat, Wantz

X. Discussion~North Carroll High School Rezoning Update

XI. Discussion/Decision~Monocacy River Plan Update

XII. Adoption of Closed Minutes Summary

1. Closed~Cyber Security Briefing

Upon motion of Commissioner Frazier second by Commissioner Weaver the Board (Commissioners Wantz, Rothstein, Weaver, Frazier, and Bouchat) voted to meet in closed session in accordance with the Annotated Code of Maryland, General Provisions Article, Subsection 3-305(b)(15), on February 28, 2019 at 12:00 PM with Roberta Windham, County Administrator; Tim Burke, County Attorney; Mark Ripper, Director Information Technology Services; Barbera (Bobbi) Savaliski, Jacob Gregory, Charlie Beckhardt, and Tom Dowd to discuss existing cybersecurity protocols/tools in place for county IT system. No action taken.

- 1. **Motion To:** adopt the minutes and closing statement for Cyber Security briefing from Thursday, February 28, 2019

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dennis Frazier, Commissioner
SECONDER:	Eric Bouchat, Commissioner
AYES:	Weaver, Frazier, Rothstein, Bouchat, Wantz

- 2. **Motion To:** adopt mintues from February 28, 2019 at 10 AM on the Bond Resolution 1040-2019

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Stephen Wantz, President
SECONDER:	Dennis Frazier, Commissioner
AYES:	Weaver, Frazier, Rothstein, Bouchat, Wantz

XIII. Administrative Session

XIV. Adjourn

- 1. **Motion To:** adjourn

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Richard Weaver, 2nd Vice-President
SECONDER:	Ed Rothstein, Vice-President
AYES:	Weaver, Frazier, Rothstein, Bouchat, Wantz