



Board of Carroll County Commissioners

County Office Building
Westminster, MD 21157
<https://carrollcountymd.gov>

Open Session

~ Voting Record ~

Admin

Thursday, April 11, 2019

9:30 AM

County Office Building Rm 311

I. Call to Order

Attendee Name	Organization	Title	Status	Arrived
Stephen Wantz	Board of Carroll County Commissioners	President	Present	
Ed Rothstein	Board of Carroll County Commissioners	Vice-President	Present	
Richard Weaver	Board of Carroll County Commissioners	2nd Vice-President	Present	
Dennis Frazier	Board of Carroll County Commissioners	Commissioner	Present	
Eric Bouchat	Board of Carroll County Commissioners	Commissioner	Present	

II. Funding Above CORE Requirement

III. Priority Carroll

IV. Legislative Briefing

V. Public Hearing Housing Annual Plan

Issue: A public hearing for the Consideration of the Streamlined Annual Plan for Fiscal Year 2018 for the Carroll County Bureau of Housing which has been displayed for public comment for a 45-day period based on Federal Regulation 24 CFR 903 and to be submitted for approval to the Department of Housing and Urban Development (HUD).

Discussion/Decision

Background:

The Board of County Commissioners acts as the Bureau of Housing and Community Developments (Public Housing Authority or PHA) governing body. Therefore, the Commissioners, or their designees, sign documentation required by the Department of Housing and Urban Development (HUD) for various authorizations pertaining to the program. The document under consideration is the Annual Plan. Carroll County Bureau of Housing is in the last year of the current 5 year plan (2015 - 2019). The Carroll County program provides 100 Non-Elderly Disabled Vouchers, 25 Family Unification Vouchers, 10 Veterans Affairs Supportive Housing Vouchers, 22 Mainstream Vouchers and 524 Tenant Based Rental Assistance Vouchers for 681 total Housing Assistance Vouchers.

The FY 19 Annual Plan reflects no adjustments to terms and policies related to the Section 8 Housing Assistance Program.

The following are the noted goals from the Annual plan:

- * Will pursue additional grants that could assist with low and extremely low income families and disabled individuals with rental assistance.
- * Will pursue funding to support a housing counseling program.
- * Will increase client participation in the Family Self Sufficiency Program (specific goal oriented program with a 5 year plan to achieve financial independence) and encourage homeownership
- * Will strive to achieve a High Performing Agency on SEMAP status Section 8 Management Assessment Performance

The Board gave approval on February 7, 2019 for the 45 day review. To date there have been no comments submitted.

1. **Motion To:** close the public hearing and approve the plan to be submitted to HUD.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dennis Frazier, Commissioner
SECONDER:	Eric Bouchat, Commissioner
AYES:	Wantz, Rothstein, Weaver, Frazier, Bouchat

VI. Briefing/Discussion/Possible Decision Request Approval & Signing of Documents related to Maryland Department of Housing & Community Development Maryland Mortgage Program

The On-Behalf-Of initiative is an annual State bond issue used to promote home ownership. The program offers local government's opportunities to partner with the State to provide mortgage financing to first time home buyers.

By agreeing to have the State administer funds designated for Carroll County, the following process occurs: DHCD issues bonds; the allocation is held for 60 days for Carroll County's exclusive use; bond proceeds not used within 60 days revert to a statewide pool of funds available to eligible applicants, including Carroll County residents, on a first-come, first-served basis.

The amount available to Carroll County in this action is 5,977,622. It is recommended that the full amount be authorized to the State to be used in the Maryland Mortgage Program.

