

Board of County Commissioners

Stephen A. Wantz, *President*
C. Richard Weaver, *Vice President*
Dennis E. Frazier, *Secretary*
J. Douglas Howard
Richard S. Rothschild



Carroll County Government

225 North Center Street
Westminster, Maryland 21157
410-386-2043; 1-888-302-8978
fax 410-386-2485
MD Relay ~ 7-1-1/800-735-2258

Notice of Commissioner Meetings & Agenda for the Week of July 4, 2016

Revision 2 dated July 6, 2016

Please Note: This weekly notice and agenda is subject to change. Please call 410-386-2043 to confirm a meeting you plan to attend. All meetings, unless otherwise noted, will be held at the Carroll County Office Building, Room 311. All or part of a meeting may be conducted in closed session.

- *Indicates Outside Activities*

Monday ~ July 4, 2016

County Offices closed in observance of Independence Day



Tuesday ~ July 5, 2016

*10:00 a.m. 29th Military Police Company Deployment Farewell Ceremony
Westminster, Maryland
Commissioners Wantz, Weaver & Howard*

Wednesday ~ July 6, 2016

Thursday ~ July 7, 2016

**10:00 a.m. Board of County Commissioners Open Session
County Office Building ~ Room 311**

Thursday ~ July 7, 2016 (Continued)

Positively Carroll

Item 1

Public Comment for this item

Discussion/Decision

[Request Continuation of Funding to House Inmates](#)

at Allegany County Detention Center

Carroll County Sheriff's Office ~ Sheriff James DeWees

Item 2

Public Comment for this item

Briefing/Discussion/Possible Decision

Request Approval ~ Union Mills Homestead

Application to National Historic Register

Union Mills Homestead ~ Jane Sewell

Item 3

Public Comment for this item

Discussion/Decision

[Request Approval of 2017 Continuum of Care](#)

Planning Grant Award

U. S. Department of Housing & Community Development

Department of Citizen Services ~ Ms. Christine Kay

Department of Management & Budget ~ Mr. Ted Zaleski

Item 4

Public Comment for this item

Discussion/Decision

[Request Approval of the FY17 Town/County Agreements](#)

Town of Hampstead & City of Taneytown

Department of Management & Budget ~ Mr. Ted Zaleski

Item 5

Public Comment for this item

[Briefing/Discussion/Decision ~ Medical Cannabis](#)

Department of Planning ~ Mr. Phil Hager

Item 6

Public Comment for this item

Briefing/Discussion

[Social Networking](#)

“Engaging Our Citizens”

Audio/Video Production Bureau ~ Mr. Chris Swam

Thursday ~ July 7, 2016 (Continued)

Item 7

Public Comment for this item

Discussion/Decision

Request Approval to Proceed to Public Hearing

[10-Year Solid Waste Plan](#)

Department of Public Works ~ Mr. Jeff Castonguay

Public Comment

Approval/Adoption of Minutes

Administrative Session ~ Open

Closed Administrative Session immediately following Open Session

*2:30 p.m. Strategy Meeting/Conowingo Dam Press Conference with Governor Hogan, Secretaries Belton & Grumbles & Clean Chesapeake Coalition Representatives ~ Port Deposit, Maryland
Commissioner Rothschild*

Friday ~ July 8, 2016

Saturday ~ July 9, 2016

Sunday ~ July 10, 2016

9:05 a.m. “The Commissioners’ Report” – WTTR
Commissioner Frazier

*1:00 p.m. Eagle Scout Court of Honor Ceremony
Emory United Methodist Church ~ Upperco, Maryland
Commissioner Weaver*

*4:00 p.m. Eagle Scout Court of Honor Ceremony
Sandymount United Methodist Church ~ Finksburg, Maryland
Commissioner Weaver*

**** Upcoming Events****

8/25/16	<i>Joint Commissioners/Municipalities Meeting</i>	7:00 p.m.
9/15/16	<i>Joint Commissioners/Delegation Meeting</i>	2:00 p.m.

ACCESSIBILITY NOTICE: The Americans with Disabilities Act applies to the Carroll County Government and its programs, services, activities, and facilities. Anyone requiring an auxiliary aid or service for effective communication or who has a complaint should contact The Department of Citizen Services, 410.386.3600 or 1.888.302.8978, MD Relay 7-1-1/1.800.735.2258 as soon as possible but no later than 72 hours before the scheduled event.

