



# Board of Carroll County Commissioners

County Office Building  
Westminster, MD 21157  
<https://carrollcountymd.gov>

## Open Session

### ~ Voting Record ~

Admin

Tuesday, March 2, 2021

10:00 AM

Virtual

## I. Call to Order

Attendee Name	Organization	Title	Status	Arrived
Ed Rothstein	Board of Carroll County Commissioners	President	Present	
Richard Weaver	Board of Carroll County Commissioners	Vice-President	Present	
Stephen Wantz	Board of Carroll County Commissioners	Commissioner	Present	
Dennis Frazier	Board of Carroll County Commissioners	Commissioner	Present	
Eric Bouchat	Board of Carroll County Commissioners	Commissioner	Present	

## II. Legislative Update

## III. Bid Approval ~ Turf Mowing for County Buildings and Parks

The Bureau of Facilities in cooperation with the Bureau of Purchasing solicited bids from qualified contractors to provide all labor, equipment, and materials to perform mowing services at various County owned properties through-out Carroll County. Bids were received from the following contractors:

### Vendors & Bid Results:

- |    |                                    |                  |              |                        |
|----|------------------------------------|------------------|--------------|------------------------|
| 1. | Linwood Lawn & Landscape LLC       | Eldersburg, MD   | \$268,710.00 |                        |
| 2. | Poole Landscaping                  | Frederick, MD    | \$277,160.00 |                        |
| 3. | Outdoor Lawn and Property Services | Westminster, MD  | \$361,920.00 |                        |
| 4. | Cutting Edge Lawn Care Services    | Hampstead, MD    | \$478,354.24 |                        |
| 5. | Ivy Hill Land Services             | Bel Air, MD      | \$607,360.00 |                        |
| 6. | Chesapeake Landscape Group         | Sykesville, MD   | \$710,019.18 |                        |
| 7. | Cutz n Trimz Lawn Service          | Westminster, MD  | \$153,673.26 | Bid 2 of the 4 sectors |
| 8. | Ward Business Group LLC            | Union Bridge, MD | \$85,800.00  | Bid 1 of the 4 sectors |

The bid price is based on 26 mowing's per season provided each property is mowed weekly. The Bureau of Facilities recommends award to Linwood Lawn and Landscape, LLC in the amount up to \$268,710.00 annually for the turf mowing of County Buildings and Parks throughout Carroll County. Recommendations are within the project budget.

- 1. **Motion To:** award the contract for turf mowing for County Buildings and Parks to Linwood Lawn & Landscape, LLC in the amount up to \$268,710.00 annually.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Stephen Wantz, Commissioner
<b>SECONDER:</b>	Dennis Frazier, Commissioner
<b>AYES:</b>	Ed Rothstein, Stephen Wantz, Dennis Frazier, Eric Bouchat
<b>ABSENT:</b>	Richard Weaver

#### IV. Bid Approval ~ Carrollyn Manor Pipe Lining

The Bureau of Resource Management solicited quotations for the lining (cured-in-place) of storm drainpipes at the Carrollyn Manor subdivision. We request your approval to award a contract to Granite Inliner in the amount of \$67,585.00. The cost includes the contractor furnishing all materials, labor, and equipment to complete all work.

This project has been budgeted for in the Bureau of Resource Management renovation program budget.

Carrollyn Manor 7 is a subdivision located just off Hughes Shop Road outside of Westminster. Stormwater management for a portion of the subdivision is addressed by a series of corrugated metal pipes that were installed in 1990. Those pipes have reached the end of their design life and need to be addressed. Due to the location of the pipes on private property and the proximity of a private well, it has been determined that the most cost-effective means to address the pipes is lining.

Vendors & Bid Results:

- |    |                                 |                |             |
|----|---------------------------------|----------------|-------------|
| 1. | Granite Inliner                 | Elkridge, MD   | \$67,585.00 |
| 2. | Pleasants Construction, Inc.    | Clarksburg, MD | \$72,080.00 |
| 3. | Progressive Pipeline Management | Wenonah, NJ    | No Response |

- 1. **Motion To:** award the contract for the Carrollyn Manor Pipe Lining to Granite Inliner in the amount of \$67,585.00

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Stephen Wantz, Commissioner
<b>SECONDER:</b>	Dennis Frazier, Commissioner
<b>AYES:</b>	Ed Rothstein, Stephen Wantz, Dennis Frazier, Eric Bouchat
<b>ABSENT:</b>	Richard Weaver

#### V. Briefing/Discussion/Decision `Stormwater Review Position

The Bureau of Resource Management is responsible for performing the review of development submissions for adherence to County codes, including stormwater management. The Bureau has a stormwater reviewer position that has been open since September. With increasing workload and backlog of reviews, the Bureau needs a temporary resource while the search continues for a permanent employee.

The Bureau is seeking permission to issue a task order to one of our term contractors to provide an onsite engineer to perform stormwater reviews. The duration of the task will be to the end of fiscal

year 2021. The total upper limit of the task will be set at \$65,000. Budget has verified that there is funding available in the Bureau's operating budget.

- 1. **Motion To:** approve the solicitation of a contractual stormwater reviewer with a not to exceed task limit of \$65,000.

<b>RESULT:</b>	<b>ADOPTED [4 TO 1]</b>
<b>MOVER:</b>	Dennis Frazier, Commissioner
<b>SECONDER:</b>	Eric Bouchat, Commissioner
<b>AYES:</b>	Ed Rothstein, Richard Weaver, Dennis Frazier, Eric Bouchat
<b>NAYS:</b>	Stephen Wantz

### VI. Traffic Calming Procedures Briefing

The Department of Public Works will provide details of the current Traffic Calming Process and activities related to the Sunshine Way Traffic Calming project.

### VII. Request Approval for Grant Submission FY22 Maryland Heritage Area Grant Program

The Farm Museum would like to apply for grant funding to upgrade the Museum's Quilts and Textiles Exhibit with a goal of tying the new exhibit to the Office of Tourism's award-winning Carroll County Barn Quilt Trail. This is a natural fit since the Museum is one of the original stops on the trail. The Museum has an extensive collection of historic quilts and coverlets and continues to receive donations of textiles that have been handed down in families for generations. The grant funding would be used to have the collection professionally evaluated and to purchase archival display cases and storage materials so that these textiles - some of them more than 150 years old - could be properly displayed and preserved for the next century and beyond. The funding will also be used to upgrade signage in the exhibit space. The Museum has previously been awarded two MHAA matching grants -- \$10,275 (total project \$20,550) for Upgrading the Hoff Barn Signage and Oxen Exhibit in FY 2019 and \$27,000 (total project \$54,000) for the Museum's Wormseed Exhibit in FY 2017.

State Grant     \$23,000  
 County Match\* \$23,000  
 Total Project   \$46,000

- 1. **Motion To:** approve the submission of the FY22 Maryland Heritage Area Grant Application and accept the award.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Eric Bouchat, Commissioner
<b>SECONDER:</b>	Dennis Frazier, Commissioner
<b>AYES:</b>	Rothstein, Weaver, Wantz, Frazier, Bouchat

### VIII. Public Comment

- 1. **Motion To:** adjourn

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Dennis Frazier, Commissioner
<b>SECONDER:</b>	Richard Weaver, Vice-President
<b>AYES:</b>	Rothstein, Weaver, Wantz, Frazier, Bouchat