



Board of Carroll County Commissioners

County Office Building
Westminster, MD 21157
www.ccgovernment.carr.org

Open Session

~ Minutes ~

Admin

Tuesday, March 1, 2016

10:00 AM

County Office Building Rm 311

I. Call to Order

Attendee Name	Organization	Title	Status	Arrived
Stephen Wantz	Board of Carroll County Commissioners	President	Present	
Richard Weaver	Board of Carroll County Commissioners	Vice-President	Present	
Dennis Frazier	Board of Carroll County Commissioners	Secretary	Present	
Richard Rothschild	Board of Carroll County Commissioners	Commissioner	Present	
Doug Howard	Board of Carroll County Commissioners	Commissioner	Present	

II. Invocation ~ Commissioner Wantz

III. Positively Carroll

IV. Public Comment ~ Item No. V

None

V. Discussion/Decision ~ Request Approval to Utilize funds for (Briefing on January 16, 2014) Westminster Community Trail Project

The Westminster Community Trail project includes completed or planned trails between the Westminster Community Pond (and surrounding County owned property) and Railroad Avenue/Route 27 in Westminster. To date, this trail has been supported by land and easement donations from Penguin Random House, the City of Westminster, State Highway Administration (SHA) grant funds and the County's capital budget. The County included \$85,000 in the Westminster Community Trail capital project for right of way acquisition (if needed) on the Railroad Avenue section of trail. Now that the State has informed the County that no additional right of way is needed, there is an opportunity to utilize those funds in the existing capital project to connect the trail on the northwest end to Carroll County Commerce Center and Autumn Ridge subdivision including 200 homes. Concern was raised by the Board on whether these funds could be used for any other parks projects. It was noted that these funds are earmarked School Impact Fee funds and are only able to be used for certain portions of county parks and this is one of those parks.

- Motion To:** approve up to \$45,000 for the funding of the Westminster Community Trail Project; for the planning and design to connect to the Autumn Ridge Subdivision; and to include transferring the funds from one project authority to another

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dennis Frazier, Secretary
SECONDER:	Richard Weaver, Vice-President
AYES:	Wantz, Weaver, Frazier, Rothschild, Howard

VI. Public Comment Item No. VII

None

VII. Briefing/Discussion/Decision ~ Request Approval of the FY16 Conflict Resolution Project Grant Application Submission for the Carroll County Circuit Court Family Law Administration/Mediation and Conflict Resolution Office

The Family Law Administration is the location of several services available to assist the Courts, litigants, and attorneys in handling many types of domestic matters relating to families and children in the Court system. The services provided include referrals to other agencies, self-help information, both legal and non-legal, free limited legal assistance at the Family Advice Clinic, mediation and visitation services coordination, assistance in domestic violence or emergency evaluation matters, and case tracking and management for the Circuit Court to achieve the best results possible for each family involved in the Court system. This Department was created to ensure that court cases are handled in a way that has a positive effect on the families involved. The Small Conflict Resolution Project grant's purpose is for benefiting the courts and citizens of Maryland with the goal of increasing efficiency in the courts, expanding access to justice and preventing conflicts from escalating into violence or litigation. Improve the Alternative Dispute Resolution (ADR) policies and procedures of Carroll County through additional staff training, increased memberships in ADR organizations, attendance at seminars and organization events, and involvement in the mediation community. Additionally, host a Child Access Agreement training to increase long term success in Court mediations.

- 1. Motion To:** approve the FY16 Conflict Resolution Project Grant Application Submission in the amount of \$5,000 for Carroll County Circuit Court Family Law Administration/Mediation and Conflict Resolution Office

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Richard Weaver, Vice-President
SECONDER:	Dennis Frazier, Secretary
AYES:	Stephen Wantz, Richard Weaver, Dennis Frazier, Richard Rothschild
EXCUSED:	Doug Howard

VIII. Public Comment ~ Item No. IX

None

IX. Briefing/Discussion/Decision ~ Bid Approval - Pipe Culvert & Structure Repairs & Replacement on Eight (8) Roads

The project consists of replacing various pipe culverts; constructing end walls and inlets; diverting and maintaining stream flow; maintaining traffic; clearing; pavement patching; stabilizing disturbed areas; all incidental work. The Department of Public Works, in

cooperation with the Bureau of Purchasing, recommends award for the above project to Thomas, Bennett and Hunter, Inc., in the amount of \$633,812.30.

