

**Board of County Commissioners**

Stephen A. Wantz, *President*  
C. Richard Weaver, *Vice President*  
Dennis E. Frazier, *Secretary*  
J. Douglas Howard  
Richard S. Rothschild



**Carroll County Government**

225 North Center Street  
Westminster, Maryland 21157  
410-386-2043; 1-888-302-8978  
fax 410-386-2485  
MD Relay ~ 7-1-1/800-735-2258

**Notice of Commissioner Meetings & Agenda for the Week of May 9, 2016**

Please Note: This weekly notice and agenda is subject to change. Please call 410-386-2043 to confirm a meeting you plan to attend. All meetings, unless otherwise noted, will be held at the Carroll County Office Building, Room 311. All or part of a meeting may be conducted in closed session.

- *Indicates Outside Activities*

**Monday ~ May 9, 2016**

**Tuesday ~ May 10, 2016**

**10:00 a.m. Board of County Commissioners Open Session**  
County Office Building ~ Room 311

*Positively Carroll*

**Item 1**

Public Comment on this item

Briefing/Discussion

[Carroll County Fiber Network Summary](#)

and Future Planning

Department of Technology Services ~ Mr. Mark Ripper

Department of Public Works ~ Mr. Jeff Topper

Department of Economic Development ~ Mr. Jack Lyburn

**Item 2**

Public Comment on this item

Discussion/Decision

Request Approval to Proceed to Public Hearing

[Text Amendment ~ Petroleum Storage](#)

Department of Planning ~ Mr. Phil Hager

**Tuesday ~ May 10, 2016 (Continued)**

**Item 3**

Public Comment on this item

Discussion/Decision

Exercise an Option to Purchase a County

[Easement on the Feeser Property](#)

Department of Land & Resource Management ~ Mr. Tom Devilbiss

**Item 4**

Public Comment on this item

Discussion/Decision

Exercise an Option to Purchase a County

[Easement on the Terra Rubra Three LLC Property](#)

Department of Land & Resource Management ~ Mr. Tom Devilbiss

**Item 5**

Public Comment on this item

Discussion/Decision

Exercise an Option to Purchase a County

[Easement on the Brewer Property](#)

Department of Land & Resource Management ~ Mr. Tom Devilbiss

**Item 6**

Public Comment on this item

Briefing/Discussion/Decision

[Bid Approval ~ Architectural and Engineering Services](#)

for Law Enforcement Building

Carroll County Sheriff's Office ~ Sheriff James DeWees

Department of Public Works ~ Mr. Scott Moser

Bureau of Purchasing ~ Mr. Mike Myers

**Item 7**

Public Comment on this item

Briefing/Discussion/Decision

[Bid Approval ~ Office Furniture for Sheriff's Department](#)

Carroll County Sheriff's Office ~ Sheriff James DeWees

Bureau of Purchasing ~ Mr. Mike Myers

**Item 8**

Public Comment on this item

Public Comment on this item

Additional Discussion/Decision

[Day Reporting Center Program Grant](#)

Carroll County Sheriff's Office ~ Sheriff James DeWees

**Tuesday ~ May 10, 2016 (Continued)**

**Item 9**

Additional Discussion/Possible Decision  
Communications Office

*12:00 p.m. Speaking Engagement ~ Seniors In Action Meeting/Luncheon  
American Legion ~ Westminster, Maryland  
Commissioner Wantz*

**Wednesday ~ May 11, 2016**

*9:30 a.m. Carroll County Farm Museum Board of Governors Meeting  
Westminster, Maryland  
Commissioner Weaver*

*10:30 a.m. Bureau of Aging & Disabilities Meeting  
Westminster, Maryland  
Commissioner Howard*

*2:30 p.m. Carroll County Board of Education Meeting  
BOE Boardroom ~ Westminster, Maryland  
Commissioner Rothschild*

**Thursday ~ May 12, 2016**

**10:00 a.m. Board of County Commissioners Open Session**  
County Office Building ~ Room 311

*Positively Carroll County*

**Item 1**

Public Hearing  
Public Comment will be taken during the Public Hearing  
[CHANGE, Inc. Respite Inn Renovation](#)  
Community Development Block Grant  
Department of Citizen Services ~ Ms. Christine Kay  
Department of Management & Budget ~ Mr. Ted Zaleski

