

Board of County Commissioners

Edward C. Rothstein, President
C. Richard Weaver, Vice President
C. Eric Bouchat
Dennis E. Frazier
Stephen A. Wantz



Carroll County Government

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Westminster, Maryland 21157
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MD Relay ~ 7-1-1/800-735-2258

Notice of Commissioner Meetings & Agenda for the Week of April 12, 2021

Please Note: This weekly notice and agenda is subject to change. [Please call 410-386-2043 to confirm a meeting. Due to the COVID-19 Pandemic, all meetings, until further notice, will be accessible virtually.](tel:410-386-2043) All or part of a meeting may be conducted in closed session.

- *Indicates Outside Activities*

Monday ~ April 12, 2021

Tuesday ~ April 13, 2021

9:00 a.m. Board of County Commissioners Open Session
Virtual Meeting

Item 1

[Solid Waste Enterprise Fund Operations](#)
and Funding ~ Continued Discussion
Department of Public Works ~ Mr. Jeff Castonguay

Closed ~ Land Acquisition

FY22 Proposed Budget Work Session
Department of Management & Budget ~ Mr. Ted Zaleski

Tuesday ~ April 13, 2021 (Continued)

1:00 p.m. Board of County Commissioners Open Session
Virtual Meeting

FY22 Proposed Budget Work Session
Department of Management & Budget ~ Mr. Ted Zaleski

7:00 p.m. Agriculture Center Board Meeting
Westminster, Maryland
Commissioner Rothstein

Wednesday ~ April 14, 2021

11:15 a.m. Maryland Building Industry Association Chapter Meeting
Virtual Meeting
Commissioner Rothstein

3:30 p.m. Region 4 ~ FFA Public Speaking Event
Virtual Meeting
Commissioner Weaver ~ Judging

5:00 p.m. Carroll County Board of Education Meeting
Virtual Meeting
Commissioners Rothstein & Weaver

Thursday ~ April 15, 2021

9:00 a.m. Board of County Commissioners Open Session
Virtual Meeting

Priority Carroll

Item 1
State Directives ~ Updates on COVID 19
Board of County Commissioners

Thursday ~ April 15, 2021 (Continued)

Item 2

Final Legislative Update
Mike Fowler ~ Legislative Liaison

Item 3

Request Approval for Grant Application &
Acceptance of Award
[Little Pipe Creek Restoration Opportunities](#)
Department of Land & Resource Management ~ Mr. Chris Heyn

Item 4

[Bid Approval ~ Six \(6\) New Police Vehicles](#)
Carroll County Sheriff's Office ~ Sheriff Jim DeWees
Department of Public Works ~ Ms. Jeff Castonguay
Bureau of Purchasing

Item 5

[Bid Approval ~ Carroll County Asphalt Paving](#)
at Freedom Park
Department of Recreation & Parks ~ Mr. Jeff Degitz
Bureau of Purchasing

Item 6

[Bid Approval ~ Carroll County Krimgold Park](#)
Phase II Construction
Department of Recreation & Parks ~ Mr. Jeff Degitz
Bureau of Purchasing

Item 7

[Bid Approval ~ Energy Management Control Services](#)
Department of Public Works ~ Mr. Jeff Castonguay
Bureau of Purchasing

Item 8

[Request Approval of Maryland RELIEF ACT](#)
Appropriated Funds to Local Workforce Boards
Department of Economic Development ~ Mr. Jack Lyburn
Department of Management & Budget ~ Mr. Ted Zaleski

Thursday ~ April 15, 2021 (Continued)

Item 9

Fiber/Broadband Study

Department of Technology Services ~ Mr. Mark Ripper

Public Comment ~ In light of the COVID-19 virus, anyone planning to make public comment should call +1 (646) 749-3122 and Access Code 672-694-445 to join the meeting.

