



Board of Carroll County Commissioners

County Office Building
Westminster, MD 21157
www.ccgovernment.carr.org

Open Session

~ Minutes ~

Admin

Thursday, June 2, 2016

1:30 PM

County Office Building Rm 311

I. Call to Order

| Attendee Name | Organization | Title | Status | Arrived |
|--------------------|---------------------------------------|----------------|---------|---------|
| Stephen Wantz | Board of Carroll County Commissioners | President | Present | |
| Richard Weaver | Board of Carroll County Commissioners | Vice-President | Present | |
| Dennis Frazier | Board of Carroll County Commissioners | Secretary | Present | |
| Richard Rothschild | Board of Carroll County Commissioners | Commissioner | Present | |
| Doug Howard | Board of Carroll County Commissioners | Commissioner | Absent | |

II. Invocation ~ Commissioner Frazier

III. Positively Carroll

IV. Proclamation No. 06-2016 Presentation ~ 29th Infantry Division - 72nd Anniversary of the D-Day Landing

V. Public Comment ~ Item No. VI

None

VI. Discussion/Decision ~ Request Signature for Comment Letter ~ City of Westminster, Taneytown, Hampstead, and Mt. Airy Annexations

The Board of County Commissioners was briefed on multiple annexation petitions on May 26, 2016. Staff is requesting that the Board of County Commissioners, following review, sign a letter of concurrence and forward to the municipalities (along with all agencies comments) for inclusion in their public record regarding these annexations. The City of Westminster is currently processing three annexation requests: No. 62- Barron, No. 63- Bollinger, and No. 67-Schulte properties. The Town of Hampstead is currently processing an annexation request for Mount III, LLC. Encompassing 0.607 acre. The Town of Mount Airy is currently processing an annexation request for Twin Arch Associates for a property that totals 0.4677 acre. Taneytown is currently processing an annexation request consisting of 110.3877 acres. Following their review, the Planning and Zoning Commission is forwarding this report, with a positive recommendation, to the Board of County Commissioners for their review and concurrence. A comment letter for each of the annexations with the Board's signatures will be sent to the Municipalities as part of their public hearing record. A full staff report for the Westminster Annexations was presented to the Planning and Zoning Commission on March 15, 2016. A full staff report for the Hampstead, Mount Airy and Taneytown Annexations was presented to the Planning and Zoning Commission on May 19, 2016. Following their review, the Planning and Zoning Commission forwarded a report to

the Board of County Commissioners for their review and concurrence. A comment letter with the Board's signatures will be sent to each of the municipalities.

- Motion To:** Approve, Sign and Forward the Comment Letter to the Town of Hampstead regarding annexation No. 38- Mount III, LLC.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Richard Weaver, Vice-President |
| SECONDER: | Richard Rothschild, Commissioner |
| AYES: | Stephen Wantz, Richard Weaver, Dennis Frazier, Richard Rothschild |
| ABSENT: | Doug Howard |

- Motion To:** Grant a zoning waiver to the Town of Mount Airy regarding annexation No. 41- Twin Arch Associates

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Dennis Frazier, Secretary |
| SECONDER: | Richard Weaver, Vice-President |
| AYES: | Stephen Wantz, Richard Weaver, Dennis Frazier, Richard Rothschild |
| ABSENT: | Doug Howard |

- Motion To:** Approve, Sign and Forward the Comment Letter to the Town of Mount Airy regarding annexation No. 41- Twin Arch Associates

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Richard Rothschild, Commissioner |
| SECONDER: | Stephen Wantz, President |
| AYES: | Stephen Wantz, Richard Weaver, Dennis Frazier, Richard Rothschild |
| ABSENT: | Doug Howard |

- Motion To:** Approve, Sign and Forward the Comment Letter to the City of Taneytown regarding annexation No. 47- Bollinger

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Stephen Wantz, President |
| SECONDER: | Dennis Frazier, Secretary |
| AYES: | Stephen Wantz, Richard Weaver, Dennis Frazier, Richard Rothschild |
| ABSENT: | Doug Howard |

- Motion To:** Approve, Sign and Forward the Comment Letter to the City of Westminster regarding annexation No. 62- Barron

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Dennis Frazier, Secretary |
| SECONDER: | Stephen Wantz, President |
| AYES: | Stephen Wantz, Richard Weaver, Dennis Frazier, Richard Rothschild |
| ABSENT: | Doug Howard |

- Motion To:** Approve, Sign and Forward the Comment Letter to the City of Westminster regarding annexation No. 63- Bollinger

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Dennis Frazier, Secretary |
| SECONDER: | Richard Weaver, Vice-President |
| AYES: | Stephen Wantz, Richard Weaver, Dennis Frazier, Richard Rothschild |
| ABSENT: | Doug Howard |

7. **Motion To:** Approve, Sign and Forward the Comment Letter to the City of Westminster regarding annexation No. 67- Shulte