**Thursday ~ May 12, 2016 (Continued)**

**Item 2**

Public Comment on this item  
Briefing/Discussion/Possible Decision  
Request Approval to Submit Grant Application to  
Governor's Office for Children (GOC)  
[FY17 Community Partnership Agreement](#)  
Department of Citizen Services ~ Ms. Christine Kay  
Department of Management & Budget ~ Mr. Ted Zaleski

**Item 3**

Public Comment on this item  
Briefing/Discussion/Possible Decision  
Request Approval to Submit Grant Application to  
Governor's Office of Crime Control & Prevention (GOCCP)  
[FFY 2016 VAWA ~ Sheriff Services](#)  
Carroll County Sheriff's Office ~ Sheriff James DeWees  
Department of Management & Budget ~ Mr. Ted Zaleski

**Item 4**

Proclamation Presentation ~ Jacob Kucharski

**Item 5**

Public Comment on this item  
Briefing/Discussion/Possible Decision  
Request Approval to Submit Grant Application to  
Governor's Office of Crime Control & Prevention (GOCCP)  
[FFY 2016 VAWA ~ State's Attorney's Office](#)  
Carroll County State's Attorney's Office ~ Mr. Briand DeLeonardo  
Department of Management & Budget ~ Mr. Ted Zaleski

**Item 6**

Public Comment on this item  
Briefing/Discussion/Direction  
[Environmental Advisory Council Report & Recommendations](#)  
Solar Surface Area Requirements in Residential Districts  
Department of Land & Resource Management ~ Mr. Tom Devilbiss

**Item 7**

Public Comment on this item  
Briefing/Discussion/Decision  
Request Approval to use Existing Paving Funds  
for [Bloom Road milling and overlay](#)  
Department of Public Works ~ Mr. Dave Reese

**Thursday ~ May 12, 2016 (Continued)**

Approval/Adoption of Minutes

Administrative Session ~ Open

1:30 p.m. Board of County Commissioners Closed Administrative Session

7:00 p.m. *FY17 Budget Hearing  
Carroll Community College ~ Scott Center  
Westminster, Maryland  
Commissioners Wantz, Weaver, Frazier, Howard & Rothschild*

**Friday ~ May 13, 2016**

**Saturday ~ May 14, 2016**

8:00 a.m. *Carroll County Volunteer Emergency Services Assn Annual Convention  
Manchester, Maryland  
Commissioner Wantz*

11:00 a.m. *Henryton State Sanatorium & Nursing School Dedication Ceremony  
Marriottsville, Maryland  
Commissioner Frazier*

**Saturday ~ May 14, 2016**

2:00 p.m. *Eagle Scout Court of Honor Ceremony  
Wesley United Methodist Church ~ Hampstead, Maryland  
Commissioner Weaver*

2:00 p.m. *Rock for Jake Music Benefit  
Winters Mill High School ~ Westminster, Maryland  
Commissioner Wantz*

**Sunday ~ May 15, 2016**

9:05 a.m. "The Commissioners' Report" – WTTR  
Commissioner Howard

**\* Upcoming Events\*\***

**County Office Building ~ Reagan Room**

5/19/16	<i>Adopted Budget Worksessions</i>	<i>10:00 a.m. &amp; 1:30 p.m.</i>
5/24/16	<i>Adopted Budget Worksession (if necessary)</i>	<i>10:00 a.m.</i>

**County Office Building ~ Room 311**

5/26/15	<i>Budget Adoption</i>	<i>10:00 a.m.</i>
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ACCESSIBILITY NOTICE: The Americans with Disabilities Act applies to the Carroll County Government and its programs, services, activities, and facilities. Anyone requiring an auxiliary aid or service for effective communication or who has a complaint should contact The Department of Citizen Services, 410.386.3600 or 1.888.302.8978, MD Relay 7-1-1/1.800.735.2258 as soon as possible but no later than 72 hours before the scheduled event.

**CARROLL COUNTY**  
*a great place to live, a great place to work, a great place to play*



## Department of Public Works

**Jeffrey Topper, Deputy Director**  
**Ext. 2035**

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May 10, 2016

### **Briefing paper**

**Subject:** Carroll County Fiber Network Summary and Future Planning Briefing

**Background:** Multiple County Departments teamed together to provide a current overview of the County's broadband network, explore the internet services available to the county today and provide guidance with developing recommendations for long term planning of the network. The study included both internal and external interviews, research of nationwide fiber network systems, and research of current and future technologies that could impact our network.

