

Board of County Commissioners

Stephen A. Wantz, *President*
C. Richard Weaver, *Vice President*
Dennis E. Frazier, *Secretary*
J. Douglas Howard
Richard S. Rothschild



Carroll County Government

225 North Center Street
Westminster, Maryland 21157
410-386-2043; 1-888-302-8978
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MD Relay ~ 7-1-1/800-735-2258

Notice of Commissioner Meetings & Agenda for the Week of October 31, 2016 **Revision 1 dated October 31, 2016**

Please Note: This weekly notice and agenda is subject to change. Please call 410-386-2043 to confirm a meeting you plan to attend. All meetings, unless otherwise noted, will be held at the Carroll County Office Building, Room 311. All or part of a meeting may be conducted in closed session.

- *Indicates Outside Activities*

Monday ~ October 31, 2016

Tuesday ~ November 1, 2016

9:00 a.m. Board of County Commissioners Closed Administrative Session

Wednesday ~ November 2, 2016

4:00 p.m. Combined Education Committee Meeting
County Office Building ~ Reagan Room
Commissioners Weaver, Howard & Rothschild

6:00 p.m. Joint Board of County Commissioners/Planning & Zoning Commission Meeting
County Office Building ~ Reagan Room
Commissioners Wantz, Weaver, Frazier, Howard & Rothschild

Thursday ~ November 3, 2016

8:00 a.m. *Carroll County Agribusiness Breakfast Meeting*
Baughers Restaurant ~ Westminster, Maryland
Commissioners Weaver & Rothschild

9:00 a.m. Board of County Commissioners Closed Administrative Session

Thursday ~ November 3, 2016 (Continued)

10:00 a.m. Board of County Commissioners Open Session
County Office Building ~ Room 311

Positively Carroll

Item 1

Public Comment on this item
Discussion/Decision
Request Approval for FY17 Annual
[Transportation Plan Capital Award Acceptance](#)
Department of Public Works ~ Mr. Jeff Castonguay
Department of Management & Budget ~ Mr. Ted Zaleski

Item 2

Public Comment on this item
Discussion/Decision
Request Final Approval of Proposed Critical Farms Program Application
[of Douglas E. Dell, Lindsay M. Dell & Robert A. Russell](#)
Department of Land & Resource Management ~ Mr. Tom Devilbiss

Item 3

Public Comment on this item
Discussion/Decision
Exercise Option to Purchase a Conservation Easement on
[the Marion S. Morgan Property](#)
Department of Land & Resource Management ~ Mr. Tom Devilbiss

Item 4

Public Comment on this item
Discussion/Decision
Exercise an Option to Purchase a Conservation Easement on
[the G. E. Wine, Inc. Property](#)
Department of Land & Resource Management ~ Mr. Tom Devilbiss

Item 5

Public Comment on this item
Discussion/Decision
Exercise an Option to Purchase a Conservation Easement on
[the Stocksdale Property](#)
Department of Land & Resource Management ~ Mr. Tom Devilbiss

Item 6

Public Comment on this item
Briefing/Discussion
[Proposed Zoning Text Amendments](#)
(Wineries/Breweries/Distilleries) ~ **Briefing Paper added**
Department of Land & Resource Management ~ Mr. Tom Devilbiss
Department of Planning ~ Mr. Phil Hager

Thursday ~ November 3, 2016 (Continued)

Item 7

Public Comment on this item

Discussion/Decision

Request Approval for Annual Subscription Renewal

[Emergency Notification Systems](#)

Department of Public Safety ~ Mr. Scott Campbell

Public Comment

Approval/Adoption of Minutes

Administrative Session ~ Open

2:00 p.m. Annual Consolidated Transportation Plan Tour
County Office Building ~ Reagan Room
Commissioners Wantz, Weaver, Frazier, Howard & Rothschild

Friday ~ November 4, 2016

Saturday ~ November 5, 2016

Sunday ~ November 6, 2016

8:05 a.m. “The Commissioners’ Report” – WTTR
Commissioner Howard

ACCESSIBILITY NOTICE: The Americans with Disabilities Act applies to the Carroll County Government and its programs, services, activities, and facilities. Anyone requiring an auxiliary aid or service for effective communication or who has a complaint should contact The Department of Citizen Services, 410.386.3600 or 1.888.302.8978, MD Relay 7-1-1/1.800.735.2258 as soon as possible but no later than 72 hours before the scheduled event.

