



Board of Carroll County Commissioners

County Office Building
Westminster, MD 21157
www.ccgovernment.carr.org

Open Session

~ Minutes ~

Admin

Thursday, June 30, 2016

10:00 AM

County Office Building Rm 311

I. Call to Order

Attendee Name	Organization	Title	Status	Arrived
Stephen Wantz	Board of Carroll County Commissioners	President	Present	
Richard Weaver	Board of Carroll County Commissioners	Vice-President	Present	
Dennis Frazier	Board of Carroll County Commissioners	Secretary	Absent	
Richard Rothschild	Board of Carroll County Commissioners	Commissioner	Present	
Doug Howard	Board of Carroll County Commissioners	Commissioner	Present	

II. Moment of Silence ~ Commissioner Wantz

III. Positively Carroll

IV. Public Comment ~ Item No. V

None

V. Briefing/Discussion/Possible Decision ~ Request Approval to Submit Grant Application to The Governor's Office of Crime Control & Prevention FY2016 Edward J. Byrne Memorial Justice Assistance Grant Circuit Court/Drug Court

The Carroll County Adult Drug Court (CCADC), a court-operated program under the direction of the Carroll County Circuit Court, is a coordinated effort to identify adult non-violent substance abusing offenders who live in Carroll County and place them under strict court monitoring and community supervision, coupled with effective substance abuse treatment and referrals to supportive services. Those who successfully complete the 13 month program, as well as the current participants, significantly reduce their substance use, time of incarceration and further involvement in the criminal justice system. Grant funding has covered the vast majority of the cost of the CCADC since its inception. This application is requesting funding for 9 staff to attend the National Association of Drug Court Professionals Annual Conference at the Gaylord National Resort & Convention Center July 9-12, 2017 in National Harbor, MD. Attendance of this conference is important to keep abreast of the topics relevant to Drug Court programs such as roles of incentives and sanctions and legal and ethical issues.

- 1. Motion To:** approve the application for submission of the FY16 Edward J. Byrne Memorial Justice Assistance Grant

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Doug Howard, Commissioner
SECONDER:	Richard Weaver, Vice-President
AYES:	Stephen Wantz, Richard Weaver, Richard Rothschild, Doug Howard
ABSENT:	Dennis Frazier

VI. Public Comment ~ Item VII

Two different citizens spoke about the Board of Education budget.

VII. Briefing/Discussion/Decision ~ Request Approval of Carroll County Board of Education FY2016 Operating Budget Transfer ~ Request #1

State law stipulates that County Commissioners or County Councils approve the budget of their school system both in total and by category. Any transfers made between categories or any non-local funds received by the county school board after the adoption of the school budget must be approved by the County Commissioners or County Councils. Carroll County Public Schools Fiscal Year 2016 Operating Budget Transfer 16-01 was approved by the Board of Education on June 15, 2016. The increase in special education hourly assistants and contracted services reflect additional IEP-driven needs for services. The increase in maintenance of Plant will support additional maintenance projects such as door replacement, concrete repairs, and a chiller replacement, as well as to replace 4 Cargo Vans that have exceeded their useful lives. Final Budget Reconciliation for the Board of Education for FY2016.

- Motion To:** approve the Carroll County Board of Education FY2016 Operating Budget Transfer 16-01 ~ Request #1

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Richard Weaver, Vice-President
SECONDER:	Richard Rothschild, Commissioner
AYES:	Stephen Wantz, Richard Weaver, Richard Rothschild, Doug Howard
ABSENT:	Dennis Frazier

VIII. Public Comment ~ Item No. IX

None

IX. Briefing ~ Governor Frank Brown Trail Project Update

The Governor Frank Brown Trail was conceived as a bicycle pedestrian connection between Eldersburg and Sykesville, utilizing publicly owned land including county open space, the Town of Sykesville and Springfield Hospital Center. The first section of trail to be completed will provide bicycle/pedestrian only connection of MacBeth Way. The project is supported funding from the Maryland Bikeways Program and County Impact Fees. Mr. Degitz gave a brief history of the problems they have been facing with the National Guard Readiness Center being located off of Route 32 on the Springfield Hospital State Property. At the present time they are in a holding pattern because they really don't know if the trail and the National Guard Readiness Center can co-exist. There are security issues with a facility like that having public access right there through the property. The folks that the grant was received from have been incredibly supportive (it was only a 2 year grant and the 2 year grant period has passed). They said that the County could continue to wait to see if they

can co-exist with the Center or to work with the county to potentially revise the grant agreement. If this does not work out because of the Readiness Center then they will go to Plan B and work with taking the alternative approach of Route 32.

