

Board of County Commissioners

Stephen A. Wantz, *President*
C. Richard Weaver, *Vice President*
Dennis E. Frazier, *Secretary*
J. Douglas Howard
Richard S. Rothschild



Carroll County Government

225 North Center Street
Westminster, Maryland 21157
410-386-2043; 1-888-302-8978
fax 410-386-2485
MD Relay ~ 7-1-1/800-735-2258

Notice of Commissioner Meetings & Agenda for the Week of June 27, 2016 **Revision 1 dated June 24, 2016**

Please Note: This weekly notice and agenda is subject to change. Please call 410-386-2043 to confirm a meeting you plan to attend. All meetings, unless otherwise noted, will be held at the Carroll County Office Building, Room 311. All or part of a meeting may be conducted in closed session.

- *Indicates Outside Activities*

Monday ~ June 27, 2016

*11:00 a.m. Investiture of Joseph Getty
Annapolis, Maryland
Commissioner Weaver*

Tuesday ~ June 28, 2016

*8:00 a.m. Carroll County Chamber Breakfast with Commissioner Rothschild
The Links at Challedon ~ Mt. Airy, Maryland
Commissioners Wantz, Howard & Rothschild*

*7:00 p.m. Class of 2016 Emergency Medical Services Paramedic Recognition
Carroll Community College ~ Westminster, Maryland
Commissioner Wantz*

Wednesday ~ June 29, 2016

*2:00 p.m. Mt. Airy Health & Wellness Pavilion Ribbon Cutting
Mt. Airy, Maryland
Commissioner Rothschild*

6:00 p.m. Planning & Zoning Commission Meeting
County Office Building ~ Reagan Room
Commissioners Weaver, Howard & Rothschild

Thursday ~ June 30, 2016

10:00 a.m. Board of County Commissioners Open Session
County Office Building ~ Room 311

Positively Carroll County

Item 1

Public Comment on this item
Briefing/Discussion/Possible Decision
Request Approval to Submit Grant Application
to The Governor's Office of Crime Control & Prevention
[FY2016 Edward J. Byrne Memorial Justice Assistance Grant](#)
Circuit Court/Drug Court
Carroll County Circuit Court ~ Judge Fred Hecker
Department of Management & Budget ~ Mr. Ted Zaleski

Item 2

Public Comment on this item
Briefing/Discussion/Decision
[Request Approval of Carroll County Board of Education](#)
FY16 Operating Budget Transfer ~ Request #1
Carroll County Board of Education ~ Mr. Steve Guthrie
Department of Management & Budget ~ Mr. Ted Zaleski

Item 3

Public Comment on this item
Briefing
[Governor Frank Brown Trail Project Update](#)
Department of Recreation & Parks ~ Mr. Jeff Degitz

Item 4

Public Comment on this item
Discussion/Decision
[Grant Acceptance – Non-Point Source Pollution](#)
Reduction in Municipal Areas of Carroll County
Department of Land & Resource Management ~ Mr. Tom Devilbiss
Department of Management & Budget ~ Mr. Ted Zaleski

Item 5

Public Comment on this item
Briefing/Discussion/Decision
[Grant Application – Mini Grant Program for K-12](#)
Environmental Education Requests
Chesapeake Bay Trust
Carroll County Outdoor School Earth Day Environmental Education
Department of Land & Resource Management ~ Mr. Tom Devilbiss
Department of Management & Budget ~ Mr. Ted Zaleski

Thursday ~ June 30, 2016 (Continued)

Item 6

Public Comment on this item

Briefing/Discussion/Decision

[Bid Approval ~ Motorola Portable & Mobile Radios](#)

Department of Public Safety ~ Mr. Scott Campbell

Bureau of Purchasing ~ Mr. Mike Myers

Item 7

Public Comment on this item

Briefing/Discussion

[Proposed "Annual Radio System Service,](#)

Maintenance and Upkeep Agreement

Department of Public Safety ~ Mr. Scott Campbell

Item 8

Public Comment on this item

Briefing/Discussion/Decision

[Annual Renewal of Veteran's Shuttle Agreement](#)