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Dennis Frazier, Secretary |
| SECONDER: | Richard Weaver, Vice-President |
| AYES: | Stephen Wantz, Richard Weaver, Dennis Frazier, Richard Rothschild |
| ABSENT: | Doug Howard |

VII. Public Comment ~ Item No. VIII

None

VIII. Briefing/Discussion/Possible Decision ~ Request Approval to Submit a Grant Application to Maryland Department of Housing & Community Development (DHCD) FFY2016 and SFY2017 Emergency Solutions Grant (ESG)

The Department of Citizen Services applies each year for ESG funds to support the emergency shelter services and housing programs operated by Human Services Program (HSP). This competitive grant is funded through a combination of Federal and State funds. This application is requesting funding for two of HSP's emergency shelters. With 20 beds, the Intact Family Shelter is the only shelter in the County for intact families or single dads with their children. With 23 beds the Women's Shelter serves single women and women with their children. Last fiscal year these two shelters served 174 unduplicated clients including 76 children. While in shelter, case managers work closely with clients to increase their income and secure housing at exit from shelter. In FY15, the average stay for clients in the Women and Children's Shelter was 69 days, and for the Intact Family Shelter 87 days. During that stay the percent of adults with income at exit from the Shelter was 18% for the Women and Children's Shelter and 26% for the Intact Family Shelter showing the difficulty of finding employment for adults leaving shelter. Of those that left the Women and Children's shelter, 52% moved to permanent housing and 35% moved to transitional housing. Of those that left the Intact Family shelter, 63% moved to permanent housing and 34% moved to transitional housing. This application is also requesting funding for HSP's Rapid Rehousing Program for families with children. This program provides rental assistance of up to \$500 for up to 6 months with families contributing 30% of their income toward rent. In FY15, the program housed 28 clients including 14 children. 100% of participants remained stably housed at the end of subsidy.

1. **Motion To:** approve the submission of the FFY2016 and SFY2017 Emergency Solutions Grant (ESG) Application in the amount of \$145,000.00

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Richard Weaver, Vice-President |
| SECONDER: | Dennis Frazier, Secretary |
| AYES: | Stephen Wantz, Richard Weaver, Dennis Frazier, Richard Rothschild |
| ABSENT: | Doug Howard |

IX. Public Comment ~ Item No. X

None

X. Briefing/Discussion/Decision ~ Bid Approval ~ Inmate Healthcare for the Detention Center

Carroll County Bureau of Purchasing requested proposals from qualified licensed firms to conduct an independent practice of health care services at the Carroll County Detention Center (CCDC). The Bureau of Purchasing in cooperation with the Carroll County Detention Center received two (2) proposals. An evaluation committee of three (3) was formed to conduct technical and financial review of the proposals submitted. The Committee evaluated all proposals based on criteria detailed in the proposal.

Number of Bids: Two (2)

Vendors & Bid Results:

- | | |
|---------------------------|--------------------|
| 1. Correct Care Solutions | \$605,776.00 |
| 2. PrimeCare Medical | \$547,217.79 Award |

- Motion To:** approve the award of bid for Inmate Healthcare for the Detention Center to PrimeCare Medical in the amount of \$574,217.79

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Stephen Wantz, President |
| SECONDER: | Richard Weaver, Vice-President |
| AYES: | Stephen Wantz, Richard Weaver, Dennis Frazier, Richard Rothschild |
| ABSENT: | Doug Howard |

XI. Public Comment ~ Item No. XII

None

XII. Briefing/Discussion ~ Law Enforcement and Board of Education Headquarters Options

The Bureau of Building Construction in conjunction with Manns Woodward Studios presented the preliminary proposed options for a new Law Enforcement Building renovation to the Army Reserve Building located at 404 Malcolm Drive, Westminster, MD. Discuss pricing proposals to evaluate the Winchester Building for use as a combined Sheriff's Law Enforcement Building and State Attorney's Office. Along with discussing the pricing to evaluate the New Windsor Middle School for use as office space.

- Motion To:** move forward with the funding of the programming requirements and needs assessments for the Sheriff's Office, State's Attorney's Office and Board of Education

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Dennis Frazier, Secretary |
| SECONDER: | Stephen Wantz, President |
| AYES: | Stephen Wantz, Richard Weaver, Dennis Frazier, Richard Rothschild |
| ABSENT: | Doug Howard |

XIII. Public Comment

Citizen comment(s): no citizen comments were received

XIV. Administrative Session ~ Open

The following issues were discussed:

1. Review of draft public agendas for the weeks of June 6, 2016 and June 13, 2016
2. Signing of Documents

XV. Adjourn ~ 3:34 PM

1. **Motion To:** adjourn

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Richard Weaver, Vice-President |
| SECONDER: | Richard Rothschild, Commissioner |
| AYES: | Stephen Wantz, Richard Weaver, Dennis Frazier, Richard Rothschild |
| ABSENT: | Doug Howard |