



# Board of Carroll County Commissioners

County Office Building  
Westminster, MD 21157  
[www.ccgovernment.carr.org](http://www.ccgovernment.carr.org)

## Open Session

~ Minutes ~

Admin

Thursday, May 12, 2016

10:00 AM

County Office Building Rm 311

### I. Call to Order

Attendee Name	Organization	Title	Status	Arrived
Stephen Wantz	Board of Carroll County Commissioners	President	Present	
Richard Weaver	Board of Carroll County Commissioners	Vice-President	Present	
Dennis Frazier	Board of Carroll County Commissioners	Secretary	Present	
Richard Rothschild	Board of Carroll County Commissioners	Commissioner	Present	
Doug Howard	Board of Carroll County Commissioners	Commissioner	Absent	

### II. Invocation ~ Commissioner Weaver

### III. Positively Carroll

### IV. Public Hearing ~ CHANGE, Inc. Respite Inn Renovation Community Development Block Grant (Public Comment will be taken during the Public Hearing)

Each year, the State of Maryland offers non-entitlement jurisdictions such as Carroll County, an opportunity to apply for CDBG funding. The CDBG program is designed to assist governments with neighborhood revitalization, housing opportunities, economic development and improved public facilities and services with priority given to projects that will benefit low and moderate income persons. In FY17, MD DHCD has been allocated a total of \$7,205,995 in CDBG funding. The project under consideration by the Board of Carroll County Commissioners for SFY17 will support the renovation of CHANGE's Respite Inn. The final application will be available for review on May 26, 2016.

CHANGE, Inc. has worked in Carroll County since 1969 to help individuals with special needs reach their potential and lead fulfilling lives. One of the services provided by CHANGE, Inc. is the Respite Inn. The Respite Inn provides overnight accommodations for up to 2 weeks (and sometimes longer) in order to provide families and caregivers with respite for their family member with a disability. As one of only 5 overnight respite facilities in the state, the Respite Inn draws from Carroll as well as the surrounding counties. In FY15, the three bedroom facility served 97 clients and operated at 97% capacity which included 137 overnights (60% occupancy for available overnights). Additionally, the Respite Inn provides services to 164 Carroll County Public School (CCPS) Vocational Opportunities for Independent Change and Empowerment (VOICE) Program participants. The renovation will bring the Inn into compliance with ADA requirements with renovations to the bathroom and back entrance. The project will improve energy efficiency with HVAC, window and lighting upgrades. Finally, the project will increase safety and health for residents and staff with replacement flooring and driveway and front entrance redesign. Total renovations costs: \$92,000.00.

Several citizens who have used the Respite Inn for their children in the past commented in favor of the Community Development Block Grant for the renovations. Each shared their positive experience with being able to take a bit of a break and knowing that their children were being well taken care of and the importance of having this kind of facility was to them.

- Motion To:** close the public hearing and leave the record open for ten days for public comment

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Richard Weaver, Vice-President
<b>SECONDER:</b>	Dennis Frazier, Secretary
<b>AYES:</b>	Stephen Wantz, Richard Weaver, Dennis Frazier, Richard Rothschild
<b>ABSENT:</b>	Doug Howard

## V. Public Comment ~ Item No. VI

None

## VI. Briefing/Discussion/Possible Decision ~ Request Approval to Submit a Grant Application to the Governor's Office for Children (GOC) FY17 Community Partnership Agreement

The Governor's Office for Children provides state funding to the Local Management Board to oversee and fund community agencies/services that enhance child and family well-being in Carroll County. The agencies and services selected for funding are based on an evaluation and ranking of community needs, as well as an assessment of the quality of the programming and services provided. Each Maryland jurisdiction is eligible to receive a base allocation of funds. Carroll County's base allocation is \$513,102. For FY17, the Governor's Office for Children is making available \$2.5 million statewide for programs that directly impact the Governor's Four Strategic Goals. However, no jurisdiction may be awarded more than 25% of the total competitive funds available (\$625,000).