Department of Public Works ~ Mr. Jeff Topper

Item 9

Additional Discussion/Decision

- BWI Partnership
- Ft. Meade Alliance

Board of County Commissioners

Public Comment

Approval/Adoption of Minutes

Administrative Session ~ Open

Closed Administrative Session immediately following Open Session

3:00 p.m. Combined Education Committee Meeting
County Office Building ~ Room 105
Commissioners Weaver & Howard

Friday ~ July 1, 2016

Saturday ~ July 2, 2016

*2:00 p.m. Eagle Scout Court of Honor Ceremony
Pleasant Valley Fire Station ~ Westminster, Maryland
Commissioner Wantz*

Sunday ~ July 3, 2016

9:05 a.m. "The Commissioners' Report" – WTTR
Commissioner Weaver

*** Upcoming Events***

7/04/16 County Offices Closed in observance of Independence Day



8/25/16 Joint Commissioners/Municipalities Meeting 7:00 p.m.

9/15/16 Joint Commissioners/Delegation Meeting 2:00 p.m.

ACCESSIBILITY NOTICE: The Americans with Disabilities Act applies to the Carroll County Government and its programs, services, activities, and facilities. Anyone requiring an auxiliary aid or service for effective communication or who has a complaint should contact The Department of Citizen Services, 410.386.3600 or 1.888.302.8978, MD Relay 7-1-1/1.800.735.2258 as soon as possible but no later than 72 hours before the scheduled event.

CARROLL COUNTY
a great place to live, a great place to work, a great place to play

DECISION TO ACCEPT GRANT APPLICATION BRIEFING

6/30/16

Program Title: Carroll County Adult Drug Court Staff Training and Travel

Grant Title/Funder: FY16 Edward J. Byrne Memorial Justice Assistance Grant (BJAG)/Governor’s Office of Crime Control & Prevention (GOCCP)

Grant Period: 7/1/16 to 6/30/17

Department/Agency: Circuit Court

Due Date(s): **Electronic version:** 7/7/16
 Hardcopy version: 7/14/16

The Carroll County Adult Drug Court (CCADC), a court-operated program under the direction of the Carroll County Circuit Court, is a coordinated effort to identify adult non-violent substance abusing offenders who live in Carroll County and place them under strict court monitoring and community supervision, coupled with effective substance abuse treatment and referrals to supportive services. Participants in CCADC typically have a significant number of arrests related to their addiction, multiple criminal cases, periods of unsuccessful supervision, lengthy periods of incarceration and multiple failures at substance abuse treatment.

Since April 2007, the CCADC has accepted three hundred and twenty three (323) individuals with one hundred and thirty nine (139) participants successfully completing the program and fifty one (51) current participants. Those who successfully complete the 13 month program, as well as the current participants, significantly reduce their substance use, time of incarceration and further involvement in the criminal justice system.

Grant funding has covered the vast majority of the cost of the CCADC since its inception. The CCADC has also successfully applied for federal grant funds and used community fundraising to cover program costs. This application is requesting funding for 9 staff to attend the National Association of Drug Court Professionals Annual Conference at the Gaylord National Resort & Convention Center July 9-12, 2017 in National Harbor, MD. Attendance of this conference is important to keep abreast of the topics relevant to Drug Court programs such as roles of incentives and sanctions and legal and ethical issues.

Application Budget

	GOCCP Grant Request	County Cash Match
Staff Training and Travel	\$14,686.00	\$0
Total Grant Request	\$14,686.00	
Total Program Cost		\$14,686.00

Staff Recommended Motion:

I move that the Board of Commissioners approve the application for submission of the FY16 Edward J. Byrne Memorial Justice Assistance Grant.

Attending:
Judge Fred Hecker, Circuit Court
Dena Black, Circuit Court, 410-386-2851
Debby Standiford, Grants Office, 410-386-2212

**Department of Management and Budget
Briefing Paper**

**Issue: FY 16 Operating Budget Transfer for
Carroll County Public Schools**

Background:

- State law stipulates that County Commissioners or County Councils approve the budget of their school system both in total and by category. Any transfers made between categories or any nonlocal funds received by the county school board after the adoption of the school budget must be approved by the County Commissioners or County Councils.
- Carroll County Public Schools Fiscal Year 2016 Operating Budget Transfer 16-01 was approved by the Board of Education on June 15, 2016. Approval is now requested from the Board of County Commissioners. Details of the budget transfer are attached.