**Desired Action:** Briefing/Discussion

# Department of Planning

## Briefing Paper

May 10, 2016

### Open Session

**Issue:**

Discussion/Decision – Potential Zoning Text Amendment – Petroleum Storage (as an Accessory Use)

**Background:**

In response to difficulties being experienced by landowners in Carroll County – principally within the agricultural community - planning staff and the Planning & Zoning Commission have been examining the portions of the Zoning Code dealing with petroleum storage regulation. Specifically, these discussions have focused on the definition of “Petroleum” and the provisions of each individual zoning district which regulate “Petroleum Storage”. An ad hoc committee of interdepartmental staff was assembled to investigate the matter; staff included: Mary Lane, Tom Devilbiss, Jay Voight, Tim Burke, Jason Green, Clay Black, Brian Van Fossen and Phil Hager. Several meetings took place and extensive research was performed.

Following a comprehensive review and analysis, a draft identifying several modifications was prepared. This draft was reviewed and edited by the committee. Once complete, the draft was presented to the Planning & Zoning Commission for review and comment. The Planning Commission suggested a few modifications. These modifications were examined and where possible, integrated into the draft of the proposed amendment. This draft was then presented to the Planning Commission a second time, after which the Planning Commission, by a unanimous vote, endorsed the proposal and directed staff to pursue the matter further with the Board of Commissioners as a proposed text amendment.

Pursuant to established practices the Board, following staff presentation, typically approves the concept and directs staff to take the proposed draft and return to the Planning Commission in order to have the proposed legislation finalized and then forwarded to the Board in the form of a request for hearing.

Following the Board briefing, staff reviewed the final draft with the Planning & Zoning Commission on March 15. By unanimous vote, the Planning Commission approved the draft text amendment and requested that staff return the item to the Board with a recommendation of adoption. In accordance with standard procedures, staff is now requesting authorization to proceed to a public hearing in the matter.

**Action:**

**I move that the Board of County Commissioners Authorize Staff to Proceed to Public Hearing**

**Attendees:**

Philip R. Hager, Director, Department of Planning  
Tom Devilbiss, Director, Department of Land & Resource Management  
Jay Voight, Zoning Administrator  
Tim Burke, Esq, County Attorney



**Department of Land and Resource Management**  
**Agricultural Land Preservation Program**  
**Briefing Paper**  
**May 10, 2016**  
**Open Session**

**Issue:**

**Agricultural Land Preservation using the Lump Sum Payment Option on the Julie A. Feeser property, Crouse Mill Road, Taneytown, District 1.**

**Background:**

A 213.59 acre farm property owned by Julie A. Feeser was granted preliminary approval to participate in the County Agricultural Land Preservation Program by the County Agricultural Land Preservation Advisory Board on September 10, 2015. Subsequently, the Board of County Commissioners granted preliminary approval on November 5, 2015. Notice of Intent to purchase a conservation easement on the property has been duly advertised.

The Option signed by the owner provides 120 days for the Commissioners to exercise the Option thereby converting it to a Contract of Sale. The property owner requested to be compensated by the lump sum payment option, and agreed to the purchase price of \$883,970.00.

The County and the landowner are ready to proceed to the easement settlement stage.

**Action:**

Discussion/Decision – Staff is requesting exercising an Option to Purchase an easement on the Julie A. Feeser property.

**Staff-Recommended Motion:**

*I move that the Board of Commissioners exercises an Option to Purchase an easement on the Julie A. Feeser property.*

Attendees:

Tom Devilbiss, Director, Department of Land and Resource Management  
Deborah Bowers, Program Manager, Agricultural Land Preservation Program  
J. P. Smith, Jr., Preservation Specialist, Agricultural Land Preservation Program

**Department of Land and Resource Management**  
**Agricultural Land Preservation Program**  
**Briefing Paper**  
**May 10, 2016**  
**Open Session**

**Issue:**

**Agricultural Land Preservation using the Lump Sum Payment Option on the Terra Rubra Three LLC property, 7010 Keysville Road, Keymar, District 1.**

**Background:**

A 127.29 acre farm property owned by Terra Rubra Three LLC was granted preliminary approval to participate in the County Agricultural Land Preservation Program by the County Agricultural Land Preservation Advisory Board on September 10, 2015. Subsequently, the Board of County Commissioners granted preliminary approval on November 5, 2015. Notice of Intent to purchase a conservation easement on the property has been duly advertised.

