



Board of Carroll County Commissioners

County Office Building
Westminster, MD 21157
www.ccgovernment.carr.org

Open Session

~ Minutes ~

Admin

Thursday, June 16, 2016

2:30 PM

County Office Building Rm 311

I. Call to Order

Attendee Name	Organization	Title	Status	Arrived
Stephen Wantz	Board of Carroll County Commissioners	President	Present	
Richard Weaver	Board of Carroll County Commissioners	Vice-President	Present	
Dennis Frazier	Board of Carroll County Commissioners	Secretary	Present	
Richard Rothschild	Board of Carroll County Commissioners	Commissioner	Present	
Doug Howard	Board of Carroll County Commissioners	Commissioner	Present	

II. Invocation ~ Commissioner Weaver

III. Positively Carroll

IV. Public Comment ~ Item No. V

None

V. Additional Discussion/Decision ~ Request Approval to Submit Draft 10-Year Solid Waste Management Plan to the Carroll County Planning & Zoning Commission

The current Plan has been amended over the past 9 years to address new regulations. This draft incorporates all those amendments with statistic updates and edits to current and projected conditions. Per regulatory protocol, Maryland Department of the Environment (MDE) recently reviewed the draft and affirmed it satisfies COMAR with minor edits. Those edits are incorporated into the current draft. Carroll County has sufficient waste disposal capacity for the projected 10 year term and the ongoing recycling operations are projected to meet current requirements. The draft Plan's goals and objectives are unchanged from the current operating plan. Following Planning and Zoning Commission certification, the draft will be presented to the Commissioners for discussion and a Public Hearing. Through that process, edits to goals and objectives can be made. Upon Board adoption of the Plan later this summer, it will be submitted to MDE for final approval. The County may amend the Plan at any time during this next 10 year term. The management ideas being deliberated by the Bureau of Solid Waste and the Solid Waste Advisory Council are options noted within both the current and draft plans. Therefore, changes being discussed over the next few years will likely fall within the scope of the Plan and require no amendments. Mr. Hilbert reviewed the updates that were added to the chapters in the Plan with the Board.

1. **Motion To:** approve submittal of the draft Solid Waste Management Plan to the Planning and Zoning Commission for their certification of consistency with the Carroll County Master Plan

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Doug Howard, Commissioner
SECONDER:	Richard Weaver, Vice-President
AYES:	Wantz, Weaver, Frazier, Rothschild, Howard

VI. Briefing/Discussion/Decision ~ Request for Signature on Resolution No. 976-2016 for the Department of Commerce

The Industrial Development Authority (IDA) is currently developing the Harrison/Leishear property. The IDA acquired the zoning, while working with the Town for the last two years. The IDA is getting to the point where they want to go into the annexation process which takes about 9 months. They have asked the Department of Commerce to go into partnership with them and to give the IDA a loan for \$2M. This is the IDA and the County has no involvement whatsoever in this. It is a \$2M loan and only \$1M will need to be repaid, \$1M is a grant from the Department of Commerce and that is why the County Commissioners need to sign Resolution No. 976-2016 to accept the grant. These funds will be used to pay for the construction of infrastructure improvements to the North Carroll Business Park and/or Mt. Airy Business Park Land, including clearing, paving, utilities, storm drain and water management, items necessary for the sale to end users.

1. **Motion To:** approve and accept Resolution No. 976-2016 with the Department of Commerce

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Doug Howard, Commissioner
SECONDER:	Stephen Wantz, President
AYES:	Wantz, Weaver, Frazier, Rothschild, Howard

VII. Briefing/Discussion/Decision ~ Request Approval for Sale of Surplus Property

Devlin Square/Eden Farms; +/- 1.17 acres; zoned R-10,000 was previously bought to be used for the Westminster Bypass. This piece of property was deemed surplus 3 years ago and placed on the list of land to be disposed of by staff. The buyer will pay \$25,000 plus all closing costs which is roughly 2% of the purchase price of the property. This property is not in the City of Westminster limits and has a private well and septic. This property could be annexed into the City and will yield one (1) building lot. The Commissioners expressed their concern with the asking price being so low when it is a buildable lot and can easily be annexed into the City to be hooked up to water and sewer. The Board discussed different options that could be used to advertise this parcel in order to get a better price for the lot. It was decided to have Mr. Lyburn go back to the impending buyer and renegotiate a higher price for the property and then come back to the Board with the information and the buyers price.

VIII. Briefing/Discussion/Decision ~ Request Approval of Carroll County Farm Museum By-Laws

The Board requested that the Department of Economic Development take a look at the Carroll County Farm Museum Advisory Board which was removed from the Carroll County Code in 2004. This mimics the Economic Development Commission bylaws. There were basically three changes made to these bylaws. The first one being the frequency of the meetings which were changed from once a month to once every two months. This meeting change was reviewed by the current Chairman and the future Chairman and they were both in agreement with doing this. It was also discussed with the Advisory Board at their most recent meeting. Everyone was in agreement with the change and felt it would be a better use of their time and of staff time. The Mission Statement and the Volunteer Service Statement was also updated. It just basically streamlines what the Advisory Board does and clarifies what their responsibilities are. Membership was confirmed to be at least 9 no more than 11 members. Over the past several years the membership has grown and appointments were made unofficially and the group grew to where it was no longer effective and it was felt that by reducing the number of members by attrition would be the fairest thing to do in this situation.