1. **Motion To:** approve the authorization of 5,977,622 in bond allocation to the State DHCD's Maryland Mortgage Program On-Behalf-Of Carroll County and sign the Statement of Conditions for Participation.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Eric Bouchat, Commissioner
SECONDER:	Dennis Frazier, Commissioner
AYES:	Wantz, Rothstein, Weaver, Frazier, Bouchat

VII. Briefing/Discussion/Decision Request Approval to Submit & Accept FY20 Community Partnership Agreement

The Governor's Office for Children (GOC), a division of the Governor's Office of Crime Control and Prevention provides funding to the Local Management Board (CCLMB) to oversee and fund local agencies/services that enhance child and family well-being in Carroll County. During FY 19, the CCLMB completed an updated Community-Wide Needs Assessment and prepared an FY 20 Community Plan. The programs and strategies proposed in the FY 20 application are in direct response to gaps in services identified during this FY 20 planning process.

Three existing programs have been recommended for continued funding:

- * Connecting Youth in Carroll County: Youth Services Bureau (CCYSB), Business and Employment Resource Center (BERC)
- * Customized Employment Program: (Change, Inc.)
- * Project Connect: (Catholic Charities)

The CCLMB has also prioritized a new strategy to address youth suicide in Carroll County. A vendor for the new program will be selected after the Community Partnership Agreement has been awarded.

The Governor's Office for Children also funds a Local Care Team (LCT) Coordinator, to provide support to agencies charged with preventing the out-of-home and out-of-state placement of Carroll County children. Twenty local agencies serving children, youth and families are represented on the LCT, and provide navigation and Family Action Plans to families struggling with multiple, intensive needs for their children.

Proposed FY20 Budget

Grant Request

Total

Program Funding

\$448,102 (base funding) + \$24,000 (competitive funds)

CCLMB CPA

\$65,000

Administration & Local Care Team

\$17,050

County Match

\$46,530

Total

554,152

\$600,682

- Motion To:** approve the application to the Governor's Office for Children for the FY20 Community Partnership Agreement and accept the award.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Stephen Wantz, President
SECONDER:	Dennis Frazier, Commissioner
AYES:	Wantz, Rothstein, Weaver, Frazier, Bouchat

VIII. Website Presentation

The previous Board of Commissioners put \$50,000 towards a complete website redesign. The company, Coretegrity, was contracted to provide the county with a new content management system (CMS) and design. We are at the end of that budget and ready to share the work that has been done.

This discussion allows for the BoCC to view the site in advance of the launch on Friday, April 12, 2019 at which time we will make the website re-design public and available at the following web address www.carrollcountymd.gov.

IX. Briefing/Discussion/Decision FuTuRe (Fair Trash Reduction) Pilot Program

The FuTuRe pilot program, similar to "Pay As You Throw", is a solid waste and variable rate or volume-based service that involves metering waste disposal so citizens pay for only the amount of waste generated.

Phase one was completed in November 2017 and involved discussions with potential pilot partners such as homeowners associations, haulers, and municipalities, as well as development of a benefit analysis and design of the pilot program. Phase two involved public engagement allowing constituents of the Town of New Windsor to discuss and provide input on the project. Phase three was the initiation of the pilot program.

On July 11, 2018, the New Windsor Town Council voted to move forward with the FuTuRe pilot program. On August 2, 2018, the Commissioners voted unanimously to move forward with helping to coordinate the pilot program. On November 6, 2018, the pilot began and trash was picked up for the first time under the program.

The FuTuRe pilot program is not intended to be a revenue generator, but rather a tool to measure how the program impacts waste diversion, reduction of waste, extension of life of the county landfill, and potential cost savings for county residents.

Staff will share the results through the first 5 months of the program.

- Motion To:** discontinue the tipping fee discount for the Town of New Windsor at the conclusion of the FuTuRe pilot program.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ed Rothstein, Vice-President
SECONDER:	Stephen Wantz, President
AYES:	Wantz, Rothstein, Weaver, Frazier, Bouchat

X. Public Comment

XI. Adoption of Closed/Open Minutes Summary

Senator Cardin with Carroll County Commissioners' Meeting Minutes

Friday, April 5, 2019

12:30 p.m.

