

Board of County Commissioners

Stephen A. Wantz, *President*
C. Richard Weaver, *Vice President*
Dennis E. Frazier, *Secretary*
J. Douglas Howard
Richard S. Rothschild



Carroll County Government

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Notice of Commissioner Meetings & Agenda for the Week of April 18, 2016

Please Note: This weekly notice and agenda is subject to change. Please call 410-386-2043 to confirm a meeting you plan to attend. All meetings, unless otherwise noted, will be held at the Carroll County Office Building, Room 311. All or part of a meeting may be conducted in closed session.

- *Indicates Outside Activities*

Monday ~ April 18, 2016

2:30 p.m. Board of County Commissioners' Open Session
County Office Building ~ Reagan Room

Positively Carroll County

Item 1

Commissioners' Budget Deliberations
Department of Management & Budget ~ Mr. Ted Zaleski

Public Comment

Tuesday ~ April 19, 2016

9:00 a.m. Planning & Zoning Commission Meeting
County Office Building ~ Reagan Room
Commissioner Weaver

9:00 a.m. *FR Conversions Ribbon Cutting/Grand Opening*
Westminster, Maryland
Commissioners Wantz, Frazier, Howard & Rothschild

2:00 p.m. *Veterans Shuttle Dedication Ceremony*
Carroll County Farm Museum ~ Westminster, Maryland
Commissioners Wantz, Weaver, Frazier, Howard & Rothschild

Tuesday ~ April 19, 2016 (Continued)

3:00 p.m. Board of County Commissioners Open Session
County Office Building ~ Reagan Room

Item 1

Commissioners' Budget Deliberations
Department of Management & Budget ~ Mr. Ted Zaleski

Public Comment

Wednesday ~ April 20, 2016

*8:00 a.m. Baltimore Region Traffic Incident Management Conference
Baltimore, Maryland
Commissioner Wantz*

*8:00 a.m. Miller Resources for Entrepreneurs Kick-Off Event
Carroll Community College ~ Westminster, Maryland
Commissioners Howard & Rothschild*

*12:00 p.m. 2016 Volunteer Recognition Ceremony
South Carroll Senior Center ~ Sykesville, Maryland
Commissioner Howard*

*6:00 p.m. Carroll Community College Board Meeting/Dinner
Westminster, Maryland
Commissioner Frazier*

*6:00 p.m. "Escalation" Screening/Conversation
Carroll County Arts Council ~ Westminster, Maryland
Commissioner Wantz*

*7:00 p.m. Carroll County Land Trust Annual Meeting
Carroll County Ag Center ~ Westminster, Maryland
Commissioners Wantz, Weaver, Frazier & Rothschild*

Thursday ~ April 21, 2016

8:00 a.m. Board of County Commissioners Open Session
County Office Building ~ Reagan Room

Positively Carroll

Item 1

Commissioners' Budget Deliberations
Department of Management & Budget ~ Mr. Ted Zaleski

Public Comment

1:30 p.m. Board of County Commissioners Open Session
County Office Building ~ Room 311

Item 2

Proclamation Presentation
Sexual Assault Awareness Month

Item 3

[Presentation of 2016 Environmental Awareness Awards](#)
with the Environmental Advisory Council
Department of Land & Resource Management ~ Mr. Tom Devilbiss

Item 4

Public Comment will be taken during the Public Hearing
[Public Hearing ~ Proposed Amendments to Chapter 94](#)
Parks & Recreation
Department of Recreation & Parks ~ Mr. Jeff Degitz

Item 5

Public Comment on this item
Briefing/Discussion/ Possible Decision
Request Approval to submit to Maryland DHR the
[FY17 Consolidated Homeless Services Grant Application](#)
Department of Citizen Services ~ Ms. Christine Kay
Department of Management & Budget ~ Mr. Ted Zaleski

Thursday ~ April 21, 2016 (Continued)

Item 6

Public Comment on this item

Briefing/Discussion/Possible Decision

Request Approval to Submit Grant Application to

The Maryland Department of the Environment

[FY17 E-Cycling – Public Works](#)

Department of Public Works ~ Mr. Jeff Topper

Department of Management & Budget ~ Mr. Ted Zaleski

Public Comment

Approval/Adoption of Minutes

Administrative Session ~ Open

Carroll County Association of Realtors Poster Contest & Proclamation

Friday ~ April 22, 2016

Saturday ~ April 23, 2016

Sunday ~ April 24, 2016

8:05 a.m. “The Commissioners’ Report” – WTTR
Commissioner Weaver

Environmental Advisory Council

Briefing Paper

April 21, 2016

Open Session

Issue:

Presentation of 2016 Environmental Awareness Awards with Environmental Advisory Council

Background:

The purpose of the awards program is to promote awareness of the environment and acknowledge exemplary accomplishments in the protection, conservation, and improvement of our environmental resources. The Carroll County Commissioners adopted the Environmental Awareness Awards program in 1990 to recognize individuals and groups that have demonstrated these qualities through their actions or projects. The Environmental Advisory Council (EAC) accepts nominations and chooses award recipients biennially for individuals and groups chosen from nominees submitted for consideration by their peers or through self-nomination. Awards are granted for endeavors and projects that result in positive benefit to the environment and have the potential for long-term community environmental benefit in each of five categories: individual, institution, agriculture, business, and student (K-12 & college).