- Motion To:** approve the grant application for submission of the FY17 Community Partnership Agreement Grant in the amount of \$719,077.00

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Dennis Frazier, Secretary
<b>SECONDER:</b>	Richard Weaver, Vice-President
<b>AYES:</b>	Stephen Wantz, Richard Weaver, Dennis Frazier, Richard Rothschild
<b>ABSENT:</b>	Doug Howard

## VII. Public Comment ~ Item No. VIII

None

**VIII. Briefing/Discussion/Possible Decision ~ Request Approval to Submit Grant Application to Governor's Office of Crime Control & Prevention (GOCCP) FFY2016 VAWA ~ Sheriff Services**

The Carroll County Sheriff's Office's Domestic Violence (DV) Unit is staffed by two full-time Deputies and two full-time Domestic Violence Facilitators. The Domestic Violence Facilitators log orders, enter data into national and state computer systems, perform criminal background checks, interview victims, conduct gun checks and perform lethality screenings. The Deputies in the DV Unit serve orders, seize firearms, provide evidence to the DV Prosecutor, perform safety checks and contact victims. In FY 2015, the unit served 1444 Interim, Temporary, Final and Show Cause Protective and Peace Orders. With the support of the grant funded position, the DV Unit insures that 98% of the orders are entered within 24 hours. The grant will partially fund the salary of the Domestic Violence Facilitator #1. The County match for this grant is provided by the remainder of the salary and benefits of the Domestic Violence Facilitator #1 and salary and benefits of the DV Facilitator #2 (a county position).

- 1. Motion To:** approve the grant application for submission of the FFY 16 Violence Against Women's Act Grant in the amount of \$20,000.00

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Richard Weaver, Vice-President
<b>SECONDER:</b>	Richard Rothschild, Commissioner
<b>AYES:</b>	Stephen Wantz, Richard Weaver, Dennis Frazier, Richard Rothschild
<b>ABSENT:</b>	Doug Howard

**IX. Proclamation No. 25-2016 Presentation ~ 2015 Citizen's Valor Award Winner - Jacob Kucharski**

**X. Public Comment ~ Item XI**

None

**XI. Briefing/Discussion/Possible Decision ~ Request Approval to Submit a Grant Application to the Governor's Office of Crime Control & Prevention (GOCCP) FFY2016 VAWA ~ State's Attorney's Office**

The Special Victims Unit (SVU Unit) of the Carroll County State's Attorney's Office addresses the challenges of prosecuting domestic violence (DV) and sexual crimes and working with victims of those crimes. This specialized unit includes three Prosecutors and a Special Victims Unit Advocate who aggressively prosecutes domestic violence and sexual assault cases shifting the focus of these crimes from victim responsibility for prosecution to offender accountability. The Unit holds perpetrators of domestic violence and sexual assault accountable through implementation of the pro-prosecution, evidence-based prosecution and victimless prosecution models. Training is another priority of the SVU Unit with training for the unit's three prosecutors in the specialized areas of domestic violence and sexual assault, as well as continued training of law enforcement. The VAWA grant supports the salary of the DV prosecutor which opened 396 DV cases in 2015. The County provides the match for the VAWA grant by funding the balance of the DV Prosecutor's salary and the benefits, as well as the salary and benefits of the Special Victims Unit Advocate (a county position).