Open Administrative Session

Closed ~ Land Acquisition

1:00 p.m. Board of County Commissioners Open Session
Virtual Meeting

FY22 Proposed Budget Work Session
Department of Management & Budget ~ Mr. Ted Zaleski

Friday ~ April 16, 2021

9:00 a.m. Baltimore Metropolitan Council Board Meeting
Virtual Meeting
Commissioner Wantz

Saturday ~ April 17, 2021

Sunday ~ April 18, 2021

7:05 a.m. "The Commissioners' Podcast"
Commissioner Rothstein

ACCESSIBILITY NOTICE: The Americans with Disabilities Act applies to the Carroll County Government and its programs, services, activities, and facilities. Anyone requiring an auxiliary aid or service for effective communication or who has a complaint should contact The Department of Citizen Services, 410.386.3600 or 1.888.302.8978, MD Relay 7-1-1/1.800.735.2258 as soon as possible but no later than 72 hours before the scheduled event.

CARROLL COUNTY

Virtual Access to Carroll County Board of Commissioners Open Session

Due to a commitment to implement all precautionary actions to prevent the spread of the Coronavirus (COVID-19), the Carroll County Board of Commissioners is implementing a new process for viewing BOC Open Sessions.

In keeping with the spirit of transparency balanced with the need to be socially distant, the Carroll County Board of Commissioner Open Sessions will continue virtually. All commissioners and staff will participate using GoToMeeting. Residents can continue to view the proceedings by accessing the live stream in the following ways:

- [County Facebook page](#)
- [County YouTube channel](#)
- [Meeting Portal](#)
- Comcast Channel 24

Although the above methods are preferred due to unlimited access, residents unable to view the cable channel or the internet will be able to listen to the virtual meeting using the following phone number and entering the access code for that meeting:

Board of Commissioners Open Session ~ **Thursday, April 15, 2021 ~ 9:00 a.m.**

You can also dial in using your phone.

United States: +1 (646) 749-3122

Access Code: 672-694-445

*Callers will be muted during the meeting and there will be no dialogue from callers until the phones are open for the Public Comment portion of the meeting.

There is a limit to the number of callers the system can accept, so please use the live stream methods above, if possible. In addition, all meetings will be replayed on Comcast Channel 24.

The commissioners thank Carroll County residents for their continued understanding and support during this extraordinary time.

Department of Public Works
Briefing Paper
04/15/2021
Discussion/Decision

Topic: Solid Waste Enterprise Fund Operations and Funding Continued Discussion

Background:

The Carroll County Solid Waste Enterprise Fund encompasses all county operated solid waste and recycling operations, including the Northern Landfill and multiple closed facilities.

Northern Landfill opened in 1988. The current operating model has been a landfill/transfer station hybrid since 1998. Transfer of waste to out of area landfills extends the life of Northern Landfill, but significantly increases annual operating costs. Funding for the Solid Waste Enterprise Fund has traditionally been a combination of tip fees and general fund/operating transfer. The projected FY22 general fund transfer is \$3.4M.

Board of County Commissioners' goals for the SWEF are to reduce the general fund transfer ultimately resulting in a balanced Solid Waste Enterprise Fund, increase revenue, reduce operating expenses, reduce waste and extend landfill life, improve operational efficiencies and infrastructure, and maximize county resident and customer satisfaction.

Today's discussion topics will include an overview of potential near-term and long-term options to address those goals.

Staff Recommended Motion:

NA

Attending:

Jeff Castonguay, P.E., Director, Department of Public Works
Eric Burdine, Deputy Director of Public Works
Cliff Engle, Bureau Chief Solid Waste
Maria Myers, Recycling Manager

Department of Land & Resource Management
Briefing Paper
April 15, 2021
Open Session

Issue:

Briefing/Discussion/Decision – Request Approval for Grant Application and Acceptance of Award– Little Pipe Creek Restoration Opportunities

Background:

The Bureau of Resource Management (BRM) is required through the County’s National Pollutant Discharge Elimination System (NPDES) permit to treat currently un-treated impervious area. Through the National Fish and Wildlife Foundation (NFWF) Small Watershed Grant opportunity, the Bureau will partner with the Center for Watershed Protection to perform a watershed assessment of the Little Pipe Creek sub-watershed. This assessment will identify and prioritize restoration projects, assisting the County in identifying future opportunities for restoration in the Little Pipe Creek watershed. The NFWF grant has a maximum request of \$50,000 per application. This grant does not require matching funds and no County funds are proposed for this project.