Desired Action: I move that the Board of County Commissioners approve the Budget Transfer.

Recreation & Parks

Briefing Paper

Open Session

Issues:

Governor Frank Brown Trail update

Background:

The Governor Frank Brown Trail was conceived as a bicycle pedestrian connection between Eldersburg and Sykesville, utilizing publically owned land including county open space, Sykesville town and Springfield Hospital Center. The first section of trail to be completed will provide bicycle/pedestrian only connection of MacBeth Way. The project is supported funding from the Maryland Bikeways Program and Program Open Space.

Action Requested:

Briefing only

GRANT AWARD BRIEFING
June 30, 2016

Program Title: Non-Point Source Pollution Reduction in Municipal Areas of Carroll County

Funder: Department of Natural Resources; Chesapeake & Coastal Service

Grant Period: July 1, 2016 thru July 1, 2018

Department/Agency: Department of Land and Resource Management, Bureau of Resource Management

Background: On March 31, 2016, the Department of Land and Resource Management, Bureau of Resource Management (BRM), applied for a grant totaling \$3,950,000.00 from the Department of Natural Resources (DNR) Chesapeake & Atlantic Coastal Bays Trust Fund Cost-Effective Non-Point Source Pollution Reduction grant program to implement stormwater management practices within the Municipal Areas of Carroll County. Approval to submit the grant application was requested and received from the Board of County Commissioners on March 24, 2016. Staff is now requesting approval from the Board of County Commissioners to accept this funding from DNR in the amount of \$3,950,000.00. The grant fund will be used to offset construction costs associated with the municipal projects listed below. These projects will achieve improved stormwater control at these eight (8) sites, while helping Carroll County and our municipal co-permittees comply with certain requirements of the National Pollutant Discharge Elimination System (NPDES) permit.

Program: Chesapeake & Atlantic Coastal Bays Trust Fund; Cost-Effective Non-Point Source Pollution Reduction Grant

		Project Cost	Grant Request	County Match
Manchester	Whispering Valley	\$ 807,958.00	\$ 375,000.00	\$ 432,958.00
Hampstead	Small Crossings	\$ 639,710.00	\$ 300,000.00	\$ 339,710.00
Taneytown	Roberts Mill	\$ 2,183,313.00	\$ 1,000,000.00	\$ 1,183,313.00
Union Bridge	Locust Wetland	\$ 234,313.00	\$ 100,000.00	\$ 134,313.00
New Windsor	Blue Ridge Manor	\$ 539,313.00	\$ 250,000.00	\$ 289,313.00
Westminster	Langdon Property	\$ 1,888,843.00	\$ 900,000.00	\$ 988,843.00
Mount Airy	Merridale Gardens	\$ 919,028.00	\$ 425,000.00	\$ 494,028.00
Sykesville	Shannon Hawk	\$ 1,255,813.00	\$ 600,000.00	\$ 655,813.00
		\$ 8,468,291.00	\$ 3,950,000.00	\$ 4,518,291.00

Estimated Project Cost includes Design, Construction, Administrative Grant Costs, and Equipment. Grant request is for 50% of the estimated construction costs.

Staff-Recommended Motion:

I move that the Board of Commissioners approve award of the Department of Natural Resources; Chesapeake and Atlantic Coastal Bays Trust Fund Grant in the amount of \$3,950,000.00.