X. Public Comment ~ Item No. XI

None

XI. Discussion/Decision ~ Grant Acceptance ~ Non Point Source Pollution Reduction in Municipal Areas of Carroll County

On March 31, 2016, the Department of Land and Resource Management, Bureau of Resource Management (BRM), applied for a grant totaling \$3,950,000.00 from the Department of Natural Resources (DNR) Chesapeake & Atlantic Coastal Bays Trust Fund Cost-Effective Non-Point Source Pollution Reduction grant program to implement stormwater management practices within the Municipal Areas of Carroll County. Approval to submit the grant application was requested and received from the Board of County Commissioners on March 24, 2016. Staff is now requesting approval from the Board of County Commissioners to accept this grant award from DNR in the amount of \$3,950,000.00. The grant fund will be used to offset construction costs associated with municipal projects. These projects will achieve improved stormwater control at eight (8) sites, while helping Carroll County and our municipal co-permittees comply with certain requirements of the National Pollutant Discharge Elimination System (NPDES) permit. Chesapeake & Atlantic Coastal Bays Trust Fund; Cost-Effective Non-Point Source Pollution Reduction Grant Award.

- Motion To:** approve award of the Department of Natural Resources; Chesapeake and Atlantic Coastal Bays Trust Fund Grant in the amount of \$3,950,000.00

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Stephen Wantz, President
SECONDER:	Richard Weaver, Vice-President
AYES:	Stephen Wantz, Richard Weaver, Richard Rothschild, Doug Howard
ABSENT:	Dennis Frazier

XII. Public Comment ~ Item No. XIII

None

XIII. Briefing/Discussion/Decision ~ Grant Application ~ Mini Grant Program for K-12 Environmental Education Requests Chesapeake Bay Trust Carroll County Outdoor School Earth Day Environmental Educational

The Department of Land and Resource Management, Bureau of Resource Management (BRM) is seeking \$5,000.00 from the Chesapeake Bay Trust's Mini-Grant Program. The funds will be used to provide restoration and maintenance of a bio-retention facility and plant trees during an Earth Day event with the Carroll County Outdoor School proposed at the Carroll County Farm Museum on April 21, 2017. This project will assist the County in meeting the requirements established by the National Pollutant Discharge Elimination System (NPDES) Permit and will provide the students with a better understanding of the effectiveness of various best management practices installed at the Farm Museum.

1. **Motion To:** approve the submission of a grant application for the Chesapeake Bay Trust's Mini-Grant Program for K-12 for Environmental Education

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Doug Howard, Commissioner
SECONDER:	Richard Weaver, Vice-President
AYES:	Stephen Wantz, Richard Weaver, Doug Howard
ABSENT:	Dennis Frazier
EXCUSED:	Richard Rothschild

XIV. Public Comment ~ Item No. XV

None

XV. Briefing/Discussion/Decision ~ Bid Approval ~ Motorola Portable & Mobile Radios

The Carroll County Department of Public Safety in cooperation with the Bureau of Purchasing recommends award for the purchase of twelve (12) Motorola APX6000 portable radios with accessories and options and five (5) Motorola APX6500 mobile radios with accessories and options to Motorola Solutions, Inc. in the amount of \$77,837.04. This purchase will be made off of the State of Maryland contract which was competitively bid. The Board asked that Mr. Campbell request from Motorola Solutions a repair history statistics regarding the APEX 6000.

1. **Motion To:** approve the bid award to Motorola Solutions for the purchase of (17) radios in the amount of \$77,837.04

RESULT:	ADOPTED [3 TO 1]
MOVER:	Stephen Wantz, President
SECONDER:	Doug Howard, Commissioner
AYES:	Stephen Wantz, Richard Weaver, Doug Howard
NAYS:	Richard Rothschild
ABSENT:	Dennis Frazier

XVI. Public Comment ~ Item No. XVII

None

XVII. Briefing/Discussion ~ Proposed ~ Annual Radio System Service, Maintenance and Upkeep Agreement

Historically, the County's radio system infrastructure and associated assets have been continuously covered by a Service & Maintenance Agreement. The agreement typically covers a 12 month period, thus requiring this annual renewal.