The Option signed by the owner provides 120 days for the Commissioners to exercise the Option thereby converting it to a Contract of Sale. The property owner requested to be compensated by the lump sum payment option, and agreed to the purchase price of \$510,597.00.

The County and the landowner are ready to proceed to the easement settlement stage.

**Action:**

Discussion/Decision – Staff is requesting exercising an Option to Purchase an easement on the Terra Rubra Three LLC property.

**Staff-Recommended Motion:**

*I move that the Board of Commissioners exercises an Option to Purchase an easement on the Terra Rubra Three LLC property.*

**Attendees:**

Tom Devilbiss, Director, Department of Land and Resource Management  
Deborah Bowers, Program Manager, Agricultural Land Preservation Program  
J. P. Smith, Jr., Preservation Specialist, Agricultural Land Preservation Program

**Department of Land and Resource Management**  
**Agricultural Land Preservation Program**  
**Briefing Paper**  
**May 10, 2016**  
**Open Session**

**Issue:**

**Agricultural Land Preservation using the Lump Sum Payment Option on the Doris G. Brewer and Guy L. Brewer, Jr. property, 3947 Littlestown Pike, Westminster, District 1.**

**Background:**

A 93.35 acre farm property owned by Doris G. Brewer and Guy L. Brewer, Jr. was granted preliminary approval to participate in the County Agricultural Land Preservation Program by the County Agricultural Land Preservation Advisory Board on September 10, 2015. Subsequently, the Board of County Commissioners granted preliminary approval on November 5, 2015. Notice of Intent to purchase a conservation easement on the property has been duly advertised.

The Option signed by the owner provides 120 days for the Commissioners to exercise the Option thereby converting it to a Contract of Sale. The property owner requested to be compensated by the lump sum payment option, and agreed to the purchase price of \$388,600.00.

The County and the landowner are ready to proceed to the easement settlement stage.

**Action:**

Discussion/Decision – Staff is requesting exercising an Option to Purchase an easement on the Doris G. Brewer and Guy L. Brewer, Jr. property.

**Staff-Recommended Motion:**

*I move that the Board of Commissioners exercises an Option to Purchase an easement on the Doris G. Brewer and Guy L. Brewer, Jr. property.*

Attendees:

Tom Devilbiss, Director, Department of Land and Resource Management  
Deborah Bowers, Program Manager, Agricultural Land Preservation Program  
J. P. Smith, Jr., Preservation Specialist, Agricultural Land Preservation Program

DATE: May 3, 2016  
TO: The Carroll County Board of Commissioners  
RE: Architectural and Engineering Design Services for Law Enforcement Building  
11-F-3-15/16

**EXECUTIVE SUMMARY:**

The Carroll County Sheriff's Department in cooperation with the Bureau of Purchasing requests your approval to award the contract for the architectural and engineering design services for the planned Law Enforcement Building to Manns Woodward Studios (White Marsh, MD). The County advertised for proposals and received fifteen (15) responses which were short-listed to three (3) finalists by the review committee. After scoring the proposals based on factors such as experience, capabilities, innovation, references and professional fees and viewing on-site presentations by all the finalists, the committee selected Manns Woodward Studios as the highest rated firm.

I move that the Board of Commissioners concurs with the award to Manns Woodward Studios for any tasks related to the design services for the Law Enforcement Building.

Received Budget Approval: X Yes      Comments:

Debarment & suspension check completed and this business is in good standing: X Approved  
Business is in good standing with the Maryland Department of Assessment and Taxation: X Approved  
Business is in good standing with Carroll County Collections Office: X Approved