Attendance: Senator Ben Cardin, Mike Thomas, Heather Campbell, Commissioner Rothstein, Commissioner Weaver, Commissioner Frazier, Commissioner Bouchat, Roberta Windham, Chris Winebrenner, Tim Burke, Scott Campbell, Jeff Degitz, Lynda Eisenberg, Jack Lyburn, Jeff Castonguay, Christine Kay, Mark Ripper, and Ted Zaleski

Start time: 12:30 p.m.

Topics discussed:

- * Opioid issues
- * Water issues
- * Agricultural issues
- * Planning
- * Citizen Services issues
- * Veterans issues
- * Business issues
- * Minimum wage

No decisions were made.

End time: 1:50 p.m.

1. **Motion To:** approve the minutes from Open Meeting with Senator Cardin on Friday, April 5, 2019
12:30 PM

RESULT:	ADOPTED [4 TO 0]
MOVER:	Dennis Frazier, Commissioner
SECONDER:	Ed Rothstein, Vice-President
AYES:	Ed Rothstein, Richard Weaver, Dennis Frazier, Eric Bouchat
ABSTAIN:	Stephen Wantz

2. *Closed~Legal Advice*

Upon motion of Commissioner Frazier second by Commissioner Weaver the Board (Commissioners Wantz, Rothstein, Weaver, Frazier, and Bouchat) voted to meet in closed session in accordance with the Annotated Code of Maryland, General Provisions Article, Subsection 3-305(b)(1)(7), on March 28, 2019 at 9:30 AM with Roberta Windham, County Administrator; Tim Burke, County Attorney to

discuss prayer litigation legal strategy, compensation of specific employees, and appointment to local boards.

- 1. **Motion To:** approve closed minutes summary for Legal Advice from March 28, 2019 9:00 AM

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dennis Frazier, Commissioner
SECONDER:	Ed Rothstein, Vice-President
AYES:	Wantz, Rothstein, Weaver, Frazier, Bouchat

3. Closed~Personnel

Upon motion of Commissioner Frazier second by Commissioner Weaver the Board (Commissioners Wantz, Rothstein, Weaver, Frazier, and Bouchat) voted to meet in closed session in accordance with the Annotated Code of Maryland, General Provisions Article, Subsection 3-305(b)(1)(7), on March 28, 2019 at 9:30 AM with Roberta Windham, County Administrator; Tim Burke, County Attorney to discuss prayer litigation legal strategy, compensation of specific employees, and appointment to local boards.

- 1. **Motion To:** approve closed minutes summary for Personnel on March 28, 2019 10:00 AM

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dennis Frazier, Commissioner
SECONDER:	Richard Weaver, 2nd Vice-President
AYES:	Wantz, Rothstein, Weaver, Frazier, Bouchat

4. Closed~Public Safety Briefing

Upon motion of Commissioner Bouchat second by Commissioner Weaver the Board (Commissioners Wantz, Rothstein, Weaver, Frazier, and Bouchat) voted to meet in closed session in accordance with the Annotated Code of Maryland, General Provisions Article, Subsection 3-305(b)(15), on March 28, 2019 at 12:30 PM with Roberta Windham, County Administrator; Tim Burke, County Attorney; Jason Green, Deputy Director Public Works; Sixton Kadel, Information Technology Services to discuss security assessment of government buildings.

- 1. **Motion To:** approve closed minutes summary for Public Safety Briefing from March 28, 2019 10:00 AM

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dennis Frazier, Commissioner
SECONDER:	Richard Weaver, 2nd Vice-President
AYES:	Wantz, Rothstein, Weaver, Frazier, Bouchat

XII. Administrative Session ~ Open

XIII. Recess

- 1. **Motion To:** recess

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Richard Weaver, 2nd Vice-President
SECONDER:	Ed Rothstein, Vice-President
AYES:	Wantz, Rothstein, Weaver, Frazier, Bouchat