CARROLL COUNTY
a great place to live, a great place to work, a great place to play

Briefing Paper

DATE: July 1, 2016

TO: Carroll County Board of County Commissioners

FROM: James T. DeWees, Sheriff
George R. Hardinger, Warden

SUBJECT: Update - Housing Inmates Off-Site to Relieve Jail Overcrowding
FY request for \$64,800 from Reserve for Contingencies

EXECUTIVE SUMMARY:

This report provides the Board of County Commissioners with an update on the number of inmates housed off-site (i.e., the Allegany County Detention Center). The initial agreement was approved by the previous Board of Commissioners on October 16, 2014. The inmate average daily population (ADP) at the time was 260 with 57 being female. This far exceeded the design capacity of 185 that is based on state guidelines. Additional secure beds were urgently needed to manage and appropriately house the inmate population.

It is ironic that shortly after transferring inmates to the Allegany County Detention Center (ACDC) the inmate population – particularly females – started a slow but steady downward trend. Despite brief upward spikes this trend continued until it leveled off at approximately 180 in early 2016. Today, the total of inmates in the detention center is 178, 153 males and 25 females. This number does not include the 28 that are housed off-site in treatment programs or those participating in home detention. It is noted that for the past two weeks there have been no males or females housed at the ACDC and for several months prior the average was 6.

While the inmate ADP has decreased the detention center remains just below its design capacity and historically the inmate ADP increases during the late spring and summer months as the number of arrests increase and the court dockets begin to temporarily back-up. For these reasons it is anticipated that the ADP will in the near future increase to levels above the design capacity. Despite the fact that there are no inmates being housed in the ACDC currently it is requested that Reserve for Contingencies funds in the amount of \$64,800 be approved for off-site housing. This provides for the housing an average of eight (8) inmates - 6 males and 2 females- for up to 180 days or the end of the second quarter of the fiscal year. The funds would only be used for the purpose of off-site secure housing if the inmate ADP exceeds the design capacity and/or on a case-by-case basis might include inmates requiring special housing (i.e., keep separates, witness protection and other unusual considerations). If additional housing is not needed the funds would not be used.

CONTACT PERSON:

George Hardinger, Warden – 410.386.2620 or e-mail: ghardinger@ccg.carr.org

**Department of Citizen
Services
Grant Award Briefing Paper
7/7/16**

Project: FFY15 Continuum of Care Grant Planning Grant Award

Agency: Citizen Services

Funding Agency: U. S. Department of Housing and Urban Development (HUD)

Deadline: 7/15/16

Background: The Continuum of Care grant provides funding for homeless services through Human Services Programs and the Carroll County Health Department, and funds a part-time position in Citizen Services. The attached chart details all the awards under the FFY15 Continuum of Care Competition; however, the Board is only the Grantee for the Planning Grant.

Project: This award allows Citizen Services to hire a part-time contractual staff person to monitor Continuum of Care projects quarterly or as needed. The staff person also assists with other Circle of Caring Homelessness Board functions as required by the Continuum of Care grant. This is the 4th year for this award/position and is renewable annually with a competitive submission. The award this year represents a significant increase over the last award of \$4,700.

FFY15 Continuum of Care Planning Grant Budget

Continuum of Care Planning Grant Award	\$10,998
County Cash Match*	\$2,750
County In-Kind Match (Supervision, Office Space, HMIS Support)	\$17,232
Total Project	\$30,980

*Cash match was approved by the Board at the time of application and is budgeted

Staff Recommended Motion: I move that the Board of Commissioners accept the FFY15 Continuum of Care Planning Grant Award

Attending:

Christine Kay, Director, Citizen Services

Debby Standiford, Grants Manager

All existing CoC projects were funded in the FFY15 competition.

FFY15 Continuum of Care Grant Awards

Grantee	Projects	FFY2015 Award		
		Grant Award	Match *	Total Program
HSP	Safe Haven	\$74,314	\$238,816*	\$313,130
HSP	Coordinated Intake	\$32,098	\$14,481	\$46,579
HSP	Permanent Supportive Housing I	\$62,786	\$3,760	\$66,546
HSP	Permanent Supportive Housing II	\$40,307	\$3,494	\$43,801
HSP	Permanent Supportive Housing VIII	\$38,746	\$4,513	\$43,259
CCHD	Shelter Plus Care - Housing	\$118,361	0	\$118,361
Carroll County Gov't	Planning Grant	\$10,998	\$2,750	\$13,748
CCHD	Bonus Housing for Chronically Homeless	0	0	\$0
	Total Grant Award	\$377,610		
	Match from HSP Approved Budget		\$238,816	
	Additional Match Approved by Board on 11/12/15 and budgeted in FY17		\$28,998	
	Total Program			\$645,424

Town-County Agreement
Briefing Paper
July 7, 2016

Issue: Approval of the FY 17 Town-County Agreements – Town of Hampstead and City of Taneytown

Background:

- Annually, Carroll County Government and the Towns agree to the sharing of funds and participation in planning and other government functions.
- This agreement will provide intergovernmental funding from the County to the Town of Hampstead in the amount of \$281,609 and the City of Taneytown in the amount of \$345,727. The FY 17 budget appropriated funding for this action.