\_\_\_\_\_  
Bureau of Purchasing

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board of Commissioners

\_\_\_\_\_  
Date

Commissioner Frazier:	<input type="checkbox"/>	Motion	<input type="checkbox"/>	2 <sup>nd</sup>	<input type="checkbox"/>	All in Favor	<input type="checkbox"/>	Denied
Commissioner Weaver:	<input type="checkbox"/>	Motion	<input type="checkbox"/>	2 <sup>nd</sup>	<input type="checkbox"/>	All in Favor	<input type="checkbox"/>	Denied
Commissioner Wantz:	<input type="checkbox"/>	Motion	<input type="checkbox"/>	2 <sup>nd</sup>	<input type="checkbox"/>	All in Favor	<input type="checkbox"/>	Denied
Commissioner Rothschild:	<input type="checkbox"/>	Motion	<input type="checkbox"/>	2 <sup>nd</sup>	<input type="checkbox"/>	All in Favor	<input type="checkbox"/>	Denied
Commissioner Howard:	<input type="checkbox"/>	Motion	<input type="checkbox"/>	2 <sup>nd</sup>	<input type="checkbox"/>	All in Favor	<input type="checkbox"/>	Denied

Comments: \_\_\_\_\_  
\_\_\_\_\_

Action Taken:  Accepted     Denied     Other: \_\_\_\_\_  
\_\_\_\_\_

MBM/mm  
Cc: File  
Revised 11/6/07- 12/2/10

DATE: May 3, 2016  
TO: The Carroll County Board of Commissioners  
RE: Office Furniture for Sheriff's Department

EXECUTIVE SUMMARY:

The Carroll County Sheriff's Department in cooperation with the Bureau of Purchasing requests your approval to award the purchase of office furniture from Interior Connections (Eldersburg, MD) in the amount of \$84,398.46. The furniture will be purchased off a cooperative contract by the Baltimore Regional Cooperative Purchasing Committee (BRCPC) which was competitively bid. The purchase includes workstations, desks, conference room furniture, chairs and miscellaneous office furniture to furnish a satellite location for the Carroll County Sheriff's Department. This amount is within the project budget and no additional funds will be required. Additionally, this purchase will be reimbursed by grant money. Your approval will authorize the Bureau of Purchasing to proceed with this purchase.

I move that the Board of Commissioners concurs with the award of the furniture purchase from Interior Connections.

Received Budget Approval: X Yes      Comments:

Debarment & suspension check completed and this business is in good standing: X Approved  
Business is in good standing with the Maryland Department of Assessment and Taxation: X Approved  
Business is in good standing with Carroll County Collections Office: X Approved

\_\_\_\_\_  
Bureau of Purchasing      Date

\_\_\_\_\_  
Board of Commissioners      Date

Commissioner Frazier:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 <sup>nd</sup>	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Weaver:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 <sup>nd</sup>	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Wantz:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 <sup>nd</sup>	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Rothschild:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 <sup>nd</sup>	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Howard:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 <sup>nd</sup>	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Comments: _____				
_____				
Action Taken: <input type="checkbox"/> Accepted <input type="checkbox"/> Denied <input type="checkbox"/> Other: _____				
_____				

MBM/mm  
Cc: File  
Revised ~~11/6/07~~ 12/2/10

Carroll County Sheriff's Office  
Sheriff James T. DeWees

Day Reporting Center Program Grant  
May 10, 2016

Purpose: This presentation is a follow-up to our presentation on Thursday, May 6, 2016.

Grant Application Deadline: May 24<sup>th</sup>, 2016

The Sheriff's Office is requesting permission to apply for a 3-year grant offered through the Governor's Office of Crime, Control and Prevention to create a pilot program within the State of Maryland for a Day Reporting Center. Discussion will continue based on last Thursday's meeting. Additional information and projected costs will be presented.

Action: I move that the Board of Commissioners approve the submission of the grant application to the State of Maryland.

Attendees: Sheriff James T. DeWees  
Colonel George Hardinger  
Mr. Colby Brewer

**Public Hearing**  
**FY17 Community Development Block Grant (CDBG)**  
**CHANGE, Inc.**  
**5/12/16**

**Project:** CHANGE, Inc. – Capital Project – Community Development Block Grant

**Department/Agency:** Grants Office/Citizen Services

**Funding Agency:** U. S. Department of Housing and Urban Development (HUD) passed through the Maryland Department of Housing and Community Development (DHCD)

**Issue**

Each year, the State of Maryland offers non-entitlement jurisdictions such as Carroll County, an opportunity to apply for CDBG funding. The CDBG program is designed to assist governments with neighborhood revitalization, housing opportunities, economic development and improved public facilities and services with priority given to project that will benefit low and moderate income persons. In FY17, MD DHCD has been allocated a total of \$ 7,205,995 in CDBG funding. The project under consideration by the Board of Carroll County Commissioners for SFY17 will support the renovation of CHANGE’s Respite Inn. The final application will be available for review on May 26, 2016. Contact the Carroll County Grants Office, 225 N. Center St., Westminster, MD at 410-386-2212 for a copy.