Motion _____

Second _____

Approved _____

Disapproved _____

Attending:

Tom Devilbiss, Director; Land and Resource Management

Gale Engles, Bureau Chief; Bureau of Resource Management

Chris Heyn, Watershed Restoration Specialist; Bureau of Resource Management

Colleen Ensor, Watershed Grants Analyst

GRANT APPLICATION BRIEFING

June 30, 2016

Program Title: Carroll County Outdoor School Earth Day Environmental Education

Grant Title/Funder: Mini-Grant Program for K-12 for Environmental Education/
Chesapeake Bay Trust

Grant Period: July 2016 – July 2017

Department/Agency: Department of Land and Resource Management; Bureau of Resource Management

Due Date: August 5, 2016

Background: The Department of Land and Resource Management, Bureau of Resource Management (BRM) is seeking \$5,000.00 from the Chesapeake Bay Trust's Mini-Grant Program. The funds will be used to provide restoration and maintenance of a bio-retention facility and plant trees during an Earth Day event with the Carroll County Outdoor School proposed at the Carroll County Farm Museum on April 21, 2017. This project will assist the County in meeting the requirements established by the National Pollutant Discharge Elimination System (NPDES) Permit and will provide the students with a better understanding of the effectiveness of various best management practices installed at the Farm Museum.

Application Budget

	Grant Request	County Cash Match	Total Project Costs
	\$5,000.00	\$0.00	\$5,000.00
Total Project Costs:			\$5,000.00

Staff Recommended Motion:

I move that the Board of Commissioners approves to submit the application for the Mini-Grant Program for K-12 for Environmental Education.

Attending:

Tom Devilbiss, Director, Department of Land and Resource Management
Gale Engles, Bureau Chief, Bureau of Resource Management
Colleen Ensor, Watershed Grants Analyst, Bureau of Resource Management
Debby Standiford, Grants Manager, Department of Management and Budget

**DEPARTMENT OF PUBLIC
SAFETY**
225 N. CENTER ST.
WESTMINSTER, MD 21157
(PH.) 410-386-2260 / (FAX)
410-848-3794



SCOTT R. CAMPBELL
DIRECTOR
JACK E. BROWN
EMER. COMM. COORDINATOR.
DOUGLAS W. BROWN
EMER. MGMT. COORDINATOR

Briefing Paper

Thursday, June 30, 2016

- **Background:**

Historically, the County's radio system infrastructure and associated assets have been continuously covered by a Service & Maintenance Agreement. The agreement typically covers a 12 month period, thus requiring annual renewal.

- **Issue:**

The current Service & Maintenance Agreement expires on June 30, 2016. In order to seamlessly continue this critically-important support of the County's digital radio system infrastructure and associated assets, as well as ensure the technology on which the digital radio system infrastructure is based remains current, an appropriate Service, Maintenance & Upkeep Agreement has been developed that will cover a period of one (1) year, from July 1, 2016 to June 30, 2017.

The full cost of this proposed Service, Maintenance & Upkeep Agreement is included in the County's Approved FY2017 Operating Budget. Accordingly, no additional monies will be required in order to execute this Agreement.

- **Requested Action:**

Brief, discuss, and authorize my signing of the new annual radio system Service, Maintenance & Upkeep Agreement, as referenced above.

- **Staff Recommended Motion:**

"I move that the Board of Commissioners authorize the Director of Public Safety to sign the annual 'Radio System Service, Maintenance & Upkeep Agreement' with Motorola Solutions".



**Department of Public Works
Public Transit**

Jeff Topper, Deputy Director

Ext. 2035

Briefing / Discussion / Decision

Subject: Veterans Shuttle Agreement

Background: This agreement is between the Commissioners of Carroll County and Ride With Us. Under this agreement, Ride With Us provides transportation services to registered and approved veterans to and from specific veterans services locations.

- The current agreement ends the end of June 2016.
- This agreement will run for Fiscal Year 2017; from July 1, 2016 through June 30, 2017.
- This program is available only to veterans AND THEIR CAREGIVERS and is funded entirely with County dollars.
- Ride With Us invoices the County monthly for reimbursable expenses.

Fiscal Year 2016 started with 125 registered veterans needing transit service. Coming to the end of FY16, the number of registered veterans has grown to 196 registered veterans (a 57% increase), and the program has provided about 580 passenger trips during this fiscal year.

Staff Recommended Motion: I move that the Board of Commissioners approve the Veterans Shuttle Agreement for Fiscal Year 2017.

Attending: Anita Farinetti, Executive Director, Ride With Us
Christine Kay, Director, Dept. of Citizen Services
Jeff Topper, Deputy Director, Department of Public Works