



# Board of Carroll County Commissioners

County Office Building  
Westminster, MD 21157  
[www.ccgovernment.carr.org](http://www.ccgovernment.carr.org)

Open Session

~ Minutes ~

Admin

Thursday, May 5, 2016

10:00 AM

County Office Building Rm 311

## I. Call to Order

Attendee Name	Organization	Title	Status	Arrived
Stephen Wantz	Board of Carroll County Commissioners	President	Absent	
Richard Weaver	Board of Carroll County Commissioners	Vice-President	Present	
Dennis Frazier	Board of Carroll County Commissioners	Secretary	Present	
Richard Rothschild	Board of Carroll County Commissioners	Commissioner	Absent	
Doug Howard	Board of Carroll County Commissioners	Commissioner	Present	

## II. Invocation ~ Commissioner Weaver

## III. Positively Carroll

## IV. Briefing ~ Presentation Carroll Hospital Center/Faith Community regarding Maryland Faith Community Health Network

Carroll's faith community now has a new way to ensure its members are cared for. The Maryland Faith Community Health Network launched earlier this year in Central Maryland, using links between faith communities and health care providers to support those in need of assistance. By connecting leaders in the faith and health care communities, some officials are hoping to ensure a healthier Carroll County. This is aimed at keeping residents out of hospitals by providing access to help at home, the network works by establishing a relationship between area congregations and staff at Carroll Hospital Center. When a member of a network congregation is admitted to the hospital, hospital staff, with the patient's permission, will notify a liaison in that individual's church who will then organize a response within the church congregation. Carroll Hospital Center is helping by making sure the patient has prescriptions filled prior to leaving the hospital; helping to schedule follow-up appointments with doctors; identifying a person can be called directly with any questions or concerns; establishing partnerships with primary care physician and other people who choose to be engaged in the persons care, including collaborations with places of worship and schools.

Maryland's proposed "Maryland Faith Community Network" -- to help faith leaders deploy their ministry resources more effectively and efficiently and to more easily enlist timely, appropriate support for their congregants.

## V. Public Comment ~ Item No. VI

None

## VI. Briefing/Discussion/Possible Decision ~ Bid Approval ~ Miller/Watts Stormwater Management Pond Retrofit

The Bureau of Purchasing in cooperation with the Bureau of Resource Management requests your concurrence to increase the contract costs for Miller/Watts Stormwater Management Pond Retrofit due to the following Change Order Request which will run the project over the 10% threshold. The Change Order was to blast and to remove rock discovered during excavation and a pipe extension to tie into the proposed manhole. The additional cost is in the amount of \$89,309.38. This project was awarded to C.J. Miller, LLC. in the amount of \$976,000.00 on October 8, 2015.

- Motion To:** approve the award of bid for the Miller/Watts Stormwater Management Pond Retrofit to C.J. Miller, LLC. in the amount of \$89,309.38 (additional cost/change order)

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Doug Howard, Commissioner
<b>SECONDER:</b>	Dennis Frazier, Secretary
<b>AYES:</b>	Richard Weaver, Dennis Frazier, Doug Howard
<b>ABSENT:</b>	Stephen Wantz, Richard Rothschild

## VII. Proclamation No. 23-2016 Presentation ~ May ~ Older Americans Month

## VIII. Public Comment ~ Item No. IX

None

## IX. Briefing/Discussion/Decision ~ Area Plan Bureau of Aging and Disabilities

To comply with the Older American Act, the Maryland Department of Aging requires that the Bureau of Aging & Disabilities develop a four-year Area Plan for its planning and service area. This is an updated Annual Area Plan. The process for the grant application and the grant acceptance with Maryland Department of Aging has changed and therefore, Area Agencies on Aging are no longer required to provide a signature to indicate acceptance of a grant award. Submission of this grant application signifies acceptance of the grant.

- Motion To:** accept the updated Annual Area Plan Grant Award

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Doug Howard, Commissioner
<b>SECONDER:</b>	Dennis Frazier, Secretary
<b>AYES:</b>	Richard Weaver, Dennis Frazier, Doug Howard
<b>ABSENT:</b>	Stephen Wantz, Richard Rothschild

## X. Public Comment ~ Item No. XI

None

## XI. Discussion/Decision ~ Request Approval of Proposed Amendments to Chapter 94, Recreation and Park

On February 18, 2016, the Department of Recreation and Parks proposed the following changes to the Parks and Recreation Ordinance for Carroll County:

- Section 94.053 Add Hap Baker Firearms Facility to allow for use of firearms on site
- Add Section 94.058 Add metal detecting under Recreational Activities
- Add Section 94.059 Add geocaching under Recreational Activities
- Add Section 94.060 Add remote control/unmanned aircraft and model rockets
- Section 94.113 Change Administrator to Director; change Office to Department
- Section 94.114 Revise Permanent Ban to allow for shorter suspensions up to and including permanent ban, communicated by Director instead of only current option of permanent ban
- Section 94.115 Change Administrator to Director; change Office to Department

The Board of County Commissioners held a public hearing regarding the proposed amendments on April 21, 2016 and voted to close the hearing and keep the record open for public comments for 10 days.