Budget:

Project	NFWF Grant Request	Total Project Cost
Little Pipe Creek Restoration Opportunities	\$49,998	\$49,998

**These costs reflect current estimates and are subject to change throughout the duration of the project.*

Action:

Direct staff to submit an application to the National Fish and Wildlife Foundation for the Little Pipe Creek Restoration Opportunities study.

Staff Recommended Motion:

I move that the Board of County Commissioners approve the submittal of a grant application and acceptance of award to the National Fish and Wildlife Foundation.

Attendees:

Christopher Heyn, P.E., Acting Director, Land and Resource Management
Janet O’Meara, Acting Bureau Chief, Bureau of Resource Management

DATE: March 26, 2021
TO: The Carroll County Board of Commissioners
RE: Six (6) New Police Vehicles

EXECUTIVE SUMMARY:

The Bureau of Purchasing in cooperation with the Bureau of Fleet Management and the Sheriff's Office requests your approval to purchase six (6) new police vehicles from Hertrich Fleet Services in the total amount of \$201,942.00. These vehicles will be purchased from the State of Maryland contract which was competitively bid. This purchase includes six (6) replacement vehicles for the current fleet. This amount is in the adopted budget and no additional funds will be necessary.

The breakdown is as follows: 2021 Ford Explorer Police Interceptor SUV, four (4) vehicles for the Sheriff's Department and two (2) for the Detention Center at a cost of \$33,657.00 each.

Staff Recommended Motion:

I move the Board of Commissioners award the contract for the purchase of six (6) new police vehicles from Hertrich Fleet Services in the total amount of \$201,942.00.

Bureau of Purchasing Date

Board of Commissioners Date

Commissioner Wantz:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Weaver:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Frazier:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Bouchat:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Rothstein:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Comments: -				
<hr/>				
Action Taken: <input type="checkbox"/> Accepted <input type="checkbox"/> Denied <input type="checkbox"/> Other:				

DATE: March 31, 2021
 TO: The Carroll County Board of Commissioners
 RE: Carroll County Asphalt Paving at Freedom Park
 #36-F-4-20/21

EXECUTIVE SUMMARY:

The Bureau of Purchasing in cooperation with the Department of Recreation and Parks solicited bids from qualified contractors to provide all labor, equipment, and materials to provide asphalt paving at Freedom Park. Bids were received from the following contractors:

Vendors & Bid Results:

1. Image Asphalt Maintenance, Inc.	Pasadena, MD	\$58,759.00
2. The American Asphalt Paving Co., LLC	Baltimore, MD	\$66,464.00
3. Oak Hill Construction, LLC	Silver Spring, MD	\$72,092.00
4. Bollinger & Brooks Construction, Inc.	Manchester, MD	\$72,370.05
5. Highland Turf, Inc.	Finksburg, MD	\$78,993.00
6. HMF Paving Contractors, Inc.	Frederick, MD	\$91,120.00
7. M. T. Laney	Eldersburg, MD	\$142,777.00
8. ECM Corporation	Fort Washington, MD	\$188,605.00

The Department of Recreation and Parks staff recommends award to Image Asphalt Maintenance, Inc. in the amount of \$58,759.00. This cost is within the project budget and no additional funds will be needed.

Staff Recommended Motion:

I move that the Board of Commissioners award the contract for Asphalt Paving at Freedom Park to Image Asphalt Maintenance, Inc. in the amount of \$58, 759.00.

Bureau of Purchasing Date

Board of Commissioners Date

Commissioner Wantz: Motion 2nd All in Favor Denied
 Commissioner Weaver: Motion 2nd All in Favor Denied
 Commissioner Frazier: Motion 2nd All in Favor Denied
 Commissioner Bouchat: Motion 2nd All in Favor Denied
 Commissioner Rothstein: Motion 2nd All in Favor Denied
 Comments: -

 Action Taken: Accepted Denied Other:

DATE: March 31, 2021

TO: The Carroll County Board of Commissioners

RE: Carroll County Krimgold Park Phase II Construction
#36-F-5-20/21

EXECUTIVE SUMMARY:

The Department of Recreation and Parks in cooperation with the Bureau of Purchasing solicited bids from qualified contractors to provide the expertise, labor, and materials for the expansion of the parking areas and roadway paving at Krimgold Park. The solicitation also included an alternate bid to include the site work, concrete work and assembly of a prefabricated County supplied pavilion.