**Agency and Project Overview**

CHANGE, Inc. has worked in Carroll County since 1969 to help individuals with special needs reach their potential and lead fulfilling lives. One of the services provided by CHANGE, Inc. is the Respite Inn. The Respite Inn provides overnight accommodations for up to 2 weeks (and sometimes longer) in order to provide families and caregivers with respite for their family member with a disability. As one of only 5 overnight respite facilities in the state, the Respite Inn draws from Carroll as well as the surrounding counties. In FY15, the three bedroom facility served 97 clients and operated at 97% capacity which included 137 overnights (60% occupancy for available overnights). Additionally, the Respite Inn provides services to 164 Carroll County Public School (CCPS) Vocational Opportunities for Independent Change and Empowerment (VOICE) Program participants.

The renovation will bring the Inn into compliance with ADA requirements with renovations to the bathroom and back entrance. The project will improve energy efficiency with HVAC, window and lighting upgrades. Finally, the project will increase safety and health for residents and staff with replacement flooring and driveway and front entrance redesign.

**Respite Inn FY17 CDBG Budget**

Source		Status	Amount
Federal Government	CDBG	Pending	\$69,000
CHANGE	Existing Funds	Secured	\$23,000
County Match			0
<b>Total Renovations Cost</b>			<b>\$92,000</b>

**Recommended Motion** – I move that the Board of Commissioners close the Public Hearing and leave the record open for 10 days.

Debby Standiford, Grants Office  
 Christine Kay, Director, Citizen Services  
 Mike Shriver, Executive Director, CHANGE, Inc.

**GRANT APPLICATION BRIEFING**  
**5/12/16**

**Program Title:** FY17 Community Partnership Agreement (CPA)

**Funder:** Governor’s Office for Children

**Grant Period:** 7/1/16 to 6/30/17

**Department/Agency:** Citizen Services/LMB

**Due Date:** 5/20/16

**Background:** The Governor’s Office for Children provides state funding to the Local Management Board to oversee and fund community agencies/services that enhance child and family well-being in Carroll County. The agencies and services selected for funding are based on an evaluation and ranking of community needs, as well as an assessment of the quality of the programming and services provided.

**Allocations:** Each Maryland jurisdiction is eligible to receive a base allocation of funds. Carroll County’s base allocation is \$513,102. For FY17, the Governor’s Office for Children is making available \$2.5 million statewide for programs that directly impact the Governor’s Four Strategic Goals. However, no jurisdiction may be awarded more than 25% of the total competitive funds available (\$625,000).

**FY17 Community Partnership Agreement – Proposed Programs**  
**Base Allocation**

<b>Carroll County Programs</b>	<b>Description</b>	<b>FY16</b>	<b>Grant Request</b>
Parents as Teachers Initiative	Provides families with early childhood development and parenting support. A focus on low income, special needs and English language learners.	LMB funds 115 families Total PAT Initiative is over 400 families	\$183,478
Youth Service Bureau/Brief Strategic Family Therapy	Provides therapy for families with children 6 to 16 who exhibiting problematic behavior.	57 families	\$146,338*
Get Connected Family Resource Center (GCFRC)	Connects families, especially with children who have intensive needs, to community resources and provides family navigation services	4,500 individuals	\$118,286
<b>Total Program Funding</b>			<b>\$448,102</b>

\* A portion of the funding for Youth Service Bureau is pre-determined by the Governor’s Office for Children



### FY17 Competitive Funds

Carroll County Programs	Description	FY17 Goal	Grant Request
Youth Engagement Program	Re-Connect Disconnected Youth through outreach and case management.	Re-Connect 20 Disconnected Youth.	\$95,138
PAT/Detention Center Study	Feasibility study to bring Parents as Teachers curriculum into the Detention Center.	N/A	\$8,000
Dialectical Behavior Therapy	Psychological treatment targeting those mental health and substance abuse issues that lead to disconnection and poverty.	Serve 64 Youth.	\$102,837
<b>Total Program Funding</b>			<b>\$205,975</b>