CARROLL COUNTY
a great place to live, a great place to work, a great place to play

GRANT AWARD BRIEFING
11/3/16

Project Name: FY17 Annual Transportation Plan (ATP) Capital Grant Award
Department/Agency: Department of Public Works
Funding Agency: Maryland Department of Transportation/Federal Department of Transportation
Deadline: ASAP

Issue: Approval of the FY 2017 Annual Transportation Plan (ATP) Capital Grant Award

Background: The Carroll County community transit program provides services to older adults, persons with disabilities and the general public through demand response (door-to-door) service and the TrailBlazer (deviated-fixed routes). These services operate Monday through Friday, with limited Saturday TrailBlazer service in Westminster. The four TrailBlazer deviated-fixed routes connect Eldersburg and Taneytown to Westminster and service the areas of Westminster and South Carroll. Carroll County community transit provides citizens transportation within the county.

Budget: For Fiscal Year 2017, all capital projects requested were funded.

FY17 Capital Transportation Grant Budget

	MTA/FTA* Grant Award	Required County Cash Match** (10%)	Total
Preventative Maintenance	\$180,000	\$20,000	\$200,000
6 Replacement Buses	\$344,694	\$38,299	\$382,994
Transit Hub Study	\$90,000	\$10,000	\$100,000
Total	\$614,694	\$68,299	\$682,993

* FTA- Federal Transit Administration/ MTA-Maryland Transit Administration

**Included in the FY17 County Budget

Staff Recommended Motion: I move that the Board of Commissioners accept the FY17 ATP Capital Award

Attending:
Jeff Topper, Public Works
Debby Standiford, Grants Office

Department of Land and Resource Management
Agricultural Land Preservation Program
Briefing Paper
November 3, 2016
Open Session

Issue:

Final approval of proposed Critical Farms Program application of Douglas E. Dell, Lindsay M. Dell, and Robert A. Russell

Background:

On August 10, 2016, the County Agricultural Land Preservation Advisory Board granted preliminary approval of the Critical Farms Program application of Douglas E. Dell, Lindsay M. Dell, and Robert A. Russell who are the contract purchasers of a 147.631 acre farm at 501 Old Bachman Valley Road, Westminster, MD. Subsequently, the Board of County Commissioners granted preliminary approval of the application on September 1, 2016. An appraisal was conducted by John McDonough Jr. & Associates and was reviewed by an independent valuation consultant. The Critical Farms Program provides purchase assistance to farm buyers at 52.5% of the fair market value or the appraised value, whichever is lower. For this applicant, the assistance is in the amount \$609,000.00. As part of the program, the applicants agree to preserve the property through the Maryland Agricultural Land Preservation Foundation, and proceeds from the state reimburse the County.

Action: Discussion/Decision

Consider exercising the Critical Farms Program Option to Purchase

Staff-Recommended Motion:

I move that the Board of Commissioners exercises the Critical Farms Program Option to Purchase for Douglas E. Dell, Lindsay M. Dell, and Robert A. Russell property.

Attendees:

Tom Devilbiss, Director, Department of Land and Resource Management
Deborah Bowers, Program Manager, Agricultural Land Preservation Program
J. P. Smith, Jr., Preservation Specialist, Agricultural Land Preservation Program

Department of Land and Resource Management
Agricultural Land Preservation Program
Briefing Paper
November 3, 2016
Open Session

Issue:

Agricultural Land Preservation using the Lump Sum Payment Option on the Marion S. Morgan property, 72 N. Gorsuch Road, Westminster, District 1.

Background:

A 120.766 acre farm property owned by Marion S. Morgan was granted preliminary approval to participate in the County Agricultural Land Preservation Program by the County Agricultural Land Preservation Advisory Board on September 10, 2015. Subsequently, the Board of County Commissioners granted preliminary approval on November 5, 2015. Notice of Intent to purchase a conservation easement on the property has been duly advertised.

The Option signed by the owner provides 120 days for the Commissioners to exercise the Option thereby converting it to a Contract of Sale. The property owner requested to be compensated by the lump sum payment option, and agreed to the purchase price of \$586,902.00.

The County and the landowner are ready to proceed to the easement settlement stage.

Action: Discussion/Decision

Staff is requesting exercising an Option to Purchase an easement on the Marion S. Morgan property.

Staff-Recommended Motion:

I move that the Board of Commissioners exercises an Option to Purchase an easement on the Marion S. Morgan property.

Attendees:

Tom Devilbiss, Director, Department of Land and Resource Management
Deborah Bowers, Program Manager, Agricultural Land Preservation Program
J. P. Smith, Jr., Preservation Specialist, Agricultural Land Preservation Program

Department of Land and Resource Management
Agricultural Land Preservation Program
Briefing Paper
November 3, 2016
Open Session

Issue:

Agricultural Land Preservation using the Lump Sum Payment Option on the G. E. Wine, Inc. property, N and W/S Fridinger Mill Road, Westminster, District 1.