The current Service & Maintenance Agreement expires on June 30, 2016. In order to seamlessly continue this critically-important support of the County's digital radio system infrastructure and associated assets, as well as ensure the technology on which the digital radio system infrastructure is based remains current, an appropriate Service, Maintenance & Upkeep Agreement has been developed that will cover a period of one (1) year, from July 1, 2016 to June 30, 2017. The full cost of this proposed Service, Maintenance & Upkeep

Agreement is included in the County's Approved FY2017 Operating Budget. Accordingly, no additional monies will be required in order to execute this Agreement.

- Motion To:** authorize the Director of Public Safety to sign the annual 'Radio System Service Maintenance & Upkeep Agreement' with Motorola Solutions

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Doug Howard, Commissioner
SECONDER:	Richard Weaver, Vice-President
AYES:	Stephen Wantz, Richard Weaver, Richard Rothschild, Doug Howard
ABSENT:	Dennis Frazier

XVIII. Public Comment ~ Item No. XIX

None

XIX. Briefing/Discussion/Decision ~ Annual Renewal of Veteran's Shuttle Agreement

This agreement is between the Commissioners of Carroll County and Ride With Us. Under this agreement, Ride With Us provides transportation services to registered and approved veterans to and from specific veterans services locations.

- The current agreement ends the end of June 2016.
- This agreement will run for Fiscal Year 2017; from July 1, 2016 through June 30, 2017.
- This program is available only to veterans AND THEIR CARE GIVERS and is funded entirely with County dollars.
- Ride With Us invoices the County monthly for reimbursable expenses.

Fiscal Year 2016 started with 125 registered veterans needing transit service. Coming to the end of FY16, the number of registered veterans has grown to 196 registered veterans (a 57% increase), and the program has provided about 580 passenger trips during this fiscal year.

- Motion To:** approve the Veterans Shuttle Agreement for Fiscal Year 2017

RESULT:	ADOPTED [3 TO 0]
MOVER:	Stephen Wantz, President
SECONDER:	Richard Weaver, Vice-President
AYES:	Stephen Wantz, Richard Weaver, Richard Rothschild
ABSTAIN:	Doug Howard
ABSENT:	Dennis Frazier

XX. Public Comment ~ Item No. XXI

None

XXI. Additional Discussion/Decision ~ 1) BWI Partnership; 2) Ft. Meade Alliance

As a follow-up to a discussion the Board held recently regarding the County becoming members of the BWI Partnership and the Ft. Meade Alliance, Commissioner Howard felt this should be discussed today since it is the end of the fiscal year and was hoping to use funds

from FY16 Reserve for Contingencies to pay for membership dues. The Board discussed the reasons they felt this was a good idea to become members of these two groups as far as using as a marketing tool from a Carroll County perspective; all were in agreement with the idea just not so sure whether the funds should come out of the Reserve for Contingencies funds or from a specific Department's funding. Mr. Ted Zaleski, Director, Department of Management and Budget stated that it didn't matter if a decision was made today to use Reserve for Contingencies funds because if that was the case unless the Board was ready to spend those funds today it would not come out of the FY2016 Reserve for Contingencies it would have to come out of the FY2017 Reserve for Contingencies. It was decided by the Board to get more specific information and then bring it back to the Board for a decision on whether to join these two (2) groups and where the funding would come from to pay the membership dues.

XXII. Public Comment

Citizen comment(s): no citizen comments received.

XXIII. Approval/Adoption of Minutes

1. Thursday, June 23, 2016

XXIV. Administrative Session

The following issues were discussed:

1. Review of draft public agendas for the weeks of July 4, 2016 and July 11, 2016.
2. Signing of Documents

XXV. Adjourn ~ 12:38PM

1. **Motion To:** adjourn

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Doug Howard, Commissioner
SECONDER:	Richard Weaver, Vice-President
AYES:	Stephen Wantz, Richard Weaver, Richard Rothschild, Doug Howard
ABSENT:	Dennis Frazier