1. **Motion To:** approve the grant application for submission of the FFY 16 Violence Against Women Act Grant in the amount of \$55,453.00 ~ State's Attorney's Office

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Richard Weaver, Vice-President
<b>SECONDER:</b>	Dennis Frazier, Secretary
<b>AYES:</b>	Stephen Wantz, Richard Weaver, Dennis Frazier, Richard Rothschild
<b>ABSENT:</b>	Doug Howard

## XII. Public Comment ~ Item No. XIII

None

## XIII. Briefing/Discussion/Direction ~ Environmental Advisory Council (EAC) Report & Recommendations - Solar Surface Area Requirements in Residential Districts

In October 2015, Commissioner Dennis Frazier requested that staff review the maximum size requirements for solar energy conversion facilities in the residential zoning districts and provide a recommendation if warranted. The County Administrator then directed the project to the EAC to be added to their proposed 2016 Work Plan. The EAC members reviewed the project at the January 21, 2016, annual joint meeting between the Board and the EAC. The request focused on the size requirements primarily related to ground-mounted systems, as roof-mounted systems are not subject to the 120-square-foot maximum. The EAC members researched, reviewed, and discussed the various approaches used by other Maryland counties. The EAC's findings and recommendations were summarized in a report, which was reviewed by Land & Resource Management staff, as well as Comprehensive Planning staff. The EAC approved its final recommendations for Board consideration in a report on April 20. The EAC will present its findings and recommendations to the Board and seek either additional direction or approval to proceed with its findings and recommendations to the Planning & Zoning Commission for its review.

1. **Motion To:** instruct the Environmental Advisory Council to augment their good work with some additional considerations on setbacks before authorizing this to go to the Planning Commission

<b>RESULT:</b>	<b>FAILED FOR LACK OF SECOND [1 TO 3]</b>
<b>MOVER:</b>	Richard Rothschild, Commissioner
<b>AYES:</b>	Richard Rothschild
<b>NAYS:</b>	Stephen Wantz, Richard Weaver, Dennis Frazier
<b>ABSENT:</b>	Doug Howard

2. **Motion To:** accept the Environmental Advisory Council's report and direct the EAC to proceed with presenting the report and recommended code changes to the Carroll County Planning & Zoning Commission

<b>RESULT:</b>	<b>ADOPTED [3 TO 1]</b>
<b>MOVER:</b>	Dennis Frazier, Secretary
<b>SECONDER:</b>	Richard Weaver, Vice-President
<b>AYES:</b>	Stephen Wantz, Richard Weaver, Dennis Frazier
<b>NAYS:</b>	Richard Rothschild
<b>ABSENT:</b>	Doug Howard

#### XIV. Public Comment ~ Item No. XV

None

#### XV. Briefing/Discussion/Decision ~ Request Approval to use Existing Paving Funds for Bloom Road Milling and Overlay

The Department of Public Works requests to piggyback off of the county 16-R-1 contract that was awarded to C.J. Miller for Bloom Road Milling and Overlay. Bloom Road is 3.3 miles in length and will cost \$333,764. Funding will come out of the county's existing paving funds from the Roads Operations' Budget and no additional monies will be needed.

- Motion To:** approve the request to use existing Bureau of Roads Operations' Budget Funds for the Bloom Road Milling and Overlay in the amount of \$333,764.00

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Stephen Wantz, President
<b>SECONDER:</b>	Dennis Frazier, Secretary
<b>AYES:</b>	Stephen Wantz, Richard Weaver, Dennis Frazier, Richard Rothschild
<b>ABSENT:</b>	Doug Howard

#### XVI. Approval/Adoption of Minutes

- Thursday, April 21, 2016
- Monday, April 25, 2016
- Tuesday, April 26, 2016
- Thursday, April 28, 2016

#### XVII. Administrative Session ~ Open

The following issues were discussed:

- Reviewed draft agendas for the weeks of May 16, 2016 and May 23, 2016
- Signing of Documents

#### XVIII. Adjourn until 7 P.M. tonight at Carroll Community College, Scott Center

- Motion To:** adjourn

**RESULT:** **ADOPTED [UNANIMOUS]**  
**MOVER:** Dennis Frazier, Secretary  
**SECONDER:** Richard Weaver, Vice-President  
**AYES:** Stephen Wantz, Richard Weaver, Dennis Frazier, Richard Rothschild  
**ABSENT:** Doug Howard