### FY17 Community Partnership Agreement Budget

	CPA Grant Request	Match			Total
		County Cash Match*	County In Kind Match	Cash Match Outside Agencies <small>(see footnote)</small>	
<b>Baseline Funding</b>					
Program Funding	\$448,102			\$4,000 <sup>1</sup>	\$452,102
Administrative Costs	\$65,000	\$43,846	\$25,200	\$39,583 <sup>2</sup>	\$173,629
<b>Competitive Funding</b>					
Program Funding	\$205,975			\$102,837 <sup>3</sup>	\$308,812
<b>Total</b>	<b>\$719,077</b>	<b>\$43,846</b>	<b>\$25,200</b>	<b>\$146,420</b>	<b>\$934,543</b>

\* Included in the FY17 budget

**Action Requested by the Board:** I move that the Board of Commissioners approve the application for submission of the FY17 Community Partnership Agreement Grant.

Attending: Christine Kay, Citizen Services  
 Vincent C. Pacelli, Local Management Board  
 Grants Office

<sup>1</sup> Get Connected Family Resource Center Match

<sup>2</sup> Carroll County Department of Social Services Match

<sup>3</sup> Carroll County Youth Services Bureau Match

## Decision to Accept Grant Application Briefing

5/12/16

**Program Title:** FFY 2016 Violence Against Women Act (VAWA) Grant Application  
**Funder:** U. S. Department of Justice passed through the Maryland Governor's Office of Crime Control and Prevention (GOCCP)

**Department/Agency:** Sheriff's Office/Domestic Violence Unit

**Due Date(s):** Electronic version due May 17, 2016

Hard Copy due May 24, 2016

**Summary:** The Carroll County Sheriff's Office's Domestic Violence (DV) Unit is staffed by two full-time Deputies and two full-time Domestic Violence Facilitators. The Domestic Violence Facilitators log orders, enter data into national and state computer systems, perform criminal background checks, interview victims, conduct gun checks and perform lethality screenings. The Deputies in the DV Unit serve orders, seize firearms, provide evidence to the DV Prosecutor, perform safety checks and contact victims.

In FY 2015, the unit served 1444 Interim, Temporary, Final and Show Cause Protective and Peace Orders. With the support of the grant funded position, the DV Unit insures that 98% of the orders are entered within 24 hours.

The grant will partially fund the salary of the Domestic Violence Facilitator #1. The County match for this grant is provided by the remainder of the salary and benefits of the Domestic Violence Facilitator #1 and salary and benefits of the DV Facilitator #2 (a county position).

### FY 2016 VAWA Grant Budget Period 10/1/16 – 9/30/17

Position	Grant Funding*	County Cash Match	Total Cost
DV Facilitator # 1 - Salary	\$20,000.00	\$19,400	\$39,400
DV Facilitator # 1 - Benefits	0	\$13,200	\$13,200
DV Facilitator # 2 Salary & Benefits	0	\$56,670	\$56,670
<b>Total</b>	<b>\$20,000.00</b>	<b>\$89,270</b>	<b>\$109,270</b>

\* 2016 grant application amount is capped at the 2015 level of \$20,000.

#### **Staff Recommended Motion:**

I move that the Board of Commissioners approves the application for submission of the FFY 16 Violence Against Women's Act Grant.

#### **Attending:**

Vicky McDonold, Sheriff's Office

Debby Standiford, Grants Office

**Decision to Accept Grant Application Briefing**  
**5/12/16**

**Program Title:** FFY 2016 Violence Against Women's Act Grant Application (VAWA)  
**Funder:** MD Governor's Office of Crime Control and Prevention (GOCCP)/Federal pass through funds from the U. S. Department of Justice  
**Department/Agency:** Carroll County State's Attorney's Office (SAO)  
**Due Date(s):** Electronic version due May 17, 2016  
Hard Copy due May 24, 2016

**Summary:** The Special Victims Unit (SVU Unit) of the Carroll County State's Attorney's Office addresses the challenges of prosecuting domestic violence (DV) and sexual crimes and working with victims of those crimes. This specialized unit includes three Prosecutors and a Special Victims Unit Advocate who aggressively prosecute domestic violence and sexual assault cases shifting the focus of these crimes from victim responsibility for prosecution to offender accountability. The Unit holds perpetrators of domestic violence and sexual assault accountable through implementation of the pro-prosecution, evidence-based prosecution and victimless prosecution models. Training is another priority of the SVU Unit with training for the unit's three prosecutors in the specialized areas of domestic violence and sexual assault, as well as continued training of law enforcement.