1. **Motion To:** approve the Carroll County Farm Museum Advisory Board Updated By-Laws

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Doug Howard, Commissioner
SECONDER:	Dennis Frazier, Secretary
AYES:	Wantz, Weaver, Frazier, Rothschild, Howard

IX. Update

A. *Combined Committee on Education*

Members of the Committee are:

Representing the Carroll Delegation:

Delegate Susan Krebs
Delegate Haven Shoemaker

Representing the Board of Education:

Devon Rothschild
Bob Lord

Representing the County Commissioners

Commissioner Richard Weaver
Commissioner Doug Howard

There will also be a Facilitator (the contract is in the works)

The first organizational meeting will be on June 30, 2016 at 3:00 PM in Room 105 of the County Office Building. This meeting will be an open meeting. During this meeting the group will be discussing organization and future meetings, setting guidelines and goals on how they are going to go about collecting information and the information they feel should be collected. The meeting is open and anyone can attend.

There will also be members representing the following groups on the Combined Education Committee: 5 people who are not elected officials: 1) Union Representative; 2) a parent;

3) someone from the municipalities; 4) someone from the business community/Chamber of Commerce; and 5) someone from the Realtors Association will also be a part of this Committee. The committee application will be developed at the first meeting of the elected members of this Committee. Once the application has been developed then it will be available on the county's website.

B. Long Term Advisory Council

This Council will be tasked with looking at Carroll County and planning for its future. The Council will be a Board of Commissioner authorized group consisting of 15 voting members from education, government, and law enforcement. There will also be one member from each of the five (5) Commissioner districts, an individual from the Planning and Zoning Commission, a member of the Economic Development Commission, and a representative from the local Realtors Association. The applications for this Council are currently located on the front page of the county's website.

The first meeting of the Council has not been scheduled as of yet. It will be scheduled after the Board of Commissioners have appointed the Council. The Council's meetings will be open to the public. They will not have any decision making authority but will collect information, identify trends, and assemble long term recommendations to go before the Board of Commissioners.

X. Public Comment

Citizen comment(s): no citizen comments were received.

XI. Approval/Adoption of Minutes

1. Tuesday, May 31, 2016

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Richard Weaver, Vice-President
SECONDER:	Doug Howard, Commissioner
AYES:	Wantz, Weaver, Frazier, Rothschild, Howard

2. Thursday, June 02, 2016

RESULT:	ACCEPTED [4 TO 0]
MOVER:	Dennis Frazier, Secretary
SECONDER:	Richard Weaver, Vice-President
AYES:	Stephen Wantz, Richard Weaver, Dennis Frazier, Richard Rothschild
ABSTAIN:	Doug Howard

3. Tuesday, June 07, 2016

RESULT:	ACCEPTED AS AMENDED [4 TO 0]
MOVER:	Dennis Frazier, Secretary
SECONDER:	Stephen Wantz, President
AYES:	Stephen Wantz, Richard Weaver, Dennis Frazier, Richard Rothschild
ABSTAIN:	Doug Howard

4. Thursday, June 09, 2016

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Doug Howard, Commissioner
SECONDER:	Dennis Frazier, Secretary
AYES:	Wantz, Weaver, Frazier, Rothschild, Howard

XII. Administrative Session ~ Open

The following discussions were held:

1. Review of draft agendas for the weeks of June 20, 2016 and June 27, 2016
2. Signing of Documents
3. BWI Partnership and Ft. Meade Alliance ~ Commissioner Howard suggested that the Board spend \$15,000 to \$20,000 from the FY16 Reserve for Contingencies to join the Fort Meade Alliance and the BWI Partnership, they are two very active groups in this area. He feels we could do a lot to promote Carroll County businesses, some of our business parks but also to put together a really first class effort, to give people the incentive or the interest in coming to Carroll County when they leave the military service to talk about our veteran's programs and our schools, some sort of piece that would become part of their transition package. Also, for the service men and women that are transitioning out of the military to share information about the jobs that are available in Carroll County that they may have the skills to slid right into a job that some of the new companies that are moving to Carroll County have to offer. He will gather more information on that and make a presentation to the Board.
4. Summer Open Session Schedule Discussion ~ The Board discussed and decided to focus on using Thursday's for the main meeting day during the summer months unless there is so much county business that we would need to use Tuesday's.
5. Appointing a Charter Board ~ it is time to have a comprehensive session to get briefed on and then a subsequent session to vote on the possibility of appointing a Charter Board and looking at Charter Government. The Board has the authority to appoint a Board to research the different things that need to be done and then it will have to go to referendum at an election so that Carroll County citizens can vote on whether they are interested in pursuing Carroll County becoming a Charter County. Ms. Windham will speak with staff and schedule a time when they can make a presentation to the Board in the not too distant future.

XIII. Adjourn ~ 3:45 P.M.

1. **Motion To:** adjourn

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Richard Weaver, Vice-President
SECONDER:	Doug Howard, Commissioner
AYES:	Wantz, Weaver, Frazier, Rothschild, Howard