

**Matthew S. Helminiak, Chair**  
Richard J. Soisson, Vice Chair  
Alec Yeo  
Eugene A. Canale  
Jeffrey A. Wothers  
Cynthia L. Cheatwood  
Daniel E. Hoff, Alternate  
C. Richard Weaver, Ex-officio  
Philip R. Hager, Secretary



**Planning & Zoning Commission**  
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## **MEETING AGENDA**

**Planning & Zoning Commission of Carroll County, MD**  
**November 15, 2016**  
**9:00 AM**  
**Reagan Room (Room 003)**

*The Planning Commission requests that all those in attendance who wish to address the Planning & Zoning Commission first register on the Sign-in sheet. Further, we insist that all speakers be recognized by the presiding officer before they address the Planning Commission. Microphones are provided for those wishing to bring business before the body. Time limits may be established in instances where multiple speakers wish to be heard. Adherence to these rules will facilitate timely meetings, ensure orderly processes, promote opportunities for public discourse and allow more citizens to present their views.*

- 1. Call to Order/Welcome**
- 2. Establishment of Quorum**
- 3. Pledge of Allegiance**
- 4. Opening Remarks – Secretary**
- 5. Review and Approval of Agenda**
- 6. Public Comments**
- 7. Commission Member Reports**
  - A. Commission Chair
  - B. Ex-Officio Member
  - C. Other Commission Members
- 8. Administrative Report (Philip R. Hager)**
  - A. Administrative Matters
  - B. Extensions
  - C. BZA Cases
  - D. Other
- 9. Presentation of Staff Report – Fall 2016 Water & Sewer Amendment Cycle (Andrea Gerhard)**
- 10. Review of Administrative Rules**
- 11. Election of Commission Chairman, Vice Chair, and Secretary**
- 12. Recess**

**13. Concept Site Plan Review:**

**S-16-0020 – Penguin Random House Warehouse #7, 8<sup>th</sup> Amended Site Plan** – Owner: Random House, Inc. c/o Bryan Bixler; Developer: Penguin Random House, Inc., c/o Ryne Barrall; located on the west side of Manchester Road (MD Rt. 27) north of Bennett Cerf Drive; Tax Map 39, Grid 15, Parcel 798; E.D. 7 - **CONCEPT PLAN REVIEW, NO ACTION REQUESTED.**

**14. Special Report:**

**S-16-0018 – Liberty Crossing-Amended Site Plan** – Owner/Developer-2515 Liberty, LLC, P.O. Box 345, Westminster, MD 21158; South side of W. Liberty Road (MD Route 26), east of Ridge Road (MD Route 27) Tax Map 61, Grid 16, Parcel 338, E.D. 9; – **SPECIAL REPORT (Revised signage/landscaping plan).**

**15. Presentation of proposed Zoning Text Amendment – Brooks Leahy**

**16. Recess**

**17. Freedom Community Comprehensive Plan Worksession**

**A. Discussion: Draft Transportation Element**

**B. Other**

**18. Public Comments**

**19. Adjournment (approximately 12:45)**

**Next Meeting: Wednesday, November 30, 2016 – 6:00 PM – Reagan Room**

**ACCESSIBILITY NOTICE:**

*The Americans with Disabilities Act applies to the Carroll County Government and its programs, services, activities, and facilities. Anyone requiring an auxiliary aid or service for effective communication or who has a complaint should contact The Department of Citizen Services, 410.386.3600 or 1.888.302.8978 or MD Relay 7-1-1/1.800.735.2258 as soon as possible but no later than 72 hours before the scheduled event.*

07/25/16