- 1. Motion To:** approve the proposed amendments to Chapter 94, Parks and Recreation ~ Ordinance No. 2016-01

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Doug Howard, Commissioner
<b>SECONDER:</b>	Dennis Frazier, Secretary
<b>AYES:</b>	Richard Weaver, Dennis Frazier, Doug Howard
<b>ABSENT:</b>	Stephen Wantz, Richard Rothschild

## **XII. Public Comment ~ Item No XIII**

None

## **XIII. Briefing ~ Hap Baker Firearms Facility Update**

Consistent with the Department of Recreation and Parks' goal of continuous improvement, staff periodically evaluate operations with a goal of better meeting the needs of users. Because of the popularity of this facility, concerns were shared regarding the wait time for shooters during certain times of the year. The Department distributed a survey to members and visitors regarding wait times in an attempt to provide the best experience for users. Survey results and planned actions to address concerns were discussed. Survey results indicated that the majority of users were happy with the way things were ran. Wait times were on occasion a problem but the real problem indicated was wait times during the month of November (prior to hunting season, shooting in and practicing with their guns). Also, one of the survey questions were if they could pay for season tickets on-line would they and the response was an overwhelmingly "Yes". So the Department of Recreation and Parks will work with the Department of Technology Services to make this happen in the near future.

The biggest thing they are looking at in terms of scheduling and to lessen the wait time is during the month of November. They are looking at opening on Mondays and Tuesdays of each week. Currently, this is not done but those two days of the week are reserved for law enforcement or other groups that come in to rent the whole facility, their hope is by opening those additional two (2) days per week in November will help to alleviate the wait times.

## **XIV. Public Comment ~ Item No. XV**

None

## **XV. Briefing/Discussion ~ Day Reporting Center Program Grant - Carroll County Sheriff's Department**

Because the incarceration of nonviolent offenders in local and state correctional facilities has proven to be unsustainably expensive and perhaps counter-productive, the 2017 Maryland General Assembly approved the Justice Reinvestment Act (JRA). The JRA is designed to reform the State's criminal justice system, particularly corrections, at the state and local levels by expanding cost-effective alternatives like community based treatment and supervision for lower-level nonviolent offenders. For the JRA to be successful additional resources must be invested in cost-effective programs and services that have proven to prevent criminal behavior and reduce recidivism. Evidenced based research supports that Adult Day Reporting Centers (ADRC)s are an effective and cost efficient alternative to secure incarceration. Research indicates that for many nonviolent offenders intensive supervisions combined with comprehensive community based treatment services are far more effective in preventing criminal behavior and reducing recidivism then is secure incarceration and/or release to the community without proper supervision and effective programs and services. However, to be effective community based programs and services in Carroll County must be expanded and provided adequate resources. The Governor's Office of Crime Control and Prevention (GOCCP) is making a total of \$540,000 available to one or more local jurisdictions to support implementation of an ADRC. The Sheriff's Office is requesting that the Board of Commissioners act to approve the submission of an application for State FY17 grant funding that does not require matching funds. State FY18 and FY19 grant funding requires 50% matching funds from Carroll County Government. The purpose of today's meeting is to review the requirements of the application and outline the proposed ADRC program that the Sheriff's Office would implement if the County's application is approved and sufficient grant funding is provided. The county does not need to approve any funding in the FY17. If the county's application is approved and adequate matching funds - estimated to be \$350,000 - are provided the county would need to approve 50% matching funds in the County's FY18 and FY19 Operating Budgets. The On-line submission deadline is May 24, 2016, 3pm and the Hardcopy deadline is May 31, 2016, 3pm.

The funding would be used to secure adequate facilities, execute a contractual agreement with one or more qualified service providers and other necessary one time start-up costs. As stipulated in the application the approved funds must - and would be - fully expended by June 30, 2017. It is estimated that the Sheriff's Office will request State FY18 and FY19 funds in the amount of \$350,000 that would require the County to approve 50% matching funds of \$350,000 in both FY18 and FY19. This funding would be used primarily for contractual services and miscellaneous eligible expenses as may be required.

Status of planning and ARDC program design.

- The grant application is 90% complete. The cost estimates to support the grant request are being reviewed and may be revised.
- The site selection criteria is being developed and a list of potential sites are being identified for evaluation.
- Work has begun on developing a Request For Proposals to select one or more contractual service providers.
- A Memorandum of Understanding (MOU) is being prepared that participating agencies would sign to acknowledge their specific role and responsibilities.

The Board of County Commissioners requested that the Sheriff's Office continues to complete the remainder 10% of the grant and come back next Thursday, May 19, 2016 during budget deliberations (due to the requested 50% match in FY18 and FY19 (\$350,000 a year) and discuss it further with the Board to get a decision on whether to submit the grant application.

**XVI. Public Comment**

Citizen comment(s): no citizen comments were received.

**XVII. Administrative Session ~ Open**

The following issues were discussed:

- 1. Review of draft public agendas for the weeks of May 9, 2016 and May 16, 2016
- 2. Signing of Documents

**XVIII. Legal Advice ~ Closed**

Upon motion of Commissioner Howard, second by Commissioner Frazier, the Board (Commissioner Weaver, Frazier, and Howard) voted to meet in closed session in accordance with the Annotated Code of Maryland, General Provisions Article, Subsection 3-305(b)(7), on Thursday, May 5, 2016, at 11:30 AM with Commissioners Weaver, Frazier, and Howard (Commissioners Wantz and Rothschild were absent), Roberta Windham, County Administrator, and Tim Burke, County Attorney to receive legal advice.

- 1. **Motion To:** close for legal advice

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Doug Howard, Commissioner
<b>SECONDER:</b>	Dennis Frazier, Secretary
<b>AYES:</b>	Richard Weaver, Dennis Frazier, Doug Howard
<b>ABSENT:</b>	Stephen Wantz, Richard Rothschild

**XIX. Adjourn ~ 11:35 AM**

- 1. **Motion To:** adjourn

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Richard Weaver, Vice-President
<b>SECONDER:</b>	Dennis Frazier, Secretary
<b>AYES:</b>	Richard Weaver, Dennis Frazier, Doug Howard
<b>ABSENT:</b>	Stephen Wantz, Richard Rothschild