Staff Recommended Motion: I move that the Board of Commissioners approve the FY 17 Town-County Agreements with the Town of Hampstead and the City of Taneytown.

Department of Planning

Briefing Paper

July 7, 2016

Open Session

Issue:

Briefing – Potential Zoning Text Amendment – Medical Cannabis

Background:

During the 2013 Legislative Session, the Maryland General Assembly passed House Bill 1101 creating the Natalie M. LaPrade Maryland Medical Cannabis Commission. The Commission developed policies, procedures, and regulations necessary to implement a medical cannabis growing, processing, and distributing program for qualifying patients in Maryland. The Commission will oversee licensing, inspection, and testing related to all aspects of medical cannabis in Maryland and will interface between and among prescribers, growers, pharmaceutical dispensers, processors, and associated caregivers.

As part of this overall program, the state intends to issue a limited number of licenses to qualified providers to conduct growing, refining, and dispensing activities associated with medical marijuana. A licensee is eligible to apply for any of the three aforementioned activities (growing, processing, dispensing); however, a limited number of each type of licenses will be made available on a geographical basis.

The provisions of the overall program which were established by the LaPrade Medical Cannabis Commission afforded extremely limited local control. In fact, local regulation is limited exclusively to a County or municipality's ability to exercise land use controls through zoning.

An ad hoc committee consisting of Mary Lane, Jay Voight, Clay Black, Tom Devilbiss, Gail Kessler and Phil Hager conducted a comprehensive review of this use and its potential impacts. This group conducted significant research, examined existing County provisions and met as a group on October 26, November 6, May 10 and June 7 to discuss alternatives. Representatives of this committee met with the Board of Commissioners and the Planning Commission on several occasions for feedback and direction.

The group completed action on a draft recommendation in early June. This recommendation was presented to the Planning Commission on June 21. Following this presentation, the Planning Commission endorsed the recommended course of action by a unanimous vote and directed staff to take the recommendations to the BCC in preparation for further action as a zoning text amendment.

Pursuant to established practices the Board, following staff presentation, typically directs staff to take the draft and return to the Planning Commission in order to have the proposal finalized and then forwarded to the Board in the form of a request for hearing. The purpose of this briefing is to review the ad hoc committee's recommendations. Staff will be presenting their report and responding to questions.

Action:

I move that the Board direct staff to return the proposal to the Planning Commission to have the proposal finalized as a zoning text amendment in preparation for further legislative action.

Attendees:

Philip R. Hager, Director, Department of Planning
Mary S. Lane, Planner, Department of Planning.
Jay Voight, Zoning Administrator



Bureau of Audio/Video Production
Chris Swam, Media Production Coordinator Ext. 2801

Purpose: Present analytics and information regarding Carroll County Government outreach using Social Networking.

Background: Carroll County Government is using 5 different social media avenues to distribute information and communications to the citizens of Carroll County. There are various departments and bureaus that are also using Social Networking to communicate with citizens. To streamline the process of engaging citizens a Social Media Directory was established that would reside on the county website.

Briefing and Discussion

Department of Public Works

Dusty Hilbert, Bureau Chief
Ext. 2035

Discussion and Decision

Purpose: Request Approval to Proceed to Public Hearing - 10-Year Solid Waste Management Plan

Discussion: The Code of Maryland Regulations requires that Counties adopt a Solid Waste Management Plan (Plan) for a ten year period.

The current Plan has been amended over the last 9 years to address new regulations. The proposed Plan includes the amendments with updates to current and projected conditions.

In summary, Carroll County has sufficient waste disposal capacity for the projected 10 year term. The ongoing recycling operations are projected to continue meeting current requirements. The proposed Plan's goals and objectives are unchanged from the current operating Plan.

The County may amend the Plan at any time. Management ideas being deliberated by the Bureau of Solid Waste and the Solid Waste Advisory Council are options noted within both the current and proposed Plans. Therefore, concepts being discussed fall within the scope of the Plan.

MDE reviewed the initial draft and affirmed it satisfies COMAR regulations.

The Carroll County Planning and Zoning Commission certified the draft Plan is consistent with the Carroll County Master Plan.

Upon Board adoption of the Plan later this summer, it will be submitted to MDE for final approval.

Desired Action: The Bureau of Solid Waste is requesting a Public Hearing of the Plan.

Staff Recommended Motion: I move that the Board of Commissioners approve holding a Public Hearing on the Ten Year Solid Waste Management Plan.

cc: Timothy Burke, County Attorney, Department of the County Attorney
Jeff Topper, Deputy Director, Department of Public Works
Dusty Hilbert, Chief, Bureau of Solid Waste