Background:

A 326.624 acre farm property owned by G. E. Wine Inc. was granted preliminary approval to participate in the County Agricultural Land Preservation Program by the County Agricultural Land Preservation Advisory Board on September 10, 2015. Subsequently, the Board of County Commissioners granted preliminary approval on November 5, 2015. Notice of Intent to purchase a conservation easement on the property has been duly advertised.

The Option signed by the owner provides 120 days for the Commissioners to exercise the Option thereby converting it to a Contract of Sale. The property owner requested to be compensated by the lump sum payment option, and agreed to the purchase price of \$1,621,656.00.

The County and the landowner are ready to proceed to the easement settlement stage.

Action: Discussion/Decision

Staff is requesting exercising an Option to Purchase an easement on the G. E. Wine, Inc. property.

Staff-Recommended Motion:

I move that the Board of Commissioners exercises an Option to Purchase an easement on the G. E. Wine, Inc. property.

Attendees:

Tom Devilbiss, Director, Department of Land and Resource Management
Deborah Bowers, Program Manager, Agricultural Land Preservation Program
J. P. Smith, Jr., Preservation Specialist, Agricultural Land Preservation Program

Department of Land and Resource Management
Agricultural Land Preservation Program
Briefing Paper
November 3, 2016
Open Session

Issue:

Agricultural Land Preservation using the Lump Sum Payment Option on the Terry Lee Stocksdale property, 3131 Carrollton Road, Hampstead, District 2.

Background:

A 117.632 acre farm property owned by Terry Lee Stocksdale was granted preliminary approval to participate in the County Agricultural Land Preservation Program by the County Agricultural Land Preservation Advisory Board on September 10, 2015. Subsequently, the Board of County Commissioners granted preliminary approval on November 5, 2015. Notice of Intent to purchase a conservation easement on the property has been duly advertised.

The Option signed by the owner provides 120 days for the Commissioners to exercise the Option thereby converting it to a Contract of Sale. The property owner requested to be compensated by the lump sum payment option, and agreed to the purchase price of \$500,162.63.

The County and the landowner are ready to proceed to the easement settlement stage.

Action: Discussion/Decision

Staff is requesting exercising an Option to Purchase an easement on the Terry Lee Stocksdale property.

Staff-Recommended Motion:

I move that the Board of Commissioners exercises an Option to Purchase an easement on the Terry Lee Stocksdale property.

Attendees:

Tom Devilbiss, Director, Department of Land and Resource Management
Deborah Bowers, Program Manager, Agricultural Land Preservation Program
J. P. Smith, Jr., Preservation Specialist, Agricultural Land Preservation Program

Department of Land & Resource Management

Briefing Paper

November 3, 2016

Open Session

Issue:

Potential Zoning Text Amendments in the Agriculture and Conservation Districts related to Wineries/Breweries and associated events

Background:

Staff have been considering modifications to the Agriculture and Conservation zoning text to provide definitions and allowances related to wineries and breweries. These uses have seen an increase recently and the current Code is limited related to certain events associated with the uses.

Staff is requesting a discussion and direction related to definition of uses and direction related to potential events.

Action:

Discussion; Provide direction to staff on how to proceed.

Staff-Recommended Motion:

I move that the Board of Commissioners direct staff to draft an amendment to Chapter 158 of the Carroll County Code of Public Local Laws and Ordinances, as discussed, to define these uses and clarify the conditions for these uses in the Agriculture and Conservation districts.

Attendees:

Tom Devilbiss, Department of Land & Resource Management
Philip R. Hager, Department of Planning

DATE: November 3, 2016

TO: The Carroll County Board of Commissioners

RE: Everbridge Mass Notification – Contract Renewal

Executive Summary:

The Department of Public Safety is requesting approval to renew the annual contract with Everbridge Mass Notification in the amount of \$38,220. Everbridge Mass Notification provides robust analytics, GIS targeting, flexible group management, distributed contact data, language localization, multiple options for contact data management, and a “globally local” approach to optimize voice and SMS routing. This cost is grant funded by the Baltimore Urban Area Security Initiative and no additional funds are necessary.

Your concurrence today will authorize Director Scott Campbell, Department of Public Safety, to sign the contract renewal.

Staff Recommended Motion:

I move that the Board of Commissioners approve the contract renewal with Everbridge in the amount of \$38,220.

Department of Public Safety Date

Board of Commissioners Date

Commissioner Frazier:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Weaver:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Wantz:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Rothschild:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Howard:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Comments: -				

Action Taken: <input type="checkbox"/> Accepted <input type="checkbox"/> Denied <input type="checkbox"/> Other:				