The VAWA grant supports the salary of the DV prosecutor which opened 396 DV cases in 2015. The County provides the match for the VAWA grant by funding the balance of the DV Prosecutor's salary and the benefits, as well as the salary and benefits of the Special Victims Unit Advocate (a county position).

**Projected Budget – 10/1/16 to 9/30/17**

<b>Position</b>	<b>Grant Funds*</b>	<b>County Cash Match</b>	<b>County In Kind Match</b>	<b>Total</b>
DV Prosecutor Salary	\$55,453.00	\$23,632.60	\$0	\$79,085.60
DV Prosecutor Benefits	\$0	\$40,871.82	\$0	\$40,871.82
SVU Advocate Salary	\$0	\$0	\$29,074.40	\$29,074.40
FV Coordinator Benefits	\$0	\$0	\$17,634.93	\$17,634.93
<b>Total</b>	<b>\$55,453.00</b>	<b>\$64,504.42</b>	<b>\$46,709.33</b>	<b>\$166,666.75</b>

\* GOCCP has limited the grant request to the FFY 2015 award which was \$55,453. Please note, if this grant is not approved, the State's Attorney's office will ask the Board of Commissioners to fully fund the DV Prosecutor position.

**Staff Recommended Motion:**

I move that the Board of Commissioners approves the application for submission of the FFY 16 Violence Against Women's Act Grant.

Attending:

Ashley Pamer, Senior Assistant State's Attorney, State's Attorney's Office  
Brian DeLeonardo, State's Attorney  
Debby Standiford, Grants Office

# **Environmental Advisory Council**

## **Briefing Paper**

**May 12, 2016**

## **Open Session**

### **Issue:**

*Environmental Advisory Council (EAC) Report & Recommendations re: Solar Surface Area Requirements in Residential Districts*

### **Background:**

In October 2015, Commissioner Dennis Frazier requested that staff review the maximum size requirements for solar energy conversion facilities in the residential zoning districts and provide a recommendation if warranted. The County Administrator then directed the project to the EAC to be added to their proposed 2016 Work Plan. The EAC members reviewed the project at the January 21, 2016, annual joint meeting between the Board and the EAC.

The request focused on the size requirements primarily related to ground-mounted systems, as roof-mounted systems are not subject to the 120-square-foot maximum. The EAC members researched, reviewed, and discussed the various approaches used by other Maryland counties. The EAC's findings and recommendations were summarized in a report, which was reviewed by Land & Resource Management staff, as well as Comprehensive Planning staff. The EAC approved its final recommendations for Board consideration in a report on April 20.

The EAC will present its findings and recommendations to the Board and seek either additional direction or approval to proceed with its findings and recommendations to the Planning & Zoning Commission for its review.

### **Action:**

Discussion/Direction – Request approval to proceed with presenting the report and recommended Code revisions to the Carroll County Planning & Zoning Commission.

### **Staff-Recommended Motion:**

*I move that the Board of Commissioners accept the EAC's report and direct the EAC to proceed with presenting the report and recommended code changes to the Carroll County Planning & Zoning Commission for its review and potential recommendation to the Board.*

### **Attendees:**

Tom Devilbiss, Department of Land & Resource Management  
Brenda Dinne, Department of Land & Resource Management  
Environmental Advisory Council Members

**Carroll County Department of Public Works  
Briefing Paper**

**Open Session**

**Item:** Mill and Overlay Bloom Rd

**Background:** The Department of Public Works requests to piggyback off of our 16-R-1 contract that was awarded to C.J. Miller to Mill and Overlay Bloom Rd. Bloom Rd is 3.3 miles in length and will cost \$333,764. Funding will come out of our existing paving funds from the Roads Budget and no additional monies will be needed

**Desired Action:** I move that the Board of Commissioners approve the request to use existing Roads Budget funds for this project.

**Attendees:** David Reese Sr., Deputy Director Public Works  
Ted Sirko, PE, Bureau chief of Roads

Copies: Ted Sirko  
Deborah Butler