The EAC will join the Board of County Commissioners to recognize the recipients and present the awards.

Action:

Joint presentation with Environmental Advisory Council Members of awards to recipients

Attendees:

Tom Devilbiss, Department of Land & Resource Management
Brenda Dinne, Department of Land & Resource Management
Environmental Advisory Council Members

Recreation & Parks

Briefing Paper

Open Session

April 21, 2016

Issues:

Public Hearing - Proposed Changes to Chapter 94 - Parks and Recreation

Background:

On February 18, 2016, the Department of Recreation and Parks proposed the following changes to the Parks and Recreation Ordinance for Carroll County:

- Section 94.053 Add Hap Baker Firearms Facility to allow for use of firearms on site
- Add Section 94.058 Add metal detecting under Recreational Activities
- Add Section 94.059 Add geocaching under Recreational Activities
- Add Section 94.060 Add remote control/unmanned aircraft and model rockets
- Section 94.113 Change Administrator to Director; change Office to Department
- Section 94.114 Revise Permanent Ban to allow for shorter suspensions up to and including permanent ban, communicated by Director instead of only current option of permanent ban
- Section 94.115 Change Administrator to Director; change Office to Department

The Board of County Commissioners voted to proceed to a public hearing regarding the proposed amendments.

Requested Action:

I move that the Board of County Commissioners close the public hearing and hold the record open for ten (10) days in support or opposition to the proposed amendments related to Chapter 94, Parks and Recreation.

GRANT APPLICATION BRIEFING

4/21/16

Program Title: FY17 Consolidated Homeless Grant Application

Grant Title/Funder: MD Department of Human Resources (DHR)

Grant Period: 7/1/16 – 6/30/17

Department/Agency: Citizen Services passed through to Human Services Programs (HSP)

Due Date: 4/22/16

Background: The MD Department of Human Resources (DHR) offers funding each year to support homeless programs throughout the state. DHR has revised their grant process and consolidated all grants into a single application; therefore, approval is sought today to apply for the following grants:

Grant	Program Overview
Emergency and Transitional Housing (ETHS)	Supports the operation of HSP's 8 bed Men's Shelter; in FY15 this shelter provided 1,970 bed nights to 40 homeless men. 22% of those served exited to permanent housing and 39% exited to transitional housing.
Homeless Prevention Program (HPP)	HSP's robust Homeless Prevention program helped 29 Carroll County households remain in their homes in FY15.
Housing Counselor and After Care	New application to search for housing for homeless households.
Service Linked Housing (SLH)	Supports the salary of a case manager for clients in HSP's Rental Assistance Program; in FY 15 this program served 16 homeless families (23 adults, 34 children) with rental stipends for up to 12 months. The case manager provides support to transition the clients to permanent housing

As the applicant, the County through the Department of Citizen Services provides fiscal and programmatic oversight for each grant.

Funding has been flat for these grants for many years and remains flat for FY17. As DHR works on the reorganization of their grant programs, they will provide more information on future funding.

FY17 Budget – DHR Homeless Grants

Grant	Grant Request	HSP Funding*	Other Funding	Total Programs
ETHS	\$42,444	\$5,192	\$25	\$47,661
HPP	\$11,499	0	\$52,282	\$63,781
SLH	\$17,500	0	0	\$17,500
HCAP	\$36,916	0	0	\$36,916
Total	\$108,359	\$5,192	\$52,307	\$165,858

*HSP funds from county budget allocation

Staff Recommended Motion: I move that the Board of Commissioners approves the submission of the FY17 Consolidated Homeless Services Grant Application to MD DHR.

Attending:

Christine Kay, Citizen Services

Angela Gustus, Human Services Program

Debby Standiford, Grants Office

DECISION TO ACCEPT GRANT APPLICATION BRIEFING
4/21/16

Program Title: FY 17 E-Cycling Grant

Grant Title/Funder: Maryland Electronic Collection and Recycling Program Grant/ MD Dept. of the Environment

Department/Agency: Public Works

Due Date: 4/29/16

Background:

The MD Department of the Environment is offering a grant to County governments to increase recycling of electronic devices.

Program:

Carroll County currently operates a permanent electronics recycling program at the Northern Landfill and Recycling Center. In 2015, the County collected 67 tons through this program. This grant would enable the County to expand our current program to include televisions and computer monitors.

Impact:

This grant will enable the County to continue its efforts to keep electronics from the waste stream, saving valuable landfill capacity and protecting the public health and the environment from potential effects of harmful metals and chemicals that may leach from these devices.

FY 17 Application Budget

18x21 canopy style cover for collection	\$900	
Collection of approximately 940 Computer Monitors or Televisions @\$15.00 each	\$14,100	
Grant Request		\$15,000
County Match		\$0
Total Cost		\$15,000

Staff Recommend Motion:

I move that the Board of Commissioners approves the application for submission of the FY 2017 Maryland Electronic Collection and Recycling Program Grant.

Attending:

Dusty Hilbert, Public Works, 410-386-2035

Maria Myers, Public Works, 410-386-2035

Debby Standiford, Grants Office, 410-386-2212