The Department of Recreation and Parks recommends award to MT Laney Company, Inc. for the paving and pavilion at Krimgold Park in the amount of \$180,058.00. This cost is within the project budget and no additional funds will be needed.

Bids were received from the following contractors:

Vendors & Bid Results:

1. M. T. Laney	Eldersburg, MD	\$180,058.00
2. Image Asphalt Maintenance, Inc.	Pasadena, MD	\$229,680.00
3. CJ Miller	Hampstead, MD	\$270,200.00
4. HMF Paving Contractors, Inc.	Frederick, MD	\$385,645.00

Staff Recommended Motion:

I move that the Board of Commissioners award the contract for the Phase II Construction at Krimgold Park to MT Laney Company in the amount of \$180,058.00.

Bureau of Purchasing Date

Board of Commissioners Date

Commissioner Wantz: Motion 2nd All in Favor Denied

Commissioner Weaver: Motion 2nd All in Favor Denied

Commissioner Frazier: Motion 2nd All in Favor Denied

Commissioner Bouchat: Motion 2nd All in Favor Denied

Commissioner Rothstein: Motion 2nd All in Favor Denied

Comments: -

Action Taken: Accepted Denied Other:

DATE: March 30, 2021
 TO: The Carroll County Board of Commissioners
 RE: Energy Management Control Services

EXECUTIVE SUMMARY:

The Bureau of Purchasing, in cooperation with the Bureau of Facilities, requests your approval to award the contract for Energy Management Control Services which includes installation, maintenance and repairs to Johnson Controls, Inc. Howard County Public Schools awarded a competitively solicited contract #RFP No. 005.20.B3 to Johnson Controls, Inc.

This cost is within the project budget and no additional funds will be needed.

Background: This is a renewal contract for Johnson Controls which started in 2006. Johnson Controls will be making repairs, installation, and performing maintenance to the HVAC equipment throughout county buildings as part of the overall energy management contract which runs through 2024. This contract allows the county to incorporate strategies to reduce energy usage and increase efficiencies resulting in savings that then are used to perform additional energy saving projects.

Staff Recommended Motion:

I move that the Board of Commissioners award these services to Johnson Controls, Inc. to provide Energy Management Control Services.

Bureau of Purchasing Date

Board of Commissioners Date

Commissioner Wantz:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Weaver:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Frazier:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Bouchat:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Rothstein:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Comments: -				
Action Taken: <input type="checkbox"/> Accepted <input type="checkbox"/> Denied <input type="checkbox"/> Other:				

**Economic Development/
Business Employment Resource Center (BERC)
Briefing Paper
April 15, 2021**

Issue:

Maryland Relief Act grant award

Background:

The Maryland Relief Act provided \$7 million in funding to the Department of Labor which in turn has been allocated by formula to the thirteen local workforce areas. Carroll's allocation is \$256,424. No County match is required. The funds are available as early as April 19, 2021 and must be appropriated by June 30, 2021. The local workforce area must spend the funds by June 30, 2022.

The Relief Act funds are to be used to engage, upskill and connect residents to employment, including providing subsidized employment opportunities for the unemployed, youth (including summer job programs), adults, ex-offenders and other populations who are in need of reemployment assistance.

BERC will use these funds to

- Engage, upskill and connect jobseekers to employment by expanding outreach into local communities and engaging a strategic awareness campaign.
- Reduce the digital divide by providing access to technology and basic digital skills training to residents enabling them to better manage their careers and personal business.
- Expand BERC services beyond the prescription of the WIOA (Workforce Innovation and Opportunity Act) by expanding training opportunities, incentives for completion of trainings and work experiences for youth and increasing supportive services to customers in training and/or apprenticeships.
- Updating the American Job Center.

BERC is requesting a one-year PT contractual position (covered within the grant) to develop and deliver services within the grant.

Action: Decision

Staff Recommended Motion:

I move that the Board of Commissioners approve the submission of the Maryland Relief Act grant, accept the award and approve the addition of one PT contractual position.

Attendees:

Heather Powell, Manager BERC

Denise Beaver, Deputy Director, Economic Development

Debby Standiford, Grants Manager