Number of Bids: 4

Vendors and Bid Results:

1. Thomas, Bennett & Hunter, Inc., Westminster, MD \$633,812.30
2. Conewago Enterprises, Inc., Hanover, PA \$719,576.00
3. C.J. Miller, LLC, Hampstead MD \$837,297.00
4. Highway & Safety Services, Gaithersburg, MD ~ BID REJECTED

- 1. Motion To:** approve the award of bid for Pipe Culvert & Structure Repairs & Replacement on Eight (8) Roads to Thomas, Bennett and Hunter, Inc. in the amount of \$633,812.30

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Richard Rothschild, Commissioner
SECONDER:	Richard Weaver, Vice-President
AYES:	Wantz, Weaver, Frazier, Rothschild, Howard

X. Public Comment ~ Item No. XI

None

XI. Briefing/Discussion/Decision ~ Bid Approval - Hot Mix Asphalt Paving Of Thirty-One Roads

The project consists of replacing pipe culverts; reclaiming existing paving; milling existing pavement; placing hot mix asphalt base and surface courses; removing and replacing hot mix asphalt curb; shoulder backup; stabilizing disturbed areas; maintaining traffic; all incidental work as indicated in the specifications, or in the Special Provisions, on thirty-one (31) roads located in Carroll County with a length of approximately 15.83 miles. The Department of Public Works, in cooperation with the Bureau of Purchasing, recommends award for the above project to C. J. Miller, LLC, in the amount of \$3,188,865.48.

Number of Bids: Three (3)

Vendors and Bid Results:

- 1.C.J. Miller, LLC, Hampstead, MD \$3,188,865.48
- 2.Gray & Son, Inc., Timonium, MD \$3,529,000.00
- 3.M.T. Laney, Eldersburg, MD \$3,562,110.18

- 1. Motion To:** approve the award of bid for Hot Mix Asphalt Paving Of Thirty-One Roads to C. J. Miller, LLC, in the amount of \$3,188,865.48

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Richard Weaver, Vice-President
SECONDER:	Dennis Frazier, Secretary
AYES:	Wantz, Weaver, Frazier, Rothschild, Howard

XII. Public Comment ~ Item No. XIII

None

XIII. Discussion/Possible Decision ~ Career & Tech Expansion Options

In preparation for the upcoming budget, Commissioner Howard made a presentation to the Commissioners regarding a Career and Tech Consideration Expansion at Westminster High School. In preparation for the upcoming budget process, it seems clear that one consideration for the Board will be the proposed capital project for a new Career and Tech Center and what other priorities could be satisfied with capital investment. To that end, Commissioner Howard proposes asking the Board of Education to weigh in on the feasibility and/or desirability of addressing the needs of Career and Tech Education with an expansion of the program into dedication space at Westminster High School:

- Remodel dedicated space in the west wing of Westminster High School to be space under the control and supervision of Career and Tech Center
- Overhaul the facility for structural, electrical, technological and related needs to better accommodate the program
- Eliminate the new Career & Tech Center from the capital budget

Is it feasible?

Does it have merit?

Would the Board of Education support it?

What would it cost?

Among some of the suggestions made by members of the Board of Commissioners were to consider dedicating a portion of Westminster High School to Career and Tech classes, repurposing North Carroll High School as the new Career and Tech Center, or creating a Career and Tech High School which would operate as a magnet school. Commissioner Weaver noting that many of the program's graduates excel, during their college careers. Commissioner Rothschild summed up the discussion, stating "ways of reducing costs can also be a means to improve education and result in a win-win situation for everyone".

1. **Motion To:** authorize staff to draft a letter to be sent to the Board of Education with this option for their consideration

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Doug Howard, Commissioner
SECONDER:	Richard Rothschild, Commissioner
AYES:	Wantz, Weaver, Frazier, Rothschild, Howard

XIV. Public Comment

Citizen comment(s): no citizen comments were received.

XV. Administrative Session - Open

The following issue was discussed:

1. Signing of Documents

XVI. Adjourn ~ 11:13 AM

1. **Motion To:** adjourn

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Doug Howard, Commissioner
SECONDER: Richard Rothschild, Commissioner
AYES: Wantz, Weaver, Frazier